NORTH DAKOTA
UNIVERSITY SYSTEM

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FOR OFFICE USE ONLY:

Payment #_____

Cohort #_____

Approved _____

Not Approved _____

Date of Action _____

Reviewed By _____

2016
Application for Teacher Shortage Loan Forgiveness Program

Application period: April 1, 2016 – May 16, 2016

Completed applications must be received in the NDUS Financial Aid Office on or prior to **May 16, 2016.** Applications will not be accepted prior to April 1, 2016. Applications received prior to April 1 will be returned unprocessed. Questions can be directed to ndfinaid@ndus.edu or 701.328.2906

Applicant Information (please print clearly)

Name (Last, First, Middle Initial) as it appears on loan statement	Social Security #	
Email	Best phone # to reach you at year-round	
Present Mailing Address	City	State/Zip Code
Maiden/former name (if applicable)		

2015/16 Teaching Shortage Areas

Please check the 2015/16 teaching shortage area below in which you have just completed or will complete a **full year** of teaching under a **full-time** teaching contract at a North Dakota school. Teaching must be your primary responsibility to qualify. Note: Elementary Education classroom teaching is NOT included in this loan forgiveness program.

This is not a retroactive award. You must be teaching in a 2015-16 teaching shortage area in the 2015-16 academic year to qualify. The exception to this requirement is for applicants who received funding from the program in previous years under an eligible shortage area. These applicants may continue to be funded by the program, subject to all other limitations, even if the teaching area is not listed as a 2015-16 shortage area. The years the teaching area is/was considered a shortage area are indicated below in the parenthesis.

- ☐ Agriculture Education (2013-14, 14-15, 15-16)
- ☐ Art (2013-14, 14-15, 15-16)
- ☐ Business & Office Tech/Business Ed(2013-14, 14-15, 15-16)
- ☐ Career Clusters (2013-14, 14-15)
- ☐ Career Education (2015-16)
- ☐ Computer Education (2013-14, 14-15, 15-16)
- ☐ English as a Second Language (2013-14, 14-15)
- ☐ English Language Arts (2013-14, 14-15, 15-16)
- ☐ Family and Consumer Science (2013-14, 14-15, 15-16)
- ☐ Health Careers (2013-14, 14-15)
- ☐ Information Technology (2013-14, 14-15, 15-16)
- ☐ Languages/Native American Lang. (2013-14, 14-15)
- ☐ Marketing Education (2013-14, 14-15)
- ☐ Mathematics (2013-14, 14-15, 15-16)
- ☐ Music (2013-14, 14-15)
- ☐ Physical Education (2015-16)
- ☐ Science (2013-14, 14-15, 15-16)
- ☐ Social Studies (2013-14, 14-15, 15-16)
- ☐ Special Education (2013-14, 14-15, 15-16)
- ☐ Technology Ed. (Industrial Arts) (2013-14, 14-15, 15-16)
- ☐ Trade and Industrial Education (2013-14, 14-15)

ESPB Licensure – NDUS will verify that you are licensed in the shortage area indicated above.

Verification – for NDUS use only -	

Loan Information - Do not leave questions unanswered.

If approved, I wish to have the following qualifying loan reduced under this program. Only loans NOT in default are eligible for consideration. Note that if you do not hold one of these types of student loans, you do not qualify for this program. Private alternative loans, except for the Bank of North Dakota DEAL Loan, do not qualify for loan forgiveness. You may list all of your outstanding student loan debt, however, the payment can only be applied to one loan. Payment will be applied to the loan with the largest balance unless you provide additional payment instructions. You must have an outstanding balance on your student loan at the time of payment to receive loan forgiveness.

Check your qualifying loan type and the current outstanding loan balance:		**Additional payment instructions:**
☐ FFEL Stafford (subsidized)	$_____	
☐ FFEL Stafford (unsubsidized)	$_____	
☐ FFEL Consolidated Loan	$_____	
☐ Bank of North Dakota DEAL Loan or DEAL One Loan	$_____	
☐ William D. Ford Federal Direct Loan (subsidized)	$_____	
☐ William D. Ford Federal Direct Loan (unsubsidized)	$_____	
☐ William D. Ford Federal Direct Consolidated Loan	$_____	
☐ Federal Perkins Loan	$_____	

If approved, I wish to have my loan forgiveness payment sent to the following holder of my student loan. This information must be *complete and correct* to ensure correct processing:

Name of financial institution or loan holder you make your payment to:		Phone No.
Exact Payment Mailing Address	City	State/Zip Code
Student Loan Account Number (contact your loan servicer if unknown):		

Applicant Statement of Certification and Authorization

I hereby certify that the information contained on this application is true and correct. I understand that I have the specific responsibility of applying for the Teacher Shortage Loan Forgiveness Program each year. I give my employer permission to release to the North Dakota University System any information that may be needed to verify my application. I give permission to the financial institution listed on this application to release to the North Dakota University System financial and loan information, and for the North Dakota University System to share with the financial institution and the Bank of North Dakota financial and loan information necessary to verify eligibility and process payment.

I further understand that any Teacher Shortage Loan Forgiveness payments made to my lender on my behalf must be applied only to outstanding balances on qualifying, non-defaulted loans. Any excess payment received by me from my lender, if any, must be immediately returned to the North Dakota University System.

I understand that my application will not be considered if incomplete. Completed applications include page 1 and page 2 of the 2016 application and the Letter of Certification from your superintendent or principal. I understand that applications will be approved in priority order and that funding is contingent upon continued legislative appropriations. I acknowledge that any payment received under the Teacher Shortage Loan Forgiveness Program may be considered taxable income for income tax purposes in the year it is written off.

_____

Applicant Name (please print clearly)

_____

Signature of Applicant **Date**

Please return (on-or-after 4/1/2016) completed application and certification letter from school district superintendent or school principal to:

North Dakota University System
State Capitol, Judicial Wing 1st Floor, Room 103
600 E Boulevard Ave. Dept. 21
Bismarck, ND 58505-0602

You may also fax to 701.328.2979 –OR- upload a PDF file to a secure NDUS drop box at https://cts.ndus.edu/tslf
Please do not email your documents. Thank you.

Program authorized by N.D.C.C. 15-10-38 and administered by the State Board of Higher Education through the ND University System Procedure 508.1.2.
Awards are contingent upon continued legislative appropriations.

2016 Teacher Shortage Loan Forgiveness Program
Letter of Certification
from
School District Superintendent or School Principal

Please return (on–or–after 4/1/2016) to:
North Dakota University System
State Capitol, Judicial Wing 1st Floor, Room 103
600 E Boulevard Ave. Dept. 21
Bismarck ND 58505-0602
May also be faxed to 701.328.2979 –OR- scanned to **cts.ndus.edu/tslf**

This form is to be completed by the school district superintendent or school principal:

I hereby certify that _____
(please PRINT the applicant's name)

taught/is teaching under a **full-time 9-month teaching contract** in the 2015 / 2016 academic year

at_____
(school name, city & state- all required)

in the (check the term(s) that qualify as teaching full-time): **Fall 2015**_____ **Spring 2016**_____ in the following:

Check the teaching area the applicants taught in 2015/16:

- ☐ Agriculture Education (2013-14, 14-15, 15-16)
- ☐ Art (2013-14, 14-15, 15-16)
- ☐ Business & Office Tech./Business Ed.(2013-14, 14-15, 15-16)
- ☐ Career Clusters (2013-14, 14-15)
- ☐ Career Education (2015-16)
- ☐ Computer Education (2013-14, 14-15, 15-16)
- ☐ English as a Second Language (2013-14, 14-15)
- ☐ English Language Arts (2013-14, 14-15, 15-16)
- ☐ Family and Consumer Science (2013-14, 14-15, 15-16)
- ☐ Health Careers (2013-14, 14-15)
- ☐ Information Technology (2013-14, 14-15, 15-16)
- ☐ Languages/Native American Lang. (2013-14, 14-15)
- ☐ Marketing Education (2013-14, 14-15)
- ☐ Mathematics (2013-14, 14-15, 15-16)
- ☐ Music (2013-14, 14-15)
- ☐ Physical Education (2015-16)
- ☐ Science (2013-14, 14-15, 15-16)
- ☐ Social Studies (2013-14, 14-15, 15-16)
- ☐ Special Education (2013-14, 14-15, 15-16)
- ☐ Technology Ed. (Industrial Arts) (2013-14, 14-15, 15-16)
- ☐ Trade and Industrial Education (2013-14, 14-15)

Signature and Certification of Superintendent or Principal:

_____
Printed Name & Title of Superintendent or Principal certifying this application

_____
Signature of Superintendent or Principal Date

_____
Email address Phone number