

**DRAFT**  
**North Dakota State Board of Higher Education**  
**Budget and Finance Committee**  
**Meeting Minutes**  
November 14, 2017

The State Board of Higher Education Budget and Finance Committee met via conference call on Tuesday, November 14, 2017, at 9:00 – 10:00 a.m. CT. The call originated on the 10<sup>th</sup> floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND.

Chair Hacker called the meeting to order at 9:00 a.m. CT.

SBHE Budget and Finance Committee members participating:

Mr. Nick Hacker, Chair  
Mr. Greg Stemen  
Dr. Casey Ryan  
Mr. Andy Wakeford (arrived at 9:15)

Other participants:

Ms. Tammy Dolan, NDUS  
Mr. Brent Winiger, MiSU  
Mr. Marty Parsons, DSU  
President Skogen, BSC  
Ms. Alice Brekke, UND  
Mr. Dave Clark, BSC  
President Bresciani, NDSU  
Ms. Kristie Hetzler, NDUS  
Ms. Joann Kitchens, LRSC  
Mr. Cory Kenner, LRSC  
Mr. Nick Vaughn, AG's Office

Mr. Brent Winiger, LRSC  
Ms. Joann Kitchens, LRSC  
Mr. Mike Pieper, UND  
Mr. Vince Pachilo, WSC  
President Shirley, MiSU  
Mr. Westley Wintch, VCSU  
Ms. Jami Hovet, MaSU  
President Darling, LRSC  
Mr. Bruce Bollinger, NDSU  
Mr. Rick Tonder, NDUS  
Mr. Darin King, CTS

**1. Agenda**

Ryan moved, Stemen seconded, to approve the agenda.

Ryan, Stemen, and Hacker voted yes.

**2. Meeting Minutes**

Ryan moved, Stemen seconded, to approve the October 17, 2017, meeting minutes, with an amendment to the motion to recommend approval of UND's Dakota Hall, as follows:

Recommend designating Dr. Casey Ryan to work on the terms of the conveyance jointly with the Commissioner of University and School Lands regarding the appraisal and terms of the sale for [UND's Dakota Hall](#).

Stemen, Ryan, and Hacker voted yes.

3. **Policy 409 – Degrees Offered**

Richard Rothaus reviewed amendments to [policy 409](#).

The amendments reduce the maximum number of semester hours from 16 to 9 to award a Certificate of Completion at the undergraduate level. Additionally reduce the minimum number of semester hours from 16 to 9 to award a Program Certificate at the undergraduate level.

The Academic and Student Affairs Committee recommends that the SBHE permit campuses to submit a list of revisions to the NDUS with changes to their existing Certificates of Completion and Program Certificates as a result of the change in the number of semester hours associated with each credential.

Stemen moved, Ryan seconded, to recommend approval of policy 409.

Stemen, Ryan, and Hacker voted yes.

4. Recommend approval for NDSU to proceed with [Quentin Burdick Building \(QBB\) Deferred Maintenance Projects: Roof Replacement and Partial Air Conditioning Replacement](#) project at an estimated cost of \$1,735,000 funded from 2017-19 extra ordinary repair funds.
5. Recommend approval for NDSU to proceed with the [Water/Sewer/Street Replacement of a portion of Administration Avenue Phase II](#) project at an estimated cost of \$1,000,000 funded from 2017-19 extra ordinary repair funds.
6. Recommend approval for NDSU to proceed with [Johnson Hall Low Rise Lavatories Renovation \(second stack\) Phase VII](#) at an estimated cost of \$1,200,000 to be funded from auxiliary local funds.
7. Recommend approval for NDSU to proceed with the [Memorial Union Roof Replacement](#) project at an estimated cost of \$365,000 funded from 2017-19 extra ordinary repair funds.

Mr. Stemen moved to approve budget and finance items 4-7.

Stemen and Hacker voted yes. Ryan was temporarily off line.

8. Recommend approval for MiSU to enter into the [Joint Powers Agreement](#) presented by Minot State University for the purposes stated within.

Stemen moved to approve budget and finance item 8.

Stemen and Hacker voted yes. Ryan was temporarily off line.

9. Recommend approval for Bismarck State College to proceed with a formal fund raising campaign of up to \$10 million for an expansion of the BSC Health Science programs, which will include financing the renovation of a BSC Foundation owned building adjacent to the BSC campus for \$5,120,500. The remaining raised funds would support

the operating costs associated with relocation to the new space. Further amend and approve the BSC master plan as it relates to this project as so indicated in the requests.

Ryan moved, Stemen seconded, to approve budget and finance item 9.

Stemen, Ryan, and Hacker voted yes.

10. Recommend approval for Valley City State University to proceed with a [formal fund-raising](#) campaign of up to \$1.2 million for a repair of the VCSU outdoor track and field. Further amend and approve the VCSU Master Plan to include this project as described in the request.

Stemen moved, Ryan seconded, to approve budget and finance item 10.

Stemen, Ryan, and Hacker voted yes.

11. Recommend approval for UND to proceed with repurposing a portion of an existing bus garage as the future home of [campus laundry services](#) at an estimated cost of \$887,500 to be funded by extraordinary repair funds (\$280,000), local funds (\$557,500) and laundry recharge depreciation reserves (\$50,000).

Stemen moved, Ryan seconded, to approve budget and finance item 11.

Stemen, Ryan, and Hacker voted yes.

## 12. **UND Dakota Hall Project**

Discussed (item 2) Oct. 17<sup>th</sup> meeting minutes will reflect updated language.

The meeting adjourned at 9:55 a.m. CT.