

**DRAFT**  
**North Dakota State Board of Higher Education**  
**Budget and Finance Committee**  
January 16, 2018 Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via conference call on Tuesday, January 16, at 9:00 a.m. CT. The call originated on the 10<sup>th</sup> floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND.

Chair Hacker called the meeting to order at 9:00 a.m. CT.

SBHE Budget and Finance Committee members participating:

Mr. Nick Hacker, Chair  
Mr. Greg Stemen  
Dr. Casey Ryan  
Mr. Andy Wakeford

Other participants:

Ms. Tammy Dolan, NDUS  
Mr. Mike Borr, NDSU  
Ms. Jonelle Watson, MiSU  
Mr. Marty Parsons, DSU  
Mr. Vince Pachilo, WSC  
Ms. Alice Brekke, UND  
Mr. Westley Wintch, VCSU  
Ms. Kristie Hetzler, NDUS  
Mr. Nick Vaughn, AG's Office

Mr. Cory Kenner, LRSC  
Ms. Jami Hovet, MaSU  
Mr. Dave Clark, BSC  
Mr. Mike Pieper, UND  
Dean Migler, DCB  
Mr. Bruce Bollinger, NDSU  
Mr. Rick Tonder, NDUS  
Ms. Billie Jo Lorus, NDUS

1. **Agenda**

Approved by consensus.

2. **Meeting Minutes**

Ryan moved, Stemen seconded, to approve the November 14, 2017, meeting minutes.

3. **Policy 916.1 – Possession of a Firearm or Dangerous Weapon in a Campus Residence**

Nick Vaughn reviewed amendments to [policy 916.1](#).

Ryan moved, Stemen seconded, to recommend approval of policy 916.1.

Stemen, Ryan, and Hacker voted yes.

4. **NDSCS Line Item Transfer**

NDSCS to transfer of \$152,000 from the [NDSCS operations line to the capital assets line](#), as authorized in SB2003 (Section 20), for the 2017-19 biennium. NDSCS will use these funds to complete miscellaneous repair projects related to boilers, concrete repair, flooring updates and structural repairs to a building.

Stemen moved, Ryan seconded, to recommend approval of Budget and Finance item 4.

Ryan, Stemen, and Hacker voted yes.

5. **NDSU Stockbridge Hall**

NDSU to proceed with the Elevator Replacement [Project at Stockbridge Hall](#) at an estimated cost of \$350,000 to be funded from auxiliary local funds.

Ryan moved, Stemen seconded, to recommend approval of Budget and Finance item 5.

Ryan, Stemen, and Hacker voted yes.

6. **BSC Line Item Transfer**

BSC authorization to transfer of \$124,374 in BSC one-time general fund appropriations from operating to capital as per SB2003 section 20.

Stemen moved, seconded, to recommend approval of Budget and Finance item 6.

Ryan, Stemen, and Hacker voted yes.

7. **2018-2019 Room, Board and Fees Guidelines**

Stemen moved, Ryan seconded, to recommend approval of the 2018-2019 [Room, Board and Fees Guidelines](#), with an amendment to the language regarding salary increases. Salary increases will be at the discretion of the institutions and the Chancellor will only receive notifications.

Amendment - Page 1, 1<sup>st</sup> bullet of document attachment to the summary:

The 2017 Legislative Assembly did not provide funding for general salary or equity increases for the 2017-19 biennium. The SBHE prohibited increases in FY18. For FY19, campuses and NDUS- entities may provide reasonable general salary or equity increases with Chancellor ~~approval~~ notification. The current and ongoing cost of general salary or equity increases funded with state general fund or tuition dollars must be supported by documented budget reallocation or budget cuts.

Stemen, Ryan, and Hacker voted yes.

8. **UND Steam Plant**

Mike Pieper gave an update on the [UND Steam Plant project](#).

The meeting adjourned at 9:55 a.m. CT.