

North Dakota State Board of Higher Education Audit Committee
March 12, 2020, Meeting Minutes

The State Board of Higher Education Audit Committee met Thursday, March 12th at 8:15 a.m. CT., via conference call originating from the State Capitol, 10th Floor Conference room, 600 East Boulevard Avenue, Bismarck, ND, 58505.

Chair Neset called the meeting to order at 8:15 a.m. CT.

SBHE Audit Committee members participating:

Ms. Kathleen Neset
Mr. Tim Mihalick
Mr. Don Morton (arrived at 8:32)

NDUS staff participating:

Chancellor Hagerott
Ms. Robin Putnam, Director of Financial Reporting
Ms. Dina Cashman, Senior Internal Auditor
Ms. Laura Schratt, Chief Audit Executive
Ms. Krista Lambrecht, Senior Internal Auditor
Ms. Karol Riedman, Chief Compliance Officer
Ms. Terry Meyer, Chief of Staff
Ms. Kristie Hetzler, Exec Assist to the SBHE
Ms. Tammy Dolan, Vice Chancellor (arrived 8:25)
Mr. David Krebsbach, Director of Finance (arrived 8:25)

Others participating:

Mr. Corry Kenner, LRSC
Ms. Karin Hegstad, NDSU
Mr. Chris Pieske, AG Office
Mr. Josh Gallion, State Auditor's Office
Mr. Don LaFleur, State Auditor's Office
Ms. Beverly Hurn, State Auditor's Office
Mr. Brian Hermanson, State Auditor's Office
Mr. Eric Olson, AG Office

1. **Agenda**

Mihalick moved to approve the agenda.

Mihalick and Neset voted yes.

2. **January 22, 2020, Meeting Minutes**

Mihalick moved to approve the January 22, 2020, meeting minutes.

Mihalick and Neset voted yes.

3. **Executive Session** (began at 8:22)

Mihalick moved to enter Executive Session at 8:20 a.m. CT, to consider (1) the State Auditor's draft NDUS Nonresident Tuition performance audit, dated December 2019 (2) any response from the institutions or system office to the draft report and associated recommendations. The executive session shall be limited to members of the Committee, the Chancellor and staff, Board counsel, representatives of the State Auditor's office, and invited campus officials.

The legal authority for closing this portion of the meeting is North Dakota Century Code sections 44-04-19.2 and 54-10-26.

Mihalick and Neset voted yes.

SBHE Audit Committee members participating:

Ms. Kathleen Neset
Mr. Tim Mihalick

NDUS staff participating:

Chancellor Hagerott
Ms. Robin Putnam, Director of Financial Reporting
Ms. Dina Cashman, Senior Internal Auditor
Ms. Laura Schratt, Chief Audit Executive
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Mr. Eric Olson, AG Office

Executive session adjourned at 8:28 a.m. CT.

4. **Reconvene in open meeting** (began at 8:32)

Mihalick moved, Morton seconded, to accept the State Auditor's performance audit and responses from NDUS staff and campuses, as discussed in Executive Session.

Mihalick, Morton, and Neset voted yes.

5. **Quality Assessment and Improvement Process (QAIP) Introduction**

Ms. Schratt reviewed the Internal Audit Quality Assessment and Improvement Process ([QAIP](#)). The committee had no questions or concerns.

6. **Compliance update**

Ms. Karol Riedman provided a status update on current compliance matters.

The meeting adjourned at 8:50 a.m. CT.

Approved April 21, 2020.