

**North Dakota State Board of Higher Education
Budget and Finance Committee**
Meeting Notice and Agenda
April 21, 2020

The State Board of Higher Education Budget and Finance Committee will meet Tuesday, April 21, 2020, via conference call @ 3:30 p.m. CT. The call will originate from the State Capitol, Roosevelt Room, 600 E. Boulevard Ave., Bismarck, ND.

Call to Order
Action Items

Committee Business

1. Agenda
2. [February 18, 2020](#), Meeting Minutes

Policies

3. Re-affirm Policies:
600's (a – e):
 - a. Policy 604.3 Performance Evaluations: Benefited Employees – Ms. Karol Riedman
 - b. Policy 606.1 Classification - Higher Education Employees –Ms. Karol Riedman
 - c. Policy 607.0 Application of Human Resource Policy Manual; Compensation and Benefits – Ms. Karol Riedman
 - d. Policy 616 Career & Technical Program Instructor Certifications Standards – Ms. Karol Riedman
 - e. Policy 609 Communications Proficiency – Ms. Tammy Dolan
4. Amend Policies:
 - a. [Policy 840](#) Contract Review – Ms. Tammy Dolan
 - b. [Policy 611.5](#) Employee Responsibility and Activities: Outside Employment or Consulting Practices; Use of Institution Property – Ms. Karol Riedman
HR (c – f)
 - c. Policy HR6 Annual Leave – Ms. Jane Grinde
 - d. Policy HR7 Sick Leave – Ms. Jane Grinde
 - e. Policy HR21 Leave Without Pay – Ms. Jane Grinde
 - f. Policy HR22 Family (FMLA) Leave – Ms. Jane Grinde
 - g. [Policy 1200.1](#) Consolidated IT Services – Mr. Darin King

Budget and Facilities

5. [NDUS capital project Resolution](#) authorizing North Dakota Bonding Authority to issue notes and bonds to finance the construction of higher education projects authorized by the Sixty-sixth Legislative Assembly, and (2) authorize the execution of related documents necessary for financing the projects.

6. Ratify Chancellor's interim authorization, to the extent permitted by NDCC 15-12.1-17.6, for NDSU to increase the SBHE project authorization for [a Seed Cleaning Facility at the Williston REC](#) in Williston, ND, from \$725,000 to \$1,475,500.
7. NDSU to [name NDSU Science Hall \(formerly referred to as Dunbar II\)](#) as Sugihara Hall in honor of Dr. James M. Sugihara as per SBHE Policy 902.12

Committee Discussion/Reports/Informational

8. [Annual Financial Report](#) – Ms. Robin Putnam
9. [Tuition Waiver Report](#) – Ms. Brenda Zastoupil
10. [Mid-Year Budget Report](#) – Mr. David Krebsbach
11. Biennial Budget update – Ms. Tammy Dolan
12. COVID-19 Implications/Plans – Chancellor Hagerott

Contact Kristie Hetzler at (701) 328-2966 or Kristie.hetzler@ndus.edu prior to the scheduled meeting date if auxiliary aids or services are needed.