North Dakota State Board of Higher Education
Budget and Finance Committee
Meeting Notice and Agenda
April 21, 2020

The State Board of Higher Education Budget and Finance Committee will meet Tuesday, April 21, 2020, via conference call @ 3:30 p.m. CT. The call will originate from the State Capitol, Roosevelt Room, 600 E. Boulevard Ave., Bismarck, ND.

Call to Order

# Committee Business
1. Agenda
2. February 18, 2020, Meeting Minutes

# Policies
3. Re-affirm Policies:

   600’s (a – e):
   a. Policy 604.3 Performance Evaluations: Benefited Employees – Ms. Karol Riedman
   b. Policy 606.1 Classification - Higher Education Employees – Ms. Karol Riedman
   d. Policy 616 Career & Technical Program Instructor Certifications Standards – Ms. Karol Riedman
   e. Policy 609 Communications Proficiency – Ms. Tammy Dolan

4. Amend Policies:
   a. Policy 840 Contract Review – Ms. Tammy Dolan
   b. Policy 611.5 Employee Responsibility and Activities: Outside Employment or Consulting Practices; Use of Institution Property – Ms. Karol Riedman

HR (c – f)
   c. Policy HR6 Annual Leave – Ms. Jane Grinde
   d. Policy HR7 Sick Leave – Ms. Jane Grinde
   e. Policy HR21 Leave Without Pay – Ms. Jane Grinde
   f. Policy HR22 Family (FMLA) Leave – Ms. Jane Grinde
   g. Policy 1200.1 Consolidated IT Services – Mr. Darin King

# Budget and Facilities
5. NDUS capital project Resolution authorizing North Dakota Bonding Authority to issue notes and bonds to finance the construction of higher education projects authorized by the Sixty-sixth Legislative Assembly, and (2) authorize the execution of related documents necessary for financing the projects.
6. Ratify Chancellor’s interim authorization, to the extent permitted by NDCC 15-12.1-17.6, for NDSU to increase the SBHE project authorization for a Seed Cleaning Facility at the Williston REC in Williston, ND, from $725,000 to $1,475,500.

7. NDSU to name NDSU Science Hall (formerly referred to as Dunbar II) as Sugihara Hall in honor of Dr. James M. Sugihara as per SBHE Policy 902.12

Committee Discussion/Reports/Informational

10. Mid-Year Budget Report – Mr. David Krebsbach
11. Biennial Budget update – Ms. Tammy Dolan
12. COVID-19 Implications/Plans – Chancellor Hagerott

Contact Kristie Hetzler at (701) 328-2966 or Kristie.hetzler@ndus.edu prior to the scheduled meeting date if auxiliary aids or services are needed.