

**North Dakota State Board of Higher Education  
Budget and Finance Committee**

January 19, 2021, Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via Teams/conf. call on January 19<sup>th</sup>, at 2:30 p.m. CT.

Chair Mihalick called the meeting to order at 2:30 p.m. CT.

SBHE Budget and Finance Committee members participating:

Mr. Tim Mihalick, Chair  
Dr. Casey Ryan  
Ms. Retha Mattern, non-voting advisor

Other participants:

Ms. Robin Putnam, NDUS  
Ms. Sonya Koble, BSC  
Ms. Courtney Peterson, MaSU  
Mr. Brent Winiger, MiSU  
Mr. Dennis Gladden, NDSCS  
Mr. Bruce Bollinger, NDSU  
Ms. Deedra Froemke, VCSU  
Mr. Corry Kenner, LRSC  
Ms. Terry Meyer, NDUS  
Mr. Riley Yadon, WSC  
Mr. Jed Shivers, UND  
Ms. Karol Riedman, NDUS

President Easton, DSU  
President Van Horn, MaSU  
President Shirley, MiSU  
President Richman, NDSCS  
Dean Migler, DCB  
Mr. Michael McGinniss, UND  
Mr. Jed Shivers, UND  
Ms. Jane Grinde, NDUS  
Mr. David Krebsbach, NDUS  
Ms. Dina Cashman, NDUS

1. **Agenda**

Ryan moved, to approve the agenda  
And;

2. **November 17, 2020, Meeting Minutes**

Ryan and Mihalick voted yes.

3. **UND Refinance Options from the 2021 Legislative Assembly**

[UND to request permission from the 2021 Legislative Assembly](#) to pursue refinancing options for the Technology Accelerator Building bank loan.

Committee discussed the current occupancy for the building and encouraged UND representatives to make filling the remaining occupancy a priority.

Ryan moved, to recommend approval for UND to pursue refinancing for the Technology Accelerator Building bank loan.

Ryan and Mihalick voted yes.

4. **UND Law School Non-resident Tuition Factor Change**

Ryan moved to approve the [UND Law School non-resident tuition factor change](#) from 3.0 to 2.0 beginning fall 2021.

Ms. Jane Grinde reviewed proposed amendments to the following policies:

5. **HR Policies - [Amend HR Policies](#)**
  - a. [HR20 Other Paid Leave](#)
  - b. [HR23 Resignations](#)
  - c. [HR25 Job Discipline-Dismissed](#)
  - d. [HR26 Termination Procedures](#)
  - e. [HR27 Appeal Procedure](#)
  - f. [HR28 Grievance Procedures](#)

Ryan moved, to recommend approval for HR Policies 20, 23, 25, 26, 27, and 28.

Ryan and Mihalick voted yes.

6. **Policy 806.1, Payment or Reimbursement of Meals and other Travel or Institutional Expenses**

Ms. Robin Putnam reviewed proposed amendments to [Policy 806.1](#)  
And;
7. **Deletion of Policies [706.3](#), Authorization for Travel and [HR 31](#), Travel Expenses**

She reviewed proposed deletion of Policies [706.3](#), Authorization for Travel and [HR 31](#), Travel Expenses.

Ryan moved, to recommend approval of Policy 806.1 and deletion of policies 706.3 and HR31.

Ryan and Mihalick voted yes.

Mr. David Krebsbach reviewed the proposed amendments to the following policies:

8. Amend Policy 802.6 – Budget Management and Control – Mr. David Krebsbach
9. Amend Policy 805.6 – Room and Board Charges – Mr. David Krebsbach
10. Amend policy 806.2 – Staff and Faculty Recruitment Expenses – Mr. David Krebsbach

Ryan moved to recommend approval of policies [802.6](#), [805.6](#), and [806.2](#), items 8 – 10.

Ryan and Mihalick voted yes.

#### **Committee Discussion/Reports/Informational**

11. Legislative Update
12. Covid-19 Update

The meeting adjourned at 3:00 p.m. CT.

Approved February 16, 2021.