

**North Dakota State Board of Higher Education**  
January 28, 2021, Meeting Minutes

The State Board of Higher Education met on Thursday, January 28, 2021, at 8:30 a.m. CT, via Teams live.

SBHE Members participating:

Mr. Nick Hacker, Chair	Dr. Casey Ryan (Vice Chair)
Ms. Erica Solberg	Ms. Kathleen Neset
Dr. Jill Louters	Mr. Tim Mihalick
Ms. Danita Bye	Dr. John Warford
Ms. Retha Mattern, Staff Adviser	Dr. Elizabeth Legerski, Faculty Adviser

Chancellor present: Dr. Mark Hagerott

Institution Representatives Present:

Dr. Brian Van Horn, President, MaSU  
Dr. Steve Shirley, President, MiSU  
Dr. John Miller, President, WSC  
Dr. Jerry Migler, Dean, DCB  
Dr. Doug Darling, President, LRSC  
Dr. John Richman, President, NDSCS  
Dr. Dean Bresciani, President, NDSU  
Dr. Doug Jensen, President, BSC  
Dr. Stephen Easton, President, DSU  
Dr. Andy Armacost, President, UND  
Dr. Alan LaFave, President, VCSU

NDUS Senior Staff Participating:

Mr. Tammy Dolan, NDUS  
Ms. Lisa Johnson, NDUS  
Mr. Darin King, NDUS  
Ms. Terry Meyer, NDUS  
Ms. Kristie Hetzler, NDUS  
Ms. Jane Grinde, NDUS  
Ms. Robin Putnam, NDUS  
Mr. Jerry Rostad, NDUS

Others Participating:

Dr. Joshua Wynne  
Dr. Paul Carson

1. **Agenda**

Ryan moved, Louters seconded, to approve the agenda as presented.

Mihalick, Solberg, Warford, Neset, Bye, Ryan, Louters, and Hacker voted yes.

2. **Presentations on [COVID-19 Update](#), introduced by Mr. Jerry Rostad:**

- Dr. Joshua Wynne
- Dr. Paul Carson

- c. Gracie Lian, NDSA President
  - d. Steve Easton, DSU President
  - e. Liz Legerski, SBHE Faculty Adviser
  - f. John Miller, WSC President
  - g. Retha Mattern, SBHE Staff Adviser
  - h. Erica Solberg, SBHE Student Member
  - i. Andrew Armacost, UND President
3. **Demo on Burning Glass – New Program Requests by Mr. Ryan Jockers**
- a. [Introduction to Burning Glass](#)
  - b. [New Program Request](#): Report Example

**Board Consent** (items 4 - 7):

4. [December 17, 2020](#), Meeting Minutes

SBHE Budget and Finance Committee

- 5. [UND to request permission from the 2021 Legislative Assembly](#) to pursue refinancing options for the Technology Accelerator Building bank loan.
- 6. [UND Law School non-resident tuition factor change](#) from 3.0 to 2.0 beginning fall 2021.

SBHE Audit Committee

- 7. NDUS Internal Chief Audit Position Search – Ms. Kathleen Neset Delegated by SBHE Audit Committee to Chair External Search.

Mihalick moved, Ryan seconded, to approve the consent agenda, items 4 – 7.

Neset, Mihalick, Solberg, Warford, Bye, Ryan, Louters, and Hacker voted yes.

8. **Authorize UND to rename the UND School of Entrepreneurship and Management**  
 President Armacost provided background information on the Nistler building, previous naming, and departmental alignments. He announced UND received a generous gift from Tom and Connie Middleton and request the [authority to rename School of Entrepreneurship and Management to the Middleton School of Entrepreneurship and Management](#).

The Board expressed thanks and appreciation to the the Middletons.

Ryan moved, Solberg seconded, to approve UND to rename the UND School of Entrepreneurship and Management to the Middleton School of Entrepreneurship and Management.

Mihalick, Ryan, Louters, Solberg, Warford, Neset, Bye, and Hacker voted yes.

9. **NDUS Core Technology Services 2019-2020 Annual Report**  
 Mr. King presented the NDUS Core Technology Services 2019-2020 Annual Report.

Ryan moved, Bye seconded, to approve [NDUS Core Technology Services 2019-2020 Annual Report](#).

Solberg, Warford, Neset, Mihalick, Bye, Ryan, Louters, and Hacker voted yes.

10. **1<sup>st</sup> Reading of the following HR Policies:**

Ms. Grinde reviewed [amendments to the following HR Policies:](#)

- a. [HR20 Other Paid Leave](#)
- b. [HR23 Resignations](#)
- c. [HR25 Job Discipline-Dismissed](#)
- d. [HR26 Termination Procedures](#)
- e. [HR27 Appeal Procedure](#)
- f. [HR28 Grievance Procedures](#)

Mihalick moved, Bye seconded, to approve the HR policies 20, 23, 25, 26, 27, 28, items 10 a – f.

Mihalick, Solberg, Warford, Neset, Bye, Ryan, Louters, and Hacker voted yes.

Ms. Putnam reviewed amendments to policy [806.1](#) and deletion of policies [706.3](#) and [HR 31](#):

11. **1<sup>st</sup> Reading, Amend Policy 806.1 – Payment or Reimbursement of Meals and other Travel or Institutional Expenses**  
and
12. **1<sup>st</sup> Reading, Delete Policies 706.3, Authorization for Travel and HR 31, Travel Expenses**

Mr. David Krebsbach reviewed amendments to [Policies 802.6](#), [805.6](#), and [806.2](#):

13. **1<sup>st</sup> Reading, Amend Policy 802.6 – Budget Management and Control**  
And;
14. **1<sup>st</sup> Reading, Amend Policy 805.6 – Room and Board Charges**  
And;
15. **1<sup>st</sup> Reading, Amend policy 806.2 – Staff and Faculty Recruitment Expenses.**

Mihalick moved, Louters seconded, to approve 1<sup>st</sup> reading of policies 801.1, 706.3, HR31, 802.6, 805.6 and 806.2,

Warford, Neset, Bye, Mihalick, Solberg, Ryan, Louters, and Hacker voted yes.

#### **Board Report/Updates/Discussion**

16. SBHE Audit Committee by Ms. Kathleen Neset
17. SBHE Research and Governance Committee by Dr. Casey Ryan
18. SBHE Budget and Finance Committee by Mr. Tim Mihalick
19. SBHE Academic and Student Affairs Committee by Dr. Jill Louters

#### **Chancellor Report**

20. [Legislative Update](#) by Ms. Tammy Dolan

#### **Other Reports:**

21. NDSA by Ms. Erica Solberg
22. CCF by Dr. Elizabeth Legerski
23. Staff Senate by Ms. Retha Mattern
24. Public Comment – There was no public comment.

The meeting adjourned at 12:35 p.m. CT.

Approved February 25, 2021.