

**North Dakota State Board of Higher Education
Research and Governance Committee**
March 17, 2021, Meeting Minutes

The State Board of Higher Education Research and Governance Committee met on Wednesday, March 17, 2021, at 3:15 p.m. CT, via teams and/or conference call.

SBHE Research Committee members participating:

Dr. Casey Ryan, Chair
Ms. Kathleen Neset
Ms. Danita Bye

NDUS staff participating:

Chancellor Mark Hagerott, NDUS
Mr. Ryan Jockers, NDUS
Ms. Kristie Hetzler, NDUS
Mr. Jerry Rostad, NDUS
Ms. Dina Cashman, NDUS

Others Participating:

President Armacost, UND
Dr. John Mihalich, UND
President Bresciani, NDSU (inaudible)
President Shirley, MiSU
Dr. David DeMuth, VCSU
Dean Migler, DCB
Dr. Keith Knutson, DCB Presenter
Mr. Eric Olson, AG Office

1. **Agenda**

Neset moved, Bye seconded, to approve the agenda as presented.

Bye, Neset, and Ryan voted yes.

Research Items:

2. **Dakota College of Bottineau's Research Presentation**

Mr. Keith Knudson, Department Chair for Agriculture and Horticulture and Dean of DCB, Dr. Jerry Migler, presented on [DCB's research activities](#).

3. **Research Metrics and Activities**

Dr. Mihelich reviewed the attached documents ([Research Metrics](#) and [Activities](#)), regarding HERD Data for UND and NDSU. NDSU President Bresciani was inaudible, and Dr. Jane Schuh was not able to be present; they did not have an opportunity to speak on behalf of NDSU data presented. The committee requested NDSU HERD information be reviewed at their April meeting.

Governance Items:

4. Presidential Evaluations – Link to SPOL document / Eval Plan

Mr. Jerry Rostad provided the committee with a summary of the timeline for [comprehensive evaluations](#) of campus Presidents and how they will be accumulated and derived. The information is based on input from the Chancellor, campus Presidents, and Committee members, over the past several months. The process will have five primary sources of information:

1. [Strategic Planning Online \(SPOL\)](#) is currently used to establish president's goals and annually track progress the completion of those goals. SPOL ties directly back to the five NDUS goals established by the State Board of Higher Education.
2. A self-assessment provided by the campus president.
3. Institutional data will be collected and analyzed from the previous five years of the president's administration (total tenure if less than five years). Data points will include retention, graduation rates, enrollment, money raised, and research/HERD survey (if applicable).
4. A seventeen question internal online survey will be distributed via email to the institution's students, faculty, staff, and alumni/business community. A copy of the survey questions are attached, and questions will be focused by specific groups. Responses will be anonymous, and the system office staff will work with the institution's foundation president/executive director to disseminate the external survey.
5. A focus group assessment/an assessment team will conduct focus group discussions with the president's cabinet; the institution's students, faculty, and staff; and alumni/community/friends of the institution(s).
 - One SBHE Board Member
 - The NDUS Vice Chancellor for Strategic Planning
 - One NDUS office staff member to provide administrative support.

The system office staff will work with the institution's foundation leadership in coordinating the external session(s).

The committee discussed and concluded to proceed with the presidential comprehensive review documents as presented. Prior to the March full Board meeting, Mr. Rostad will follow-up with committee member Bye for some clarification to the details. The full Board will discuss and act for final approval.

Neset moved, Bye seconded, to recommend approval of the comprehensive review process and procedures, contingent on legal review, to the full Board.

Bye, Neset, and Ryan voted yes.

The meeting adjourned at 4:45 p.m. CT.

Approved April 21, 2021.