North Dakota University System

2020 Skilled Workforce Scholarship Skilled Workforce Loan Repayment Report



July 2020

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Program Purpose

The Skilled Workforce Scholarship and Loan Repayment Programs were created by the 2019 Legislative Assembly for the purpose of assisting North Dakota businesses in attracting and retaining talent into high-demand and emerging occupations in the state. This workforce development program is a partnership among the state, businesses, economic development, students, employees and institutions. The program, referred to as North Dakota Career Builders, has two options, either as a scholarship on the front-end to enrolled students, or as loan repayment on the back-end to employees who have graduated from qualifying programs. The overall goal is to fill and keep qualified employees in occupations that have been shown to be in need in the state.

High-Need and Emerging Occupations List

The first high-need and emerging occupations list was established by the ND Workforce Development Council (WDC) and Job Service North Dakota (JSND) in July 2019. The list is what drives the program. The 2019 list contains 75 occupations that are deemed high-need or in-demand. The occupations contained in the list are used to establish recipient eligibility for both the scholarship and loan repayment programs. Annually, the WDC and JSND are charged with establishing a new list, each which is valid for a 2-year period. The 2019 list is used to establish eligibility for 2019-20 and 2020-21; the 2020 list will be used in 2020-21 and 2021-22, and so on. The procedure was established in this manner to provide ample time for institutions for market the in-demand occupations and programs to incoming students and to seek private-sector matching funds.

The list was compiled using current Labor Market Information (LMI). Multiple factors, including the overall number of job openings and projected growth areas were determining criteria. A consistent and methodical framework was developed to generate an objective list that reflects current and forecasted openings. Scores were assigned to occupations and then ranked. Job Service ND divided the high-need and emerging occupations into the categories of education, engineering and architecture, information technology, financial, healthcare, management, sales, social services transportation and skilled trades. (Appendix A).

Qualifying Programs and Institutions

Following the generation of the high-need and emerging occupations list, the North Dakota University System (NDUS) mapped qualifying programs to the occupations. Qualifying programs include those that relate to the high-need and emerging occupations and include certificates or degrees from North Dakota institutions. Qualifying North Dakota institutions include public, private and tribal colleges. One institution has requested to not participate.

Qualifying programs of study for the scholarship include those that are 2 years of less in length (4 semesters or 6 quarters or less.) Currently, fourteen North Dakota institutions, public, private and tribal, offer programs of study that qualify under the scholarship. Qualifying programs of study for the loan repayment may be of any length but must be attained from a North Dakota institution as indicated in statute. Programs of study must relate to a high-need or emerging occupation as denoted in the lists. (Appendix B and C).

Program Specifics

The program criteria for the scholarship (N.D.C.C. 15-10-38.2) and loan repayment (N.D.C.C. 15-10-38.1) are detailed in state statute and in NDUS Procedure 508.3. The following outlines the general program criteria and administration guidelines.

ND CAREER BUILDER PROGRAM CRITERIA

SCHOLARSHIP

LOAN REPAYMENT

- Businesses/other private sector entity partners with a college/student, funding specific programs &/or specific students. The college initiates the application process with the student and private sector donor.
- Students must be admitted into a qualifying program
 in the state. Qualifying programs must relate to the
 high-need and emerging occupations and may be
 degree or certificate. Qualifying programs are those of
 approximately 2 years or less in length (4 semesters or
 6 quarters).
- Private-sector matching dollars are required.
- Payments may not exceed the cost of tuition, fees, books and supplies; the scholarship may supplement other scholarships/grants up to total cost of attendance. Award is disbursed on the front-end.
- Total scholarship can be up to \$17,000, depending on the amount of the matching dollars received. Students may only receive funds from either the scholarship or loan repayment, not both.
- Payments to colleges will be made on a semester, quarter or term basis once matching private dollars are received by NDUS and enrollment criteria is verified.
- Recipients have the obligation to reside and work (in a high need or emerging occupation) in ND for at least 3 years following program completion.
- Students accepted into the program are required to sign a Scholarship Award Agreement, which will be legally binding. Failure to meet the terms of the Agreement will result in the scholarship funds being repaid by the student. Repayment of the funds received could be triggered by:
 - ✓ Failure to enroll full time according to student's program completion requirements.
 - ✓ Failure to maintain a 2.50 cumulative GPA, or other academic progress.
 - ✓ Withdrawing from the program prior to completion, either voluntarily or involuntarily.
 - ✓ Failing to meet the residency and occupation requirements for 3 years following program completion.

- Applicants hired into their current position in 2019 or later apply by completing the application with their employer.
- An applicant's employer (or other private entity) must have committed matching dollars.
- Applicants are required to provide proof of ND residence, employment in a high-demand or emerging occupation, proof of degree completion and a student loan billing statement at the time of application and prior to each student loan payment.
- Applicants must have earned a qualifying degree (related to high-need or emerging occupation) from a ND institution.
- Payments may not exceed \$5,667 per year, or one-third of the applicant's outstanding student loan principal balance, whichever is less. Total repayment over 3 years may not exceed \$17,000.
- Applicants may only receive funds from either the loan repayment or the scholarship, not both.
- Payments are made as often as quarterly, but at least annually, to the loan servicer. A payment schedule is set with the donor. Only qualifying federal and private student loans will be considered.
- Recipients must reside and work in a high need or emerging occupation in North Dakota. All eligibility criteria are reviewed prior to each payment.
- Graduation date and the date the loan debt incurred are not factors in determination of eligibility, however; date of hire is
- No repayment of funds is required under the loan repayment program as the employee earns loan repayment as they work/reside in the state.

Applicant Status - ND Career Builder Scholarship

The following summarizes the scholarship application status and private-sector funding as of June 2020. Scholarship payments are issue on the front-end as students enter and complete their qualifying program of study. Payments are issued directly to the institution for the benefit of the student on a semester or quarter basis.

ND Career Bui	lders Scholarship
# of Applications Approved	35
# of Applications Denied	11
# of Approved Applications Funded	35
Private-Sector \$ Committed for Approved Applicants	\$100,473
State \$ Committed for Approved Applicants	\$100,468
Total \$ Disbursed To-Date (incl. private + state)	\$158,863
Average Scholarship Per Approved Applicant	\$5,741
Private-Sector Dollars Committed but no student applications received	\$108,650
Current Enrolling Institutions	Bismarck State College Dakota College Bottineau Lake Region State College Lynnes Welding Training ND State College of Science Rasmussen College – Fargo
Programs Enrolled	 Agriculture (3) Auto Body Repair & Refinishing Technology Automotive Technology (3) Building Construction Technology Construction Management Technology Cyber Security & Computer Networks Diesel Technology (3) Electrical Technology (2) Energy Services & Renewable Technician Health Information Technician Heating, Ventilation & Air Conditioning Human Resources & Organizational Leadership HVAC/R Technology (3) Information & Communications Technology Instrumentation & Control Technology John Deere Ag Tech Land Surveying & Civil Engineering Technology (3) Lineworker (Electrical) Medical Assistant Pharmacy Technician Power Plant Technology Welding (3)
Graduated Recipients (May 2020)	11
# of Unique Donors Committing Dollars	32
Repayment: # and \$	#5 \$27,000
Repayment: Recovered \$	\$5,450

Applicant Status - ND Career Builder Loan Repayment

The following summarizes the loan repayment application status and private-sector funding as of June 2020. While the applications for loan repayment are fewer in number than the scholarship, the overall average per recipient is higher.

In looking at the current amount disbursed, it is important to note that with loan repayment, the benefit to the applicant is lagging since applicants must first meet residency and work criteria prior to receiving a payment. Additionally, statute limits the annual loan repayment to no more than \$5,667 per year. Several factors are considered when determining a payment schedule, including length of residency, date of hire and the donor's ability to fund quarterly, semi-annually or annually. The NDUS works directly with the donor to establish a payment schedule that meets the needs of the employer &/or donor. While an individual may not receive more than \$5,667 per year, NDUS will consider dividing this amount quarterly if the donor is amicable to issuing funds more frequently. This provides the employee more frequent engagement with the program. All eligible applicants are issued at least an annual payment. Payment are made directly to the loan servicer.

ND Career Builder	s Loan Repayment
# of Applications Approved	5
# of Applications Denied	2
# of Approved Applications Funded	5
Private-Sector \$ Committed for Approved Applicants	\$33,302.58
State \$ Committed for Approved Applicants	\$33,302.58
Total \$ Disbursed To-Date (incl. private + state)	\$13,222.68
Average Loan Repayment Per Approved Applicant	\$13,321
Private-Sector Dollars Committed but no student applications received	None
# of Unique Donors Committing Dollars	5
	Bus and Truck Mechanic
	Carpenter
High-Need or Emerging Occupation	Mechanical Engineer
	Mobile Heavy Equipment Mechanic
	Transportation Engineer

Marketing Efforts

The NDUS, commerce, institutions and other partners have taken a grass-roots approach to marketing the ND Career Builders Program. Marketing and promotional dollars were not provided as part of the legislation. The following is a list of work that has been done by NDUS and several agencies over the past 6 months to promote and encourage business to consider using the ND Career Builders program as part of their recruitment and retention efforts.

- ✓ ND Career Builders website developed by the NDUS as a one-stop location for anyone interested in learning more about the program. This site, ndus.edu/career-builders, provides a high level overview of the program as well as more specific requirements unique to the scholarship and to the loan repayment. Individuals and business can locate the high-need and emerging occupations list, as well as the applications to both programs here.
- ✓ Resources for institutions and businesses were developed by the NDUS to assist in relaying the message to others. These include quick facts, college contacts, step-by-step process for businesses, as well as handouts specific to loan repayment and a high school counselor brochure for visits with parents and seniors. The resources are located on the website to use as needed.
- ✓ The Bank of North Dakota created the logo for ND Career Builders and a banner ad that commerce
 has utilized in its's publications. Additionally, to assist presentations across the state, the bank
 created a large stand-up banner and several table-top banners that encourage individuals to stop
 and ask questions.
- Multiple presentations across the state, reaching thousands of individuals, have taken place since fall 2019 to individual businesses, trade organizations, associations and institutions. Greater ND Chamber (GNDC) and commerce have been supportive partners in promoting the ND Career Builders program across the state.
- ✓ After learning about the program, some regional/local economic development offices have taken the initiative to promote and seek funds for ND Career Builders on a local level. Rural communities have been encouraged to consider how to help small businesses use the program and meet the required match. Current participating offices include the Rugby Job Development Authority and Forward Devils Lake. In addition, NDUS has had communication with the City of Forman, ED-City of Forman, Jamestown/Stutsman Development Corp. as those offices look to support the program locally.

Opportunities for Strengthening Program Guidelines

As ND Career Builders has developed over the past year, several options for streamlining and program improvement have been discussed among key partners, with the intent of strengthening and improving access and use.

Access

- o In order to provide access to the program to state employees, including public educators, provide clarity regarding what "private-sector" dollars mean.
- Businesses have inquired as to why the degree for loan repayment must be from a North Dakota institution since the intent is to recruit individuals to live and work in ND in a highneed occupation. Provides businesses for a broader opportunity to recruit.

Eligibility

- Provide for up to \$17,000 between the scholarship and loan repayment. The average scholarship is only \$5,400 and many students still have the need to seek student loans to fund their education. Current statute only allows funding from one program or the other.
- Modify or eliminate the scholarship payback language for less than 2.5 cumulative grade point average (GPA.) Students are required to pay back funds for GPAs below 2.5, however, they may still be enrolled and maintaining progress at the institution. These students are still on track to live/work in ND. The procedure already provides for payback if the student withdraws (voluntarily or involuntarily). Therefore, consider language that references "progress at the institution" as the marker.
- Expand the scholarship to programs that are beyond 4 semesters or 6 quarters by adjusting the language to focus on the remaining semesters or quarters a student has to complete their program (i.e. Student must be able to finish their program of study within 4 semesters or 6 quarters.) An example of a student who could gain eligibility with this change is an elementary education graduate.
- The "4-semester or 6-quarter" language does not reflect the timeframe of most associate's level degrees. Consider modifying language as "certificate or degree programs at the associate's level or below."

Donor Support

 Continue to explore how 3rd party employer agreements can fit into the ND Career Builders program to provide greater level of security to donors in the event the student does not return to that business to work.

Administrative Streamlining

For loan repayment, consider eliminating the need to map qualifying programs. If the
individual is being hired into a high-need occupation, living in ND, and holds a balance on a
qualifying student loan, the degree is less critical. Additionally, since a degree can lead into
a multitude of occupations, the combination of possibilities is nearly endless to map.

Marketing

 Provide funding to develop and implement a marketing plan. Building awareness of the program has been challenging as there has not been funds available to formally market the scholarship and loan repayment to business.

CUPATIONS N-DEMAND NORTH DAKOTA





EDUCATION

Preschool Teachers, Except Special Education Elementary & Middle School Teacher Secondary School Teacher



ENGINEERING AND ARCHITECTURE

Mining & Geological Engineer Transportation Engineers Mechanical Engineer Petroleum Engineer Electrical Engineers



INFORMATION TECHNOLOGY

Computer Network Support Specialist Clinical Data Manager

Computer Programmers

Computer User Support Specialist Computer System Analyst

Information Security Analyst Database Administrators

Software Developer (Applications) Operations Research Analyst

Software Quality Assurance Engineer & Tester Software Developer (Systems)

Web Developer



FINANCIAL

Market Research Analyst & Personal Financial Advisors Accountant & Auditor Management Analyst Marketing Specialist Financial Analyst



HEALTHCARE

Cardiovascular Technologist & Technician Diagnostic Medical Sonographer Dental Hygienist

Health Technologist & Technician Licensed Practical Nurse

Technologist/Technician

Medical & Clinical Lab

MRI Technologist Nurse Assistant

Occupational Therapy Assistant Physical Therapist Assistant

Radiologic Technologist

Substance Abuse & Behavioral Disorder Registered Nurse Counselor

Surgical Technologist



Computer & Information Systems Manager Construction Manager

Aircraft Mechanics and Service Technicians

SKILLED TRADE

Financial Manager

General & Operations Manager Marketing Manager

Medical & Health Services Manager

Social & Community Services Manager

Electrical Powerline Installer & Repairer

Construction Building Inspectors

Carpenter

Crane and Tower Operators

Environmental Scientist & Specialist

Electrician

Farm Equipment Mechanic &

Service Technician

Firefiahter



Sales Representative, Technical & Scientific

SALES

Heating, Ventilation, Air Conditioning

Gas Plant Operator

ndustrial Machinery Mechanic Maintenance & Repair Worker

Technician



SOCIAL SERVICES

Mobile Heavy Equipment Mechanic Petroleum Pump System Operator, Plumber, Pipefitter, & Steamfitter

Power Distributor & Dispatcher

Power Plant Operator

Wind Turbine Technician

Refinery Operator & Gauger

Child, Family, & School Social Worker Police Patrol Officers Childcare Workers



TRANSPORTATION

Bus & Truck Mechanic Commercial Pilots

Heavy & Tractor Trailer Truck Driver

The in-demand occupations list was primarily created using long-term employment projections from the North Dakota Labor Market Information Centra and supplemented by data from the U.S. Bureau of Labor Sartistics. The list is reviewed annually by the Workforce Development Council with assistance from Job Service North Dakota. The list is primarily comprised of occupations that typically require some postsecondary education up to and including a Bachelor's degree. The factors used in creating the list are below.

- Total Employment (2016)
 Ten-year Numeric Job Growth (2016-2026)
- Annualized Job Growth Rate (2016-2026)
- Average Annual Wages (2018)
 Essential and Emerging Occupations

Annual Job Openings (2016-2026)

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APPENDIX B – NDCB Scholarship Mapped Program List

		2019 NDCB SCHOLARSHIP Qualifying Programs of Study	ualifying Programs of Study		
Progra	ims must be 4 semesters or 6 quarters or	Programs must be 4 semesters or 6 quarters or less in length to qualify for the scholarship. Qualifying programs may be either certificate or degree. List may not be all-inclusive	o. Qualifying programs may be either ce	rtificate or degree. List may not be all-inc	lusive.
Accounting	Business Management	Electrician	HVAC	Metal Inert Gas Welding Process	Small Business Management
Accounting Technician	Caregiver Services	Electronics Technology	HVAC/R Technology	n/a for scholarship	Social Work
Admin Assistant / General	Carpentry	Electronics/Telecomm Technology	Information and Communications Technology	Natural Resource Management	Specialty Crop Production
Admin Assistant / Legal	Carpentry (Residential)	Elementary Education	Information Assurance	Network Administrator	Surgical Technology
Administration	Caterpillar Dealer Service	Elementary Education	Information Mgmt - Accountant Technician	Network Systems Administration	Sustainable Agriculture & Food Systems
Administration - Accounting Track	Child Development Associate	Eligibility Worker	Information Mgmt- Administrative Assistant	Nuclear Power Technology	Teacher Education
Administrative Assistant	Clinical/Medical Lab Technician	Emergency Medical Services (EMS)	Information Processing Specialist	Occupational Therapist Assistant	Technical Studies
Administrative Assistant / Medical	COC-Geographic Info Sys Tech	EMT Paramedic Technology	Information Technologies	Office Technology	Train ND-Crane and Tower Operators
Administrative Assistant and Office Management	Commercial Vehide Operations	Energy Services and Renewable Technician Information Technology	Information Technology	Paramedic (EMT) Technology	Train ND-Heavy & Tractor Trailer Truck Driver
Advertising and Marketing	Computer Programming	Engineering Technology	Information Technology-Computer Office Mgmt	Paraprofessional Education Early Childhood	Train ND-Nurse Assistant
Agricultural Farm Business Mgmt	Computer Programming Certificate	Entrepreneurship	Information Technology-Computerized Office Mgmt	Patient Access Specialist	Train ND-Welder
Agricultural Sales and Service	Computer Science Basic Programming	Environmental Science	Information Technology - Web Design	Peace Officer	Transportation Technician Technology
Agriculture	Concrete Technology	Environmental Technology - Lab and Field Tech	Information Technology - Webmaster	Petroleum Production Technology	Truck, Bus Driver/Commercial Vehide Operator
Agriculture Business and Industry	Construction Management Technology	Environ Technology - Natural Resource Mgmt	Instrumentation and Control Technology	Pharmacy Technician	Unmanned Aircraft Systems (UAS)
Agriculture Industry and Technology (Agronomy)	Construction Trades, Other	Farm and Ranch Mgmt(Agribusiness Mgmt)	John Deere Ag Tech	Phlebotomy Technician	Urban Forestry Management
Agriculture Management & Technology	Criminal Justice	Farm and Ranch Mgmt (Farm and Ranch Mgmt)	Land Management	Pipe Welding	Water and Wastewater Technology
Application Software Specialist	Cybersecurity	Floral Design and Greenhouse Technology	Land Surveying and Civil Engineering Technology	Plumbing	Web Design
Architectural Drafting and Estimating Technology	Cybersecurity & Computer Networks	Geographic Info Systems Tech	Law Enforcement	Plumbing Technician	Web Development
Associate Degree Nurse	Data Analytics Technician	Graphic Design	Licensed Practical Nurse Training	Power Plant Technology	Web Management
Associate in Science in Nursing	Data Entry Specialist	Graphic Design and Communications	Lineworker (Electrical)	Powersports Technology	Web Page Development and Design
Auto and Diesel Master Technician	Dental Assisting	Health Information	Management	Practical Nurse	Welding
Auto Body Repair and Refinishing Technology	Dental Hygiene	Health Information Management	Management (Entrepreneurship)	Practical Nursing	Welding & Basic Machining
Auto Technology-Electrical/Chassis	Diagnostic Medical Sonography	Health Information Technician	Marketing	Precision Agriculture	Welding Technology
Automotive Collision Technology	Diesel Technology	Health, Physical Education, & Recreation	Mechanical Maintenance Technology	Precision Machining Technology	Welding Technology/Welder
Automotive Technology	Early Childhood	Heating, Ventilation and Air Conditioning	Mechanical Systems	Pre-Engineering	Wildlife and Fisheries Technology
Automotive Tech-Engine Performance/AC	Early Childhood Education	Heavy Duty Diesel Technician	Medical Admin Assistant	Process Plant Technology	Wind Energy Technician
Basic Heavy-Duty Vehicle Maintenance	ECE (non-public early childhood teacher)	Heavy Duty Vehicle Systems	Medical Administrative Assistant	Professional Driver Training - CDL	
Bookkeeping	Early Childhood Education and Teaching	Heavy Equipment Operator	Medical Assistant	Registered Nursing	
Building Construction Technology	Electric Power Technology	Human and Social Services	Medical Billing and Coding	Robotics, Automation, Mechatronics Technology	
Building Trades	Electrical Technician	Human Resource Management	Medical Coding	Shielded Metal Arc Welding	
Business Administration	Electrical Technology	Human Resources and Org Leadership	Medical Laboratory Technician	Simulation Technology	
Business Administration & Management, General	Electrical Transmission System Technology	Human Services	Medical Transcription	Simulator Maintenance Technician	

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	amily Science	Middle Level Education	Small Business Management
	amily Science		Social Science
	amily Science	Music Education	Social Science Education
	amily Science	Natural Resource Management	Social Work
	****	Natural Science	Software Engineering
	ement	Network Administrator	Soil Science
	Organizational Leadership	Network Systems Administration	Spanish
	ses	New Media and Web Design	Spanish Education
		Nuclear Power Technology	Special Education
	ogy	Nursing; Nurse Assistant	Specialty Crop Production
	Management	Occupational Therapist Assistant	Sports and Leisure Management
		Occupational Therapy	Surgical Technology
		Office Technology	Sustainable Agriculture & Food System
Information Assuranc Information Manager Information Manager Information Processi	nications Technology	Operations and Supply Chain Management	Teacher Education
Information Manager Information Manager Information Processi		Paramedic (EMT) Technology	Technical Studies
Information Manager Information Processi	t-Accountant Tech	Paramedic Technology	Technology Education
	ment – Admin Assistant	Paraprofessional Education Early Childhood	Transportation Technician Technology
	pecialist	Patient Access Specialist	Truck/Bus Driver/Commercial Vehicle Operator
Environmental Health		Peace Officer	Unmanned Aircraft Systems (UAS)
		Petroleum Engineering	Urban Forestry Management
Environmental Studies Information Technology-Computer Office Mgmt	Computer Office Mgmt	Petroleum Production Technology	Visual Arts
Environmental Technology-Laboratory & Field Tech	Information Technology - Computerized Office Mgmt	Pharmacy Technician	Water and Wastewater Technology
Environmental Technology-Natural Resource Mgmt Information Technology - Web Design	. Web Design	Phlebotomy Technician	Web Design
	· Webmaster	Physical Education	Web Development
d Ranch Management (Farm/Ranch Mgmt)	trol Technology	Physical Therapy	Web Management
	ation	Physics Education	Web Page Development and Design
Management	tudies	Plumbing	Welding
		Plumbing Technician	Welding & Basic Machining
		Police Management & Investigation	Welding Technology
Greenhouse Technology		Power Plant Technology	Welding Technology/Welder
	ngineering Technology	Powersports Technology	Wildlife and Fisheries Technology
ms Tech		Practical Nurse	Wind Energy Technician
	: Training	Practical Nursing	
Geological Engineering Lineworker (Electrical)		Precision Agriculture	