

## College Technical Education Council

Meeting Minutes

October 5, 2021

Team Meeting

Ms. Johnson called the meeting to order at 2:30 p.m. CT.

### College Technical Education Council members present:

Dr. Douglas Jensen (BSC)

Dr. Bernell Hirning (WSC)

Dr. Jerry Migler (DCB)

Mr. Wayde Sick (NDCTE)

Dr. Doug Darling (LRSC)

Ms. Katie Ralston (ND Dept. of Commerce)

Ms. Susie Richards Carlson (NDSCS)

**NDUS staff present:** Ms. Lisa Johnson, Ms. Claire Gunwall

**Guests:** Mr. Jeff Holm

### Approval of Agenda

1. No changes to agenda.

### Reports/Discussion/Updates

2. ND Department of Career and Technical Education (CTE) – Wayde Sick, State Director  
Sick shared the following: small increase in secondary grants; decrease in the farm management education; TrainND was held harmless; expansion of CTE centers for construction, renovation and equipment; Capital Project Funds; CTE grant applications were on due October 1, 10 applications received; Emergency Commission and Budget section to receive federal funding to supplement CTE, received dollars from Department of Public Instruction (DPI) through their Elementary and Secondary School Emergency Relief (ESSER) dollars to ramp up RU Ready ND platforms along with holding summer camps; USDA funds from the ND Department of Ag to provide scholarships for new farmers and ranchers.
3. ND Department of Commerce – Katie Ralston  
Ralston reported: Technical Skills Training Program started last year and continuing to accept applicants with Cares Act Funds, some funds have been utilized for CNA, CDL, and the Digital Academy; Non-resident employment, nurse employment recruitment program to encourage nursing graduates from out-of-state to work in our state; recruitment of out-of-state individuals into the state of ND by using Roll Call; American Rescue Plan dollars for statewide workforce incentive program; Regional Funding Model for local needs; Technical Skills Training Program; Workforce Housing, and Workforce Innovation Grants.
4. Campus Updates  
BSC Dr. Doug Jensen reported: Fall 2021 enrollment is down but seeing an increase in part-time students; continue work with recruitment of students; dual credit and early entry; building relationships with school districts to notify of stackable credentials available for students to earn a degree while in high school; advancing the Polytechnic mission.

DCB Dr. Jerry Migler: Post-secondary CTE center in Minot, to purchase a facility from Trinity Health; collaborating with Minot public schools on secondary side of things; adding new programs for Dental Hygiene and Dental Assisting; Special Ed Technician Program, ties into Special Ed Para Education Program; job opening for a Farm and Ranch Business instructor; Fall 2021 enrollment and part-time students are increasing.

LRSC Dr. Doug Darling: New program for Correctional Officer basic; NextEra Energy for solar energy and training solar installers to assist the Wind Energy Tech Program; working with local health care facilities; pushing apprenticeships with some in nontraditional occupations, received approval from Board of Nursing to begin nursing apprenticeships as a pilot project.

NDSUS Ms. Susie Richard Carlson: New program for Meat processing and partnering with NDSU.

WSC Dr. Bernell Hirning: Fall 2021 enrollment is down, full-time down 1% and part-time down 11%, females down 1% and males down 12%; likes the use of Roll Call by Dept. of Commerce; connecting with Dr. Holen at Watford City regarding a CTE presence, along with Williston; CTE director position from part-time to full-time; TrainND submitted a USDA grant for an upgrade CTE trucks and crane used for training.

5. TrainND Funding – Wayde Sick

Mr. Sick presented there was discussion at the last legislative session regarding funding of the state's TrainND program. He responded to the Higher Education Interim Committee as to how the funding formula was created. Mr. Sick presented the current TrainND funding formula to the group and requested feedback from the community colleges. This will be placed on the next CTEC and/or community college agenda.

6. Addition of Workforce Metric to NDUS Dashboard - John Richman

Ms. Susie Richard Carlson presented: SBHE Strategic Goal #6 workforce development; requesting dialogue around TrainND and how it can fit into the strategic plan; NDUS TrainND annual report with accountability measures; continued discussion on key stakeholders to form a committee to have a meeting in late October or early November.

7. Career Builders (additional occupations) – Lisa Johnson

Ms. Johnson presented the list that was sent to institutions to map their programs and promote the programs that are listed on Career Builders.

The meeting adjourned at 4:03 p.m. CT.