

North Dakota State Board of Higher Education

January 18, 2022, Academic and Student Affairs Committee Meeting Minutes

The State Board of Higher Education Academic and Student Affairs Committee met on January 18th, at 11:00 p.m. CT, via Teams/conference call,

Chair Louters called the meeting to order at 11:00 a.m. CT.

SBHE Committee on Academic and Student Affairs members present:

Dr. Jill Louters (Chair)
Ms. Gracie Lian
Dr. John Warford
Dr. Elizabeth Legerski, SBHE Faculty Advisor

Campus Representatives: **BSC** – Dan Leingang, **DSU** – Deb Dragseth, President Easton, **MaSU** – Heather Hoyt, **LRSC** – President Darling, **UND** – Karyn Plumm, Eric Link, **NDSU** – Margaret Fitzgerald, **DCB** – Larry Brooks, **MiSU** – Laurie Geller, **VCSU** – President LaFave, Margaret Dahlberg.

Others present: **NDUS** – Lisa Johnson, Claire Gunwall, Katie Fitzsimmons, Kristie Hetzler, Terry Meyer, Chancellor Hagerott.

1. **Agenda**

Warford moved, Lian seconded, to approve the agenda, as presented.

Lian, Warford, and Louters voted yes.

2. **Meeting Minutes**

Warford moved, Lian seconded, to approve the November 16, 2021, meeting minutes, as presented.

Warford, Lian, and Louters voted yes.

3. **Tenure**

Ms. Lisa Johnson presented a candidate for [tenure](#), nominated by NDSU.

Warford moved, Lian seconded, to recommend approval of NDSU Tenure request, as presented.

Lian, Warford, and Louters voted yes.

4. **Policy 605.2**

Ms. Lisa Johnson reviewed proposed amendments to Policy [605.2](#), Standing Committee on Faculty Rights. The amendment would permit each institution's standing committee on faculty rights to increase the number of members, up to seven.

Warford moved, Lian seconded, to recommend approval of Policy 605.2, as presented.

Lian, Warford, and Louters voted yes.

Discussion on creating efficiencies in summarizing requests to the SBHE and SBHE Committees

Ms. Johnson provided information on the current process and request feedback from committee members when they are reviewing the summary page of a request for approval and/or recommendation by the committee. She explained the system office staff is working to improve content that is associated with the summaries, and requesting the necessary documentation for the new program demands within our state. The committee members were in favor of the current summary and process. They noted the process for all Board members to have the ability to remove any item(s) from the consent agenda at a full Board meeting and be further discussed is important. Members also indicated that they appreciate the institutions attendance and their overview/information on their requests.

New Academic Program Requests (final authority at SBHE ASAC)

3. [Bismarck State College](#) (presented by Dr. Leingang)
 - a. UG Certificate in Environmental and Safety Regulations
 - b. B.A.S. in Finance
 - c. B.A.S. in Mechatronics Engineering Technology

Warford moved, Lian seconded, to approve BSC's new program requests, items 3 a - c.

Lian, Warford, and Louters voted yes.

4. [Dickinson State University](#) (presented by Dr. Dragseth)
 - a. UG Certificate in Meat Processing
 - b. UG Certificate and A.A.S. in Diesel Technology
 - c. UG Certificate and A.A.S. in Information Technology

Warford moved, Lian seconded, to approve DSU's new program requests, items 4a - c.

Warford, Lian, and Louters voted yes

5. [North Dakota State University](#) (presented by Dr. Fitzgerald)
 - a. Minor in Cultural Diversity
 - b. UG Certificate in Business Analytics
 - c. UG Certificate in Professional Ethics
 - d. UG and GR Certificate in Professional Writing
 - e. B.S. in Supply Chain Management

Warford moved, Lian seconded, to approve NDSU's new program requests, items 5a - e.

Lian, Warford, and Louters voted yes.

6. [University of North Dakota](#) (presented by Mr. Link)
 - a. Minor in Accountancy
 - b. UG Certificate in Diverse Perspectives for Professionals
 - c. UG Certificate in Women & Gender Studies
 - d. GR Certificate in Computer Science Education
 - e. GR Certificate in Health and Wellness Coaching
 - f. GR Certificate in Instructional Coaching
 - g. M.S. in Applied Statistics

Warford moved, Lian seconded, to approve UND's new program requests, items 6a - g.

Lian, Warford, and Louters voted yes.

Academic Program Termination (final authority at SBHE ASAC)

7. [University of North Dakota](#) (presented by Mr. Link)
 - a. B.S. in Accelerated B.S.N.
 - b. M.S. in Educational Leadership

Warford moved, Lian seconded, to approve UND's program terminations, items 7a - b.

Lian, Warford, and Louters voted yes.

Degree Type Change (final authority at SBHE ASAC)

8. [Bismarck State College](#) (presented by Ms. Johnson and Dr. Leingang)
 - a. From A.S. to A.A.S. in Medical Laboratory Technician
9. [Lake Region State College](#) (presented by Ms. Johnson and President Darling)
 - a. Add an UG Certificate in Simulation Technology

Warford moved, Lian seconded, to approve degree type changes for BSC and LRSC, items 8 and 9.

Lian, Warford, and Louters voted yes.

Discussion on policy and procedures that govern center requests

Ms. Johnson informed the committee that the system may need to review current policies and procedures regarding governing centers because of the various factors specific to each center request. Centers may or may not be stand-alone buildings, require various degrees of funding/or no additional funding, staff and/or faculty needs, may or may not need to be incorporated into a strategic plan, etc. She noted that the degree of necessary oversight would depend on each specific request. The committee agreed and will re-visit at a future meeting.

Creation of Center (final authority at SBHE)

10. North Dakota State University:
 - a. Create a new [Center for the Study of Digital Society](#)

Warford moved, Lian seconded, to recommend approval of a Center for Study of Digital Society at NDSU, item 10.

Lian, Warford, and Louters voted yes.

- b. To explore creating a new [Center for Entrepreneurship and Family Business](#)

Warford moved, Lian seconded, to recommend approval of a Center for Entrepreneurship and Family Business at NDSU, item 11.

Lian, Warford, and Louters voted yes.

The meeting adjourned at 12:10 p.m. CT.

Approved February 15, 2022.