

North Dakota State Board of Higher Education

May 26, 2022, Meeting Minutes

The State Board of Higher Education met on Thursday May 26th, at 8:00 a.m. CT., Bismarck State College, National Energy Center of Excellence building, Bavendick Room, 1200 Schafer Street, Bismarck, ND

Chair Ryan called the meeting to order at 8:00 a.m. CT.

SBHE Members participating:

Dr. Casey Ryan, Chair	Dr. John Warford
Ms. Gracie Lian	Mr. Nick Hacker
Mr. Tim Mihalick	Mr. Jeffry Volk
Ms. Danita Bye	Ms. Retha Mattern, Staff Adviser
Dr. Elizabeth Legerski, Faculty Adviser	

Chancellor present: Dr. Mark Hagerott

Institution Representatives Present:

Dr. Brian Van Horn, President, MaSU
Dr. David Cook, President, NDSU
Dr. Steve Shirley, President, MiSU
Dr. Bernell Hirning, President, WSC
Dr. Jerry Migler, Dean, DCB
Dr. Doug Darling, President, LRSC
Dr. Rod Flanigan, President, NDSCS
Dr. Doug Jensen, President, BSC
Mr. Steve Easton, J.D., President, DSU
Dr. Andy Armacost, President, UND
Dr. Alan LaFave, President, VCSU

NDUS Senior Staff Participating:

Ms. Jane Grinde, NDUS
Ms. Lisa Johnson, NDUS
Mr. Darin King, CTS
Ms. Dina Cashman, NDUS
Ms. Terry Meyer, NDUS
Ms. Kristie Hetzler, NDUS
Mr. Jerry Rostad, NDUS
Dr. Jill Louters, Former Board Vice Chair

Others Participating:

Mr. Chris Pieske, AG's Office
Mr. Michael Linnell, incoming SBHE Staff Adviser
Ms. Sadie Hanson, incoming SBHE Student member

1. **Agenda**

Warford moved, Bye seconded, to approve the agenda, as presented.

Bye, Lian, Warford, Volk, Mihalick, Hacker, and Ryan voted yes.

Board Consent (2 – 6)

2. April 28, 2022, Meeting Minutes.

SBHE Academic and Student Affairs Committee

3. [Tenure](#)

SBHE Budget and Finance Committee

4. Approval of Masterplans:

[BSC](#)

[DSU](#)

[NDSU – NDSU Forest Service](#)

[DCB](#)

[MaSU](#)

[UND](#)

[LRSC](#)

[MiSU](#)

[NDSCS](#)

[VSCU](#)

[WSC](#)

SBHE Audit Committee

5. [FY22 Audit Plan](#)

SBHE Research and Governance Committee

6. [New Board Member Orientation](#)

Warford moved, Bye seconded, to approve the consent agenda, items 2 - 6.

Hacker, Bye, Volk, Mihalick, Lian, Warford, and Ryan voted yes.

7. **Policy 411, Admissions**

Ms. Lisa Johnson reviewed proposed amendments to [Policy 411, Admissions](#); she stated that the SBHE Academic and Student Affairs Committee recommended approval. The Board members discussed the following components:

- NDSA discussed and supports the amendments
- Cabinet discussed and supported
- Policy can be reviewed at any time the Board feels necessary
- There are Limitations on exemptions by campus
- The Law school, medical school, and other specific programs that require testing related to admissions in specific fields will maintain those testing requirements

Warford moved, Hacker seconded, to waive first reading, approve 2nd reading and final adoption of Policy 411, Admissions.

Warford, Lian, Volk, Mihalick, Hacker, Bye, and Ryan voted yes.

8. **Nominations to fill vacancy of Vice Chair** (Dr. Jill Louters position)

Mr. Chris Pieske explained that Policy 310.2 states when there is a vacancy for Board Chair and/or Vice Chair or Executive Secretary, there will be a replacement nominated to fulfill the current term. The nomination will take effect immediately. Chair Ryan opened the floor for nomination of SBHE Vice Chair for the term of May 26th to June 30, 2022.

Warford moved, Hacker seconded, to nominate Mr. Tim Mihalick as Vice Chair. No other nominations were made.

Hacker, Bye, Warford, Lian, Volk, Mihalick, and Ryan voted yes.

9. **Nominations for Chair, Vice Chair, and Board Secretary**

Mr. Pieske stated annual nominations for Board positions take place in May of each year. Chair Ryan opened the floor for SBHE Chair nominations.

Hacker moved, Bye seconded, to nominate Dr. Casey Ryan as Board Chair for the term of July 1, 2022, to June 30, 2023. No other nominations were made.

Mihalick, Warford, Lian, Hacker, Bye, Volk, and Ryan voted yes.

Chair Ryan opened the floor for SBHE Vice Chair nominations.

Warford moved, Hacker seconded, to nominate Mr. Tim Mihalick as Board Vice Chair for the term of July 1, 2022, to June 30, 2023. No other nominations were made.

Mihalick, Warford, Lian, Hacker, Bye, Volk, and Ryan voted yes.

Chair Ryan opened the floor for SBHE Secretary nominations.

Mihalick moved, Hacker seconded, to nominate Ms. Terry Meyer as Board Secretary for the term of July 1, 2022, to June 30, 2023. No other nominations were made.

Mihalick, Warford, Lian, Hacker, Bye, Volk, and Ryan voted yes.

Updates/Reports:

10. Strategic Plan Update (2021)

Mr. Jerry Rostad reviewed the [2021 strategic plan components](#); he went through components that were added, deleted, and the current status of items that will continue to be worked through. He provided a link where the [Strategic Plan Dashboards](#) are located on the NDUS website and can be reviewed throughout the year. He noted that the system office can be contacted at any time if members had questions on the data provided by the dashboards.

11. 2022 Board Retreat Recap

Mr. Jerry Rostad provided to the Board members an overview on the discussions and information presented at the May 25th Board retreat.

12. SBHE Research and Governance Committee report was presented by Dr. Casey Ryan and Ms. Danita Bye. Ms. Bye stated that the governance portion will be reviewing Board self-assessment priorities. The identified priorities will be forwarded to the full Board for consideration at the June meeting.

13. SBHE Audit Committee report was presented by Mr. Nick Hacker. He stated that their upcoming meeting will include review of the audit and compliance charters and reviewing a proposed draft annual audit plant, The Audit Committee will be doing a significant amount of work on those items, and he will continue to report to the Board and make recommendations at a future SBHE meeting.

Chancellor Hagerott stated an additional step has been added to the compliance report process and will have a retroactive start of April 1, 2022. The additional step will be to allow campus leadership additional time to review a draft report prior to being issued.

14. SBHE Budget and Finance Committee report was presented by Mr. Tim Mihalick. He explained that the committee received the institution's capital project requests this month and will return to the

committee in June for consideration, the BFC will make a recommendation to the full Board at the June 30th meeting. The Board requested that the SBHE Budget and Finance Committee include a prioritized capital projects list, Committee members agreed.

15. SBHE Academic and Student Affairs Committee report was presented by Dr. John Warford.

16. Chancellor's Report

Other Reports:

17. NDSA update was presented by Ms. Gracie Lian.

18. CCF update was presented by Dr. Elizabeth Legerski. The Board discussed the comprehensive review process of the Presidents and tenured faculty.

19. Staff Senate update was presented by Ms. Retha Mattern. The Board discussed options for benefits to retain staff with current inflation factors and budget restrictions.

20. Public Comment – no public comment.

Assessment of Meeting and Future Agenda Items

21. Motion to Adjourn

Mihalick moved, Bye seconded, to adjourn the meeting. Approved by consensus.

The meeting adjourned at 10:30 a.m. CT.

Approved June 30, 2022.