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North Dakota State Board of Higher Education

June 15, 2022, Special Budget and Finance Committee Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via Teams/conf. call on June 15th, at 4:00 p.m. CT.

Chair Mihalick called the meeting to order at 4:00 p.m. CT.

SBHE Budget and Finance Committee members participating:

Mr. Tim Mihalick, Chair
Mr. Nick Hacker
Mr. Jeffry Volk
Ms. Danita Bye
Ms. Retha Mattern, non-voting advisor

Other participants:

Chancellor Hagerott
Mr. David Krebsbach, NDUS
Ms. Rebecca Collins, BSC
Ms. Joann Kitchens, LRSC
Mr. Steve Benson, MaSU
Ms. Gina Haugen, NDSU
Mr. Michael Ellingson, NDSU
Mr. Brent Winiger, MiSU
Mr. Jed Shivers, UND
Mr. Bruce Bollinger, NDSU
Mr. Corry Kenner, LRSC
President Darling, LRSC
Mr. David Krebsbach, NDUS
Mr. Thomas Claeys, State Forester
Mr. Rick Tonder, NDUS
President Hirling, WSC
Ms. Karin Hegstad, NDSU
Ms. Krista Lambrecht, WSC
President Shirley, MiSU
Dean Migler, DCB
President Van Horn, MaSU

President Armacost, UND
Mr. Kent Anderson, DSU
Mr. Jerry Rostad, NDUS
Dean Migler, DCB
Ms. Karin Hegstad, NDSU
President Cook, NDSU
Ms. Jane Grinde, NDUS
Mr. Trent Myron, DSU
Ms. Erica Buchholz, VCSU
Mr. Andrew Peterson, LRSC
Ms. Joann Kitchens, LRSC
President LaFave, VCSU
Ms. Kim Dressler, DSU
Ms. Terry Meyer, NDUS
Mr. Namil Choi, UND
President Hirling, WSC
Mr. Mike Pieper, UND
Ms. Dina Cashman, NDUS
Ms. Lisa Mock, DCB
Interim President Link, NDSCS

1. **Executive Session** (4:02 p.m. CT)

Bye moved, Volk seconded, to enter executive session to discuss the procurement of a vendor to conduct an executive salary study of institution presidents. The executive session shall be limited to members of the SBHE, Board staff, NDUS office staff, and NDUS legal counsel.

The legal authority for closing this portion of the meeting is North Dakota Century Code sections 44-04-18.4(6) and 44-04-19.2.

Volk, Bye, Hacker, and Mihalick voted yes.

Executive session began at 4:05 p.m. CT.

Participants:

Mr. Tim Mihalick

Mr. Nick Hacker

Mr. Jeffry Volk

Ms. Danita Bye

Ms. Retha Mattern, non-voting advisor

Chancellor Hagerott

Mr. David Krebsbach

Ms. Terry Meyer

Ms. Kristie Hetzler

Mr. Dirk Huggett

Mr. Chris Pieske (4:14 – 4:18 p.m. CT)

Executive session adjourned at 4:18 p.m. CT.

Open meeting - 4:19 p.m. CT.

2. Take action on procurement of a vendor for an executive salary study of institution Presidents. Hacker moved, Volk seconded, to approve the intent to award a contract with AGB LLC as the vendor for executive compensation evaluation services for NDUS institutions Presidents.

Volk, Bye, Hacker, and Mihalick voted yes.

3. **2023-2025 Budget Request Informational only**
 - [2023-2025 Budget Request](#)
 - [Operational Budget](#)
 - [Capital Budget](#)

Committee Chair Mihalick stated that the budget item is only discussion topic for today's committee meeting and further discussions and/or action taken during next week's regular scheduled committee meeting. The committee will make a recommendation to the full Board for consideration and final action.

Mr. David Krebsbach reviewed the attached 2023-25 budget request and explained that it is drafted in a format for the committee members to review and compare a needs-based budget proposal to a budget proposal based on the Governor's budget guidelines.

The committee discussed several components and options; Committee members Volk and Bye requested an individual follow-up discussion regarding details on the history and process of the budget cycle and legislative request(s). Mr. Krebsbach will make minor adjustments to the agreed upon needs-based budget and contact Mr. Volk and Ms. Bye prior to the June 21st committee meeting.

The committee members indicated that they would like to review the process for prioritizing capitol projects that the institutions submit for consideration before next the biennium request. The review and discussions will occur at future meetings at the request of the Committee Chair.

The meeting adjourned at 5:45 p.m. CT.

Approved September 19, 2022.