

North Dakota State Board of Higher Education

August 16, 2023, Budget and Finance Committee Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via Teams/conf. call on August 16th at 1:00 p.m. CT.

Chair Mihalick called the meeting to order at 1:00 p.m.

SBHE Budget and Finance Committee members participating:

- Mr. Kevin Black, Chair
- Mr. Jeffry Volk
- Ms. Danita Bye
- Mr. Kevin Black
- Mr. Curtis Biller

Other participants:

- Chancellor Hagerott
- Mr. David Krebsbach, NDUS
- Ms. Jamie Wilke, NDUS
- Ms. Jane Grinde, NDUS
- Mr. Darin King, CTS
- Ms. Terry Meyer, NDUS
- Mr. Chris Pieske, NDUS
- Ms. Dina Cashman, NDUS
- Ms. Rebecca Collins, BSC
- Ms. Joann Kitchens, LRSC
- Dean Carmen Simone, DCB
- President Easton, Mr. Leslie Wietstock, DSU
- President Van Horn, MaSU
- President Shirley, MiSU
- President LaFave, VCSU
- President Hirning, WSC
- Mr. Bruce Bollinger, NDSU
- Ms. Karla Stewart, Ms. Odella Fuqua, UND
- Mr. John Godsoe, Bond, Schoeneck & King
- Ms. Angie Mirrione, HUB International representatives

Committee Chair Black made opening statements and welcomed new Board member, Mr. Curtis Biller. Chair Black set committee meeting expectations, stating that the students are the priority, all discussions and actions of the Board should be in the best interest of the students. He also stated he would like the institutions to be more inclusive during the meetings and requested that the campus President or their designee provide quarterly campus reports to the Committee. He advised committee members and Presidents to contact him if they have a specific request for agenda item(s), even if it is for discussion purposes only.

1. **Agenda**

Bye moved, Mihalick seconded, at approve the agenda.

Biller, Mihalick, Bye, Volk, and Black voted yes.

2. **Meeting Minutes:**

- a. June 15, 2023 (Special meeting)
- b. June 21, 2023 (scheduled meeting)

Volk moved, Danita seconded, to approve the May 17, 2023, meeting minutes with an amendment to item five, specifically to add language stating the reason for member Black's vote to abstain. Member Black confirmed he was absent during most of the discussion/information that was provided by UND representatives, system office staff, and other committee members for item five, UND's tuition request.

Bye, Volk, Biller, Mihalick, and Black voted yes.

3. **Mayville State University Tuition**

Mayville State University Tuition

- a. Mayville State University's request for an exemption from policy 805.1, section 3, subsection d, to change the factor over their ND resident tuition rate for international students from Australian and Canadian Provinces other than Saskatchewan and Manitoba from 1.75 to 1.50 to differentiate from other international students' rates.
- b. Mayville State University is also requesting to lower the Western Undergraduate Exchange (WUE) tuition rates from 1.50 to 1.25 of ND resident undergraduate rate.

Mihalick moved, Volk seconded, to recommend approval for MaSU's tuition request.

Bye, Mihalick, Volk, Biller, and Black voted yes.

4. **NDUS Retirement Plan Investment Oversight Structure**

Ms. Jane Grinde provided some background information on the previous NDUS oversight committee. Ms. Angie Mirrione provided industry best practices for investments committees and retirement plan oversight. The committee discussed options for the oversight committee membership, its roles and responsibilities. The committee also discussed fiduciary training and recommended training be provided to all Board members at their September meeting.

Volk moved, Bye seconded, recommend approval of the delegation of SBHE members Volk and Black to the oversight committee, and further delegate Chancellor Hagerott as the system representative on the committee.

Volk, Biller, Bye, Mihalick, and Black voted yes.

The meeting was adjourned at 2:10 p.m. CT.

Approved September 20, 2023.



State Board of Higher Education Summary

Title: Mayville State University is requesting two tuition factor modifications to consolidate and simplify rates and expand recruitment opportunities in target areas

Proposed action: Approve Mayville State University’s request for an exemption from policy 805.1, section 3, subsection d, to change the factor over their ND resident tuition rate for international students from Australian and Canadian Provinces other than Saskatchewan and Manitoba from 1.75 to 1.50 to differentiate from other international students’ rates.

Mayville State University is also requesting to lower the Western Undergraduate Exchange (WUE) and all nonresident undergraduate tuition rates from 1.50 to 1.25 of ND resident undergraduate rate.

Background Information: Reducing the tuition rates in these areas accomplishes numerous goals; focusing targeted recruitment efforts by accessible region, reducing the cost of attendance for non-residents and students in international markets, enhanced recruitment tools and affordability. This action also reduces waivers for athletics and shifts to academic recruitment.

Financial matters: To break even on this change, 10 additional students need to be admitted and enrolled. Projections involved athletics and recruitment and include 10 additional out of state enrollees and 10 new international students, conservatively.

SU22, FA22, SP23			FA23,SP24,SU24			20 FTE				
	CURRENT CREDITS	CURRENT TUITION	REDUCED RATE	TOTAL REVENUE REDUCTION	EXPECTED INCREASE IN CREDITS	NEW RATES	ADDL FTE TUITION REVENUE	TUITION DIFFERENTIAL		
WUE	1003	\$ 408,532	\$ 340,443	\$ 68,089	240	\$ 339	\$ 81,462	\$ 13,373		
CAN	107	\$ 50,846	\$ 43,582	\$ 7,264	144	\$ 407	\$ 58,653	\$ 51,389		
AUS	180	\$ 85,535	\$ 73,316	\$ 12,219	96	\$ 407	\$ 39,102	\$ 26,882		
	1290	\$ 544,913	\$ 457,341	\$ 87,572	480		\$ 179,216	\$ 91,645	ADDITIONAL FTE OFFSETS	

In addition to breaking even on this target rich, low risk environment, each student gained is an invaluable increase to ND workforce importation. Additionally, by reducing international waivers and out of state waivers, those funds can better be applied for much needed academic awards that MaSU currently lacks, strengthening recruitment tools and efforts.

Legal/policy matters: Request an exemption to 805.1 Tuition Policy section 3 subsection d.

Academic matters: None

Review Process: None

Chancellor’s recommendation: Chancellor Hagerott recommends approval.

Contact information: Amber Hill, VPBA Mayville State University, amberl.hill@mayvillestate.edu, (701) 788-4761

State Board of Higher Education Budget Finance Committee Calendar

	<p>Monthly events:</p> <ul style="list-style-type: none"> • Approve policy and procedure requests • Approve facility requests • Approve capital requests
January	<ul style="list-style-type: none"> • Review NDUS Consolidated Annual Financial Report
February	<ul style="list-style-type: none"> • Review Tuition Waiver Report(even years)
March	<ul style="list-style-type: none"> • Mid-year budget status report <ul style="list-style-type: none"> ○ Approve mid-biennium updates to tuition rates and other budgetary items, if needed. • Annual room, board & fee reports <ul style="list-style-type: none"> ○ Approve fee requests exceeding 1% of tuition rate ○ Approve new course or program fees, if any. • Legislative update if in session • Review campus facility master plans
April	<ul style="list-style-type: none"> • Annual Student Affordability report(Apr.-June) • Review Annual Financial Review, including financial ratio analysis(Mar.-April) • Approve SBARE appointments – approve • Approve campus facility master plan changes
May	<ul style="list-style-type: none"> • Approve biennial budget guidelines (odd years only) • Approve biennial tuition rates.
June	<ul style="list-style-type: none"> • Approve biennial budget for SBHE & NDUS Office(even years only) • Approve executive salary recommendations(annual) • Approve NDUS legislative biennial budget request (even years only) • Approve NDUS legislative biennial capital projects request (even years only) • Approve ND/MN Reciprocity MOU • Review Tuition Waiver Report (odd years)
July	<ul style="list-style-type: none"> • No meeting, unless needed
August	<ul style="list-style-type: none"> • Report NDUS-CTS Budget to Actuals
September	<ul style="list-style-type: none"> • Fall Enrollment Report
October	<ul style="list-style-type: none"> •
November	<ul style="list-style-type: none"> • Approve biennial room, board & fee guidelines
December	<ul style="list-style-type: none"> •