

North Dakota State Board of Higher Education

Meeting Notice and Agenda

October 26, 2023

The State Board of Higher Education will meet on Thursday, October 26, 2023, at 8:30 a.m. CT., via Teams Live. [Click here](#) to view live video stream.

Call to Order
Action Items

1. # Agenda

Board Consent (2 - 7)

2. [September 28, 2023](#), Meeting Minutes
3. [October 20, 2023](#), Special Meeting Minutes

SBHE Academic and Student Affairs Committee

4. [2024 – 2025 TrainND Business Plan](#)

[SBHE Budget and Finance Committee](#)

5. Ratify Chancellor's approval of the [transfer of \\$415,945 from the NDUS Capital Building Fund](#) at the State Investment Board to the VCSU capital building fund appropriation line
6. [NDUS Retirement Plan—Plan Expenses](#)

SBHE Research and Governance Committee

7. [TikTok Waiver Request](#) – The use of a virtual desktop provisioned in Microsoft Azure for NDUS institutions to use for recruitment purposes

Board Action

9. [UND to seek approval of sale of land](#)
10. BSC to seek approval for the sale of self-liquidating revenue bonds for a [Multipurpose Academic / Athletic Center](#)

SBHE Policy

First Reading(s):

11. [HR10](#), Retirement – Vice Chancellor Krebsbach
12. [Policy 707](#), Severance Pay – Vice Chancellor Krebsbach
13. 600 Series [Policies](#), Personnel (reviewed by BFC) – Vice Chancellor Krebsbach
 - a. 602.3 Job Applicant and Employee Criminal History Background Checks
 - No substantive change
 - Periodic review
 - b. 603.2 Equal Employment Opportunity
 - No substantive change

- Periodic review
 - c. 603.3 Nepotism
 - No substantive change
 - Periodic review
 - d. 607.4 Sick and Dependent Leave; Family Leave
 - Substantive change
 - Mirror Human Resource Policy 22
 - Periodic review
 - e. 614 Hazardous Substances Information Program
 - No substantive change
 - Periodic review
 - f. 615 Drug Free Workplace
 - No substantive change
 - Periodic review
14. 600 Series [Policies](#), (reviewed by ASAC) – Vice Chancellor Johnson
- a. 610 Oath for Teachers
 - No substantive change
 - Periodic review
 - b. 611.2 Employee Responsibility and Activities: Intellectual Property
 - No substantive change
 - Periodic review
 - c. 611.6 Confidential Proprietary Information
 - Substantive change
 - Adding caveats and statutory language
 - Periodic review
 - d. 611.8 Employee Responsibility and Activities: Research on Human Subjects
 - No substantive change
 - Periodic review
 - e. 611.9 Selection of Textbooks and Other Curricular Materials
 - No substantive change
 - Periodic review
15. 400 Series [Policies](#), (reviewed by ASAC) – Vice Chancellor Johnson
- a. 403.1.2 Institutional Instructional Program Evaluation
 - Delete
 - b. 403.2 Course Inventories and Titles
 - Delete
 - c. 403.6 Course Challenges and Prior Learning Credit
 - Delete
 - d. 403.8 Major and Minor Equivalency
 - Delete
 - e. 403.9 Developmental Courses
 - Delete
 - f. 405.1 Student Teaching Field Experience
 - Delete
 - g. 406 Academic Calendars

- Substantive change
 - Require standard time blocks for classes
- h. 406.2 Class Start Times
- Delete
- i. 410.0 Responsible Conduct of Research
- Renumber to 410, no other changes
- j. 412 Transfer of Credits
- Substantive change
 - Require that institution must be recognized by the US Department of Education to transfer credits
- k. 430.1 Honorary Degrees
- Renumber to 430, no other changes
 - Periodic review
- l. 430.2 Emeritus Status
- Renumber to 431, no other changes
- m. 430.3 Posthumous Degrees
- Renumber to 423, no other changes
 - Periodic review
- n. 441 Degree Credit, Non-Degree Credit and Non-Credit Instructional Activity
- Substantive change
 - Incorporate deleted Policies 403.2, 403.6, 403.8, 403.9, 405.1
 - Incorporate deleted Procedure 441
- o. 450 Institutional Reports, Catalogs, Bulletins
- Delete
- p. 460 Transfer and Test Credit Agreement
- Substantive change
 - Clarifying definitions
16. [305.1](#), Institution President Authority and Responsibilities; Contract Terms – Vice Chancellor Rostad
17. [SBHE Policies 604.1 and 604.2](#)
- a. SBHE Policy 604.1, Performance Evaluations Presidents – Vice Chancellor Rostad
 - b. SBHE Policy 604.2, Performance Evaluations Chancellor – Vice Chancellor Rostad

SBHE Committee Reports/Updates/Discussion

18. SBHE Academic and Student Affairs Committee – Dr. John Warford
19. SBHE Research and Governance Committee – Dr. Casey Ryan/Ms. Danita Bye
20. SBHE Budget and Finance Committee – Mr. Kevin Black
21. SBHE Audit Committee – Mr. Jeffrey Volk
22. Ad Hoc Post-Tenure Committee – Dr. Casey Ryan/Mr. Tim Mihalick

Chancellor Report

23. [2023 Fall Enrollment report](#) – Dr. Jen Weber
24. PPT [presentation on Enrollment Trends](#) – Dr. Jen Weber
25. Envision 2035 Update – Chancellor, Vice Chancellor Rostad and Respective Co-Chairs

26. Legislative Update – Vice Chancellor Krebsbach

Other Reports:

27. NDSA – Ms. Sadie Hanson

28. CCF – Dr. Lisa Montplaisir

29. Staff Senate – Mr. Michael Linnell

30. Public Comment

31. Assessment of Meeting and Future Agenda Items

32. Motion to Adjourn

- Roll call