NORTH DAKOTA UNIVERSITY SYSTEM
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Challenge Grant Fund Committee Meeting Minutes

The Challenge Grant Fund Committee met on Monday, December 4, 2023, at 2:00 p.m. CT, via Teams.

1. Roll Call
   Committee Members present:
   - Committee Chair Jace Beehler
   - Senator Karen Krebsbach
   - Senator Ronald Sorvaag
   - Rep. Bob Martinson
   - Rep. Emily O'Brien
   - Mr. Jeffry Volk
   - Mr. Kevin Black (arrived 2:55)
   - Mr. Rick Burgum
   - Ms. Taya Spelhaug

   Institutions and Institution Foundation representatives:
   - BSC: Kari Knudson
   - DCB: Leslie Stevens, Dean Simone
   - DSU: Ty Orton, President Easton
   - LRSC: Elonda Nord, President Darling
   - MaSU: Lon Jorgensen
   - MiSU: Rick Hedberg, Kate Marshall, President Shirley
   - NDSCS: Kim Nelson
   - NDSU: John Glover
   - UND: DeAnna Carlson Zink
   - VCSU: Cory Anderson
   - WSC: Hunter Berg, President Hirning

   North Dakota University System Office and Guests:
   - Chancellor Mark Hagerott
   - Mr. David Krebsbach
   - Ms. Mindy Sturn
   - Ms. Jamie Wilke
   - Mr. Mark Gorenflo

2. Approval of Agenda
   Burgum moved, Volk seconded, to approve the agenda, as presented.

   Approved by consensus.

3. Meeting Minutes
   Krebsbach moved, Burgum seconded, to approve the October 4, 2023, meeting minutes, as presented.

Approved by consensus.

4. Approval of updated ND Higher Education Challenge Fund rules of Operation and Procedures
   NDUS staff reviewed NDCC 15-10-48 through 15-10-53 and reached out to the Attorney Generals office for additional review, to ensure the updates from the latest legislative session were in alignment with the Rules of Operation, as requested by the committee. The pooled funding section was updated based on recent legislation to display the different pools and how each campus can access them. The rules currently state that applications are to be considered in chronological order, which is in alignment with century code, and was how the applications were provided at the January 2023 meeting. The committee ultimately makes the determination on how the funding is distributed and has the authority to define the process for inclusion in the Rules of Operation.

   The committee discussed restructuring how pooled funds are accessed and distributed, an option for institutions to request an extension rather than pooling unused funds, and whether UND School of Medicine falls in the same tier as UND and NDSU. Member Volk requested the system office investigate options to improve the pooled fund tiers and process, and to also seek an Attorney General's opinion regarding the language that references the School of Medicine. Chair Beehler asked that the system office investigate some of the changes and recommendations identified for the committee's March meeting, the system office agreed.

   Martinson moved, Burgum seconded, to approve the updates to the rules and operations, as presented.

   Approved by consensus.

5. Updated-Approved Challenge Grant Submission Items: (Informational Only)
   NDUS Staff explained that at the October 4th meeting, the Chair had asked the System Office to develop an informational template that could be used by each campus to provide the information that is normally provided by the campus's foundation agreements. Currently, the required documentation is extensive and requires a lot of administrative work to redact and copy. The System office developed a template, reviewed it with Chair Beehler, and then provided it to each campus foundation to review and have an opportunity to provide their feedback. The final template was emailed to the committee for review/feedback and final approval. The committee approved via email and the support template is now approved for use. The scope and fund applications were updated to remove the budget section information and a new summary of applications template was created for each campus. The new templates provide consistency in the way the information is being provided to the committee. The attached documents were approved by the committee via email on October 19, 2023.
   a) New-Summary of Applications Template
   b) Updated-ND HE Challenge Scope Approval
   c) Updated-ND HE Challenge Fund Application

d) New-ND HE Challenge Grant Fund Support Template

6. 2023-25 Current Challenge Grant Fund Balance
   NDUS Staff reviewed the 2023-2025 current fund balances; the committee had no concerns.

Regular Scope & Funding Application Approvals

7. **VCSU State Request: $120,990**
   a) Summary of Applications- Informational only
   b) Endowed Scholarship Program-Application
   c) Fund Application Support-Endowed Scholarship Program
   d) Academic Scholarship Program-Application
   e) Fund Application Support-Academic Scholarship Program

   Burgum moved, Krebsbach seconded, to approve VCSU's requests, items 7(b - e).

   Sorvaag, Krebsbach, Burgum, Martinson, O'Brien, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

8. **UND School of Law State Request: $100,000**
   a) Summary of Applications- Informational only
   b) Faculty Endowment-40216-Law-**SCOPE**
   c) Faculty Endowment-40216-Law-Application
   d) Scholarship Endowment-40249-Law-Application
   e) Scholarship Endowment-40212-Law-Application
   f) Fund Applications Support-All Fund Applications

   Martinson moved, Burgum seconded, to approve UND's School of Law scope and application requests, items 8(b – f).

   Burgum, Martinson, Sorvaag, Krebsbach, O'Brien, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

9. **UND State Request: $180,000**
   a) Summary of Applications- Informational only
   b) Scholarship Endowment-41012-A&S
   c) Scholarship Endowment-41014-Education
   d) Scholarship Endowment-46109-Business
   e) Scholarship Endowment-40614-A&S
   f) Scholarship Endowment-41027-Aerospace
   g) Scholarship Endowment-41029-Aerospace
   h) Fund Applications Support-All Fund Applications

   A committee member questioned a specific pledge donation that listed the first installment in a later biennium, as opposed to the current biennium. The pledge still had a final installment date listed within the seven-year timeframe allowable within ND HE Rules of Operation.

Martinson moved, Sorvaag seconded, to approve UND's requests, items 9(b – h).

Krebsbach, Burgum, Martinson, Sorvaag, O'Brien, Volk, Spelhaug, and Beehler voted yes. Volk voted no. Motion passed 7 -1.

10. **UND School of Medicine & Health Sciences (UND SMHS) State Request: $70,500**
    a) Summary of Applications- Informational only
    b) Scholarship Endowment-40246-Medical-Application
    c) Scholarship Endowment-45360-Medical-Application
    d) Fund Applications Support-All Fund Applications

Burgum moved, O'Brien seconded, to approve UND SMHS's requests, items 10(b - d).

Sorvaag, Krebsbach, Burgum, Martinson, O'Brien, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

11. **NDSU State Request: $406,382**
    a) Summary of Applications- Informational only
    b) Memorial Scholarship – 11508-Application
    c) Endowed Scholarship – 20655-Application
    d) Family Pharmacy Scholarship Endowment – 20658-Application
    e) Endowed Agriculture Scholarship – 20760-Application
    f) Endowed Nutrition Science Scholarship – 20761-Application
    g) Scholarship Endowment – 20794-Application
    h) WØRRW Memorial Scholarship – 20801-Application
    i) Agriculture Scholarship – 20853-Application
    j) Human Sciences and Education Scholarship – 20854-Application
    k) Engineering Scholarship – 20992-Application
    l) Engineering Scholarship Endowment – 20994-Application
    m) Architecture Scholarship Endowment – 20996-Application
    n) Presidential Scholarship – 24306-Application
    o) Scholarship Endowment – 20633-Application
    p) Fund Applications Support-All Fund Applications

Burgum moved, Volk seconded, to approve NDSU's requests, items 11(b - p).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

12. **NDSU SBARE State Request: $577,187**
    a) Summary of Applications- Informational only
    b) Livestock Evaluation Faculty Fund-40265-Application
    c) Fund Applications Support-All Fund Applications

Volk moved, O'Brien seconded, to approve NDSU's Agriculture, Research, and Extension requests, items 12(b and c).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

13. **NDSCS State Request: $540,150**
    a) Summary of Applications- Informational only
    b) Kosel Family Agriculture Enhancement project-**SCOPE**
    c) NDSCS Scholarship Endowments and Annual Scholarships-Application
    d) NDSCS Family Tradition Endowment Scholarship-Application
    e) Gene Haas Scholarship-Application
    f) Dakota Energy LLC Endowment Scholarship-Application
    g) Ione & Eugene O'Hearn Family Scholarship Endowment-Application
    h) BDT Mechanical Endowment Scholarship-Application
    i) RN Nursing Expansion Project-Application
    j) Cadaver Lab Project-Application
    k) Bremer Bank Theatre Project-Application
    l) Kosel Family Agriculture Enhancement Project-Application
    m) Fund Applications Support-All Fund Applications

Spellhaug moved, O'Brien seconded, to approve NDSCS's scope request, item 13b.

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

Volk moved, Sorvaag seconded, to approve NDSCS's application requests, items 13(c – k and m).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

Sorvaag moved, Burgum seconded, to approve NDSCS's request, item 13L.

Volk, Burgum, Martinson, O'Brien, Sorvaag, Krebsbach Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

14. **MiSU State Request: $335,675**
    a) Summary of Applications- Informational only
    b) Endowed Chair-1-**SCOPE**
    c) Endowment-3-**SCOPE**
    d) Scholarship Endowment-8-Application
    e) Scholarship Endowment-9-Application
    f) Scholarship Endowment-10-Application
    g) Scholarship Endowment-11-Application
    h) Scholarship Endowment-12-Application
    i) Academic Scholarship Campaign-Application
    j) Endowed Chair-1-Application
    k) Fund Applications Support-All Fund Applications

Krebsbach moved, Spellhaug seconded, to approve MiSU's scope requests, items 14(b and c).

O'Brien, Sorvaag, Krebsbach, Volk, Burgum, Martinson, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

O'Brian moved, Krebsbach seconded, to approve MiSU's application requests, items 14(d – k).

Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, Burgum, and Beehler voted yes. Motion passed 8 – 0.

15. **MaSU State Request: $277,588**
    a) Summary of Applications-For Information Only
    b) Endowment for Academic Excellence Campaign-Application
    c) Fund Applications Support-All Fund Applications

Sorvaag moved, Volk seconded, to approve MaSU's requests, items 15(b and c).

O'Brien, Sorvaag, Krebsbach, Volk, Burgum, Martinson, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

16. **LRSC State Request: $133,277**
    a) Summary of Applications-For Information Only
    b) Endowments for Program Support-**SCOPE**
    c) Endowments for Program Support-Application
    d) Endowments for Scholarship Support-Application
    e) Fund Application Support-All Fund Applications

Krebsbach moved, Burgum seconded, to approve LRSC's scope request item 16b.

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

Martinson moved, Krebsbach seconded, to approve LRSC's application requests, items 16(c -e).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

17. **DSU State Request: $263,295**
    a) Summary of Applications-For Information Only
    b) DSU Cornerstone Traditions-Application
    c) Fund Application Support-Cornerstone Traditions
    d) DSU College on the Hill Endowment-Application
    e) Fund Application Support-College on the Hill Endowment

Burgum moved, Volk seconded, to approve DSU's requests, items 17(b - e).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Spelhaug, and Beehler voted yes. Motion passed 8 – 0.

18. **DCB State Request: $146,307**
    a) Summary of Applications-For Information Only
    b) DCB Foundation Endowment-Application
    c) DCB General Scholarship Campaign-Application
    d) Fund Applications Support-All Fund Applications

Volk moved, Krebsbach seconded, to approve DCB's requests, items 18(b - d).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Black, Spelhaug, and Beehler voted yes. Motion passed 9 – 0.

19. **BSC State Request: $1,039,026**
    a) Summary of Applications-For Information Only
    b) BSC Foundation Endowment for Scholarships-Application
    c) Fund Application Support-Endowment for Scholarships

Martinson moved, Black seconded, to approve BSC's requests, items 19(b and c).

Burgum, Martinson, O'Brien, Sorvaag, Krebsbach, Volk, Black, Spelhaug, and Beehler voted yes. Motion passed 9 – 0.

Other Committee Business

20. Future Meeting Dates: March 20 and June 18 of 2024.
21. Open Discussion

Committee Chair Beehler adjourned the meeting at 3:00 p.m. CT.

Approved March 20, 2024.