

North Dakota State Board of Higher Education Budget and Finance Committee Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via Teams on Wednesday, March 13th at 1:00 p.m. CT., via Teams.

SBHE Budget and Finance Committee members

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| <input checked="" type="checkbox"/> Mr. Kevin Black, Chair | <input checked="" type="checkbox"/> Mr. Michael Linnell, Staff Advisor |
| <input checked="" type="checkbox"/> Mr. Curtis Biller | <input type="checkbox"/> Ms. Danita Bye |
| <input checked="" type="checkbox"/> Mr. Tim Mihalick | <input type="checkbox"/> Mr. Jeffry Volk |

Institution Presidents/Representatives

BSC President Jensen, Rebecca Collins, **DCB** Dean Simone, Lisa Mock, **DSU** President Easton, Leslie Wietstock, **LRSC** Joann Kitchens, **MaSU** President Van Horn, Amber Hill, **MiSU** President Shirley, Krista Lambrecht, **NDSCS** President Flanigan, Keith Johnson, **NDSU** President Cook, Bruce Bollinger, Karin Hegstad, Lisa Ripplinger, **UND** Karla Stewart, Janelle Kilgore, Terry Nelson, Namil Choi, Odella Fuqua, **VCSU** President LaFave, Erica Buchholz, **WSC** President Hirling.

System Office/CTS/Guests

NDUS Chancellor Hagerott, David Krebsbach, Jamie Wilke, Darin King, Jerry Rostad, Lisa Johnson, Mark Gorenflo, Jane Grinde, Chris Pieske, Rick Tonder, Dina Cashman, Brenda Zastoupil.

Committee Chair Black called the meeting to order at 1:00 p.m. CT.

1. **Agenda**

Biller moved, Mihalick seconded, to approve the agenda, as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 - 0.

2. **Meeting Minutes**

Mihalick moved, Biller seconded, to approve the February 14, 2024, meeting minutes, as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 - 0.

3. **FY2025 Tuition, Housing, Food and Fees Rate**

Ms. Wilke reviewed the proposed FY2025 academic year tuition, housing, food, and fees rates in accordance with SBHE Policies [805.1](#), [805.3](#), and [805.6](#). The committee reviewed and proposed changes to the housing, food, and fees. The housing, food, and mandatory fees increasing 1% or less of current year tuition rates are allowed to be approved by the institution presidents and confirmed by the SBHE. Brought forward to the committee for consideration of approval included several new or increasing program and course fees.

Mihalick moved, Biller seconded, to recommend approval of the [FY2025 tuition, housing, food and](#) fees Rate, as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

4. UND School of Medicine and Health Sciences Tuition Exemption Request

Biller moved, Mihalick seconded, to recommend approval of UND's School of Medicine and Health Sciences request for a [tuition exemption request](#), as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

5. UND Tuition Exemption Request for Undergraduate Canadian Students

Mihalick moved, Biller seconded, to recommend approval for UND's [tuition exemption request for undergraduate Canadian students](#), as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

6. DSU Tuition Exemption Request

Biller moved, Mihalick seconded, to recommend approval for [DSU's tuition exemption](#), as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

After discussing individual tuition exemption requests for specific programs at UND and DSU, the committee agreed that there is a need for a system-wide approach to administering tuition exemptions; it will be a future Budget and Finance Committee agenda item. Chair Black requested the system office work with campuses and create a matrix identifying current approved tuition exemptions at each campus, along with a brief explanation of the need for an exemption.

7. DSU Generator Project Request

Mihalick moved, Biller seconded, to recommend approval of [DSU's generator project](#), as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

8. DSU Woods Hall Project & Capital Building Funds Request

Biller moved, Mihalick seconded, to recommend approval of DSU's Woods Hall Project & [capital building funds request](#), as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

9. NDSU Bolley Agricultural Laboratory Naming

Mihalick moved, Biller seconded, to recommend approval of NDSU's [Bolley Agricultural Laboratory naming](#), as presented.

Biller, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

10. NDSU Heating Plant Boiler 4 Replacement

Billier moved, Mihalick seconded, to recommend approval of [NDSU's Heating plant boiler 4 replacement](#), as presented.

Billier, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

11. VCSU Center for the Arts Renaming

Mihalick moved, Billier seconded, to recommend approval of VCSU's [Center for the Arts renaming](#), as presented.

Billier, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

12. VCSU 2021-23 Tier II/III Capital Building Funds Request

Billier moved, Mihalick seconded, to recommend approval of VCSU's 2021-23 [Tier II/III capital building funds](#) request, as presented.

Billier, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

13. BSC Request to Rename LEA Hall

Dr. Larry C. Skogen was the sixth president of Bismarck State College and served the institution from 2007 to 2020. Century Code 15-10-74 directs that the new polytechnic facility will be named the Larry C. Skogen Polytechnic Institute. Dr. Jensen reported that Dr. Skogen's preference is to name the Library, English, and Arts Hall (LEA) in his honor. Representative Martinson supports Dr. Skogen's preference and will address CC 15-10-74 next legislative session.

Billier moved, Mihalick seconded, to recommend approval of [BSC's request to rename LEA Hall](#), as presented.

Billier, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

14. BSC Joint Powers Agreement

The Joint Powers Agreement (JPA) authorizes BSC to develop a multi-purpose community facility with the Bismarck Public School District No. 1 and the Bismarck Parks and Recreation District. The JPA will govern the design, planning, development, funding, maintenance, usage, and operation of a multi-purpose community facility located on the campus of Bismarck State College (BSC). The facility will be known as the Bismarck Community Bowl.

Billier moved, Mihalick seconded, to recommend approval of BSC's [Joint Powers Agreement](#), as presented.

Billier, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

SBHE Policy

Vice Chancellor Krebsbach presented the following HR Policies, which are up for periodic review:

- 15. HR Policy 1 [Introduction.docx](#)
- 16. HR Policy 4 [Probationary Period.docx](#)
- 17. HR Policy 8 [Workers Compensation.docx](#)
- 18. HR Policy 13 [Employment of Relatives.docx](#)

19. HR Policy 24 [Reduction in Force.docx](#)

Billler moved, Mihalick seconded, to recommend approval of policies HR, HR 4, HR 8, HR 13, and HR 24, as presented.

Billler, Mihalick, and Black voted yes. Bye and Volk absent. Motion passed 3 – 0.

20. **2022-2023 Tuition Waiver Report**

Ms. Brenda Zastoupil reviewed the [2022-2023 Tuition Waiver report](#). There was discussion regarding the waivers issued by the two research institutions vs. the other NDUS institutions; offering faculty and staff additional waivers as an incentive for retention; and, how NDUS compares to other state systems regarding waivers.

21. **Mid-year Budget Status Report**

Ms. Jamie Wilke reviewed the [Mid-year Budget Status report](#).

Committee Chair Black noted that discussions regarding how to address campuses deferred maintenance has begun and will be on a future committee agenda.

Committee Chair Black adjourned the meeting at 2:30 p.m. CT.

Approved April 10, 2024.