

North Dakota State Board of Higher Education

Budget and Finance Committee Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via Teams on April 10, 2024, at 1:00 p.m. CT.

SBHE Budget and Finance Committee members

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| <input checked="" type="checkbox"/> Mr. Kevin Black, Chair | <input checked="" type="checkbox"/> Mr. Jeffrey Volk |
| <input checked="" type="checkbox"/> Ms. Danita Bye | <input checked="" type="checkbox"/> Mr. Tim Mihalick |
| <input checked="" type="checkbox"/> Mr. Curtis Biller | <input checked="" type="checkbox"/> Mr. Michael Linnell, Staff Advisor |

Institution Presidents/Representatives

BSC President Jensen, Ms. Sonja Kolbe, Mr. John Carroll, **DCB** Dean Simone, Ms. Lisa Mock, **DSU** President Easton, Mr. Leslie Wietstock, **LRSC** President Darling, Joann Kitchens, **MaSU** President Van Horn, Ms. Amber Hill, **MiSU** President Shirley, Krista Lambrecht, **NDSCS** President Flanigan, **NDSU** Mr. Bruce Bollinger, Ms. Karin Hegstad, Ms. Lisa Ripplinger, Mr. Michael Ellingson, **UND** Ms. Karla Stewart, Mr. Namil Choi, Ms. Odella Fuqua, **VCSU** Ms. Erica Buchholz.

System Office/CTS/Guests

NDUS Chancellor Hagerott, VC David Krebsbach, Ms. Jamie Wilke, Dr. Jen Weber, VC Darin King, VC Jerry Rostad, Mr. Mark Gorenflo, Ms. Jane Grinde, Mr. Chris Pieske, Mr. Rick Tonder, Ms. Dina Cashman, Ms. Robin Putnam.

Committee Chair Black called the meeting to order at 1:00 p.m. CT.

1. **Agenda**

Volk moved, Bye seconded, to approve the agenda, as presented.

Biller, Bye, Volk, Mihalick, and Black voted yes. Motion passed 5 - 0.

2. **Meeting Minutes**

Mihalick moved, Bye seconded, to approve the [March 13th, 2024](#), meeting minutes, as presented.

Bye, Volk, Mihalick, Biller, and Black voted yes. Motion passed 5 - 0.

3. **VCSU Tier II/III Capital Funds Request**

Mihalick moved, Biller seconded, to recommend approval of [VCSU Tier II/III Capital Funds Request](#), as presented.

Biller, Mihalick, Bye, Volk, and Black voted yes. Motion passed 5 - 0.

4. **VCSU Line-Item Transfer from Operating to Capital Request**

Mihalick moved, Biller seconded, to recommend approval of [VCSU Line-Item Transfer from Operating to Capital Request](#), as presented.

Biller, Bye, Volk, Mihalick, and Black voted yes. Motion passed 5 - 0.

5. **UND Tuition Exemption**

Ms. Karla Stewart explained that UND's tuition exemption request, (item 5), is the same request that the committee reviewed and approved at their March meeting in terms of the approach to Canadian student tuition rates. After UND reviewed their March documentation and Board approval, they determined to bring it back to the Board with additional documentation to include the other differential programs that were inadvertently left out of the March approval for Board approval.

Mihalick moved, Bye seconded, to recommend approval of UND's request for an [exception to SBHE Policy 805.1](#) to charge tuition rates for undergraduate nursing and undergraduate social work/nutrition & dietetics rates for all Canadian provinces be at a factor of 1.5 moving from a 2.0 factor. Currently, Manitoba and Saskatchewan are at a factor of 1.5.

Bye, Volk, Mihalick, Biller, and Black voted yes. Motion passed 5 - 0.

The committee received the following reports and/or presentations:

6. [Space Utilization/Deferred Maintenance](#) by Mr. Rick Tonder.

After considerable discussion of space utilization by the committee, Chair Black indicated that further scrutiny is warranted. Mr. Tonder committed to auditing the space utilization data. Member Volk also asked if more recent data could be provided to the Committee.

After considerable discussion of the deferred maintenance model and estimates, Member Biller suggested that the addition of a "removal" category would be appropriate. Chair Black proposed engaging with the ENVISION 2035 Infrastructure group on a proposed "call to action" on the deferred maintenance issue to address BFC Committee member concerns.

7. [BSC Unit Cost Model](#) by President Jensen.

- a. [BSC Unit Cost Compare FY21-FY23 Report](#)
- b. [BSC Unit Cost Compare FY21-FY23 Totals](#)
- c. [Turnaround](#)

8. [UND Sale of Land](#) by Ms. Karla Stewart. She noted that UND requested their item be on this month's agenda as informational only, however, the sale of UND's land will be part of UND's capital project request. UND wanted to allow adequate time for individual review and an opportunity to answer questions/concerns. Ms. Stewart indicated there had been questions whether UND has the authority to sell that specific land, and they have confirmed they do have the authority and would profit from the sale of land.

9. [NDUS Annual Financial Review FY2023](#) by Ms. Robin Putnam.

10. Institution Finance Staff Reports

a. [DCB](#) by Ms. Lisa Mock, Associate Dean for Business & Finance.

Due to time constraints, the committee agreed to move DSU and MaSU reports to the next committee meeting, listed first on the agenda:

b. [DSU](#) by Mr. Les Wietstock, Chief Operating Officer

c. [MaSU](#) by Ms. Amber Hill, VP for Business Affairs

Adjourn

Committee Chair Black adjourned the meeting at 2:35 p.m. CT.

Approved May 15, 2024.