

**North Dakota State Board of Higher Education
Budget and Finance Committee**

April 16, 2019, Meeting Minutes

The State Board of Higher Education Budget and Finance Committee met via conference call on Tuesday, April 16th at 3:30 p.m. CT. The call originated on the 10th floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND.

Chair Hacker called the meeting to order at 3:30 p.m. CT.

SBHE Budget and Finance Committee members participating:

Mr. Nick Hacker, Chair
Dr. Casey Ryan
Mr. Dan Traynor
Mr. Tim Mihalick
Mr. Andy Wakeford

Other participants:

Ms. Tammy Dolan, NDUS	Ms. Courtney Peterson, MaSU
Ms. Joann Kitchens, LRSC	Mr. Dennis Gladen, NDSCS
Mr. Corry Kenner, LRSC	Mr. Westley Wintch, VCSU
Ms. Jami Hovet, MaSU	Ms. Robin Putnam, NDUS
Mr. Dave Clark, BSC	Ms. Becky Collins, BSC
Ms. Lisa Mock, DCB	Mr. Keith Johnson, NDSCS
Mr. Jed Shivers, UND	Ms. Cynthia Rott, NDSU
President Bresciani, NDSU	Mr. Gary Wawers, NDSU
Mr. Dave Krebsbach, NDUS	Ms. Laura Nelson, DSU
Mr. Gary Wawers, UND	Ms. MaryAnn Olson, NDUS
Mr. Brent Winiger, MiSU	Mr. Riley Yadon, WSC
Mr. Rick Tonder, NDUS	Ms. Patty Schock, NDUS
President Miller, WSC	Mr. Darin King, CTS
Ms. Karla Stewart, UND	
Mr. Dave Ruhland, NDSU Ag Extension	
Mr. Eric Olson, Asst. A.G. and General Counsel	

1. **Agenda**

Ryan moved, Mihalick second, to approve the agenda

Ryan, Traynor, Mihalick, and Hacker voted yes.

2. **March 19, 2019, Meeting Minutes**

Mihalick moved, Ryan seconded, to approve the March 19, 2019, meeting minutes.

Mihalick, Ryan, Traynor, and Hacker voted yes.

3. **Policy 1203.1 Digital Accessibility**

Mr. King reviewed proposed amendments to [policy 1203.1](#). He explained the institutions and system office developed this policy to address the growing concern of providing web based materials in accessible formats as defined by the Federal Rehabilitation Act Section 508. Due to potential costs and workload related to this amendment, the campuses will have time to develop and implement proper policies and procedures to ensure they are in compliance. Mr. King agreed to relay the information to the distant education directors on campus.

Ryan moved, Traynor seconded, to recommend approval of policy 1203.1.

Ryan, Mihalick, Traynor, and Hacker voted yes.

4. **Policy 802.7 Identity Theft Prevention**

Ms. Putnam reviewed proposed amendments to [policy 802.7](#).

Traynor moved, Mihalick seconded, to recommend approval of policy 802.7.

Traynor, Ryan, Mihalick, and Hacker voted yes.

5. **WSC Lease Purchase Agreement**

The committee inquired whether or not there were assurances made by the foundation regarding payments. President Miller confirmed there has been and he doesn't have any reservations.

Ryan moved, Mihalick seconded, to recommend approval for [WSC Request](#) to execute and delivery a construction/maintenance project agreement and lease purchase agreement.

6. **DSU Request to sell the Arts Building**

Mr. Tonder explained that authorization for [DSU to sell the Arts Building](#) as per conditions specified by 2019 HB 1120, would be to reduce its space inventory, remove any potential for future maintenance expenditures, provides needed revenue for DSU, and returns the property to local tax roles. The request further authorizes the Chancellor to establish the terms of the conveyance as a designee of the Board.

Traynor moved, Ryan seconded, to recommend approval for DSU Request to sell the Arts Building.

Mihalick, Ryan, and Traynor voted yes. Hacker abstained, citing conflict of interest due to his current role at ND Guarentee and Title Company.

7. **Annual Financial Review 2018 Review**

Ms. Dolan reviewed the [2018 annual financial](#) review. The committee did not have any concerns.

Ms. Dolan noted the committee previously discussed adjusting which and when specific financial/budget/annual reports and reviews will come before the committee/full Board. She is currently working with the campuses and gathering feedback and will have more details at a future meeting.

8. **Legislative Update**

Ms. Dolan provided an update on several legislative bills and will have more information at the full Board meeting on April 25th.

The meeting adjourned at 4:10 p.m. CT.

Approved May 14, 2019.