

**North Dakota State Board of Higher Education**  
April 24, 2019 Governance Committee Meeting Minutes

The State Board of Higher Education Governance Committee met on Wednesday, April 24<sup>th</sup> at 12:30 p.m. CT., via conference call originating from the Capitol, 10<sup>th</sup> floor, NDUSO conf. room, 600 E. Blvd Ave., Bismarck, ND 58505.

Dr. Ryan called the meeting to order at 12:30 p.m. CT.

Members Present:

Mr. Casey Ryan (Chair)  
Ms. Kathleen Neset  
Mr. Tim Mihalick  
Mr. Andy Wakeford, SBHE Staff Adviser

Others Present:

Chancellor Hagerott  
President Richman, NDSCS  
President Darling, LRSC (arrived 12:45)  
Ms. Karol Riedman, NDUS  
Ms. Kristie Hetzler, NDUS  
Ms. Lisa Johnson, NDUS  
Mr. Phil Wisecup, NDUS  
Ms. Terry Meyer, NDUS  
Ms. Laura Schraft, NDUS  
Ms. Robin Putnam, NDUS  
Ms. Tammy Dolan, NDUS  
President Steve Shirley, MiSU (arrived 1:12)  
Mr. Darin King, CTS  
Mr. Eric Olson, Asst. A.G. and General Counsel

1. **Agenda**

Mihalick moved, Neset seconded, to approve the agenda.

Neset, Mihalick, and Ryan voted yes.

2. **Meeting Minutes**

Neset moved, Mihalick seconded, to approve the March 21, 2019, meeting minutes.

Mihalick, Neset, and Ryan voted yes.

**3. Chancellor Evaluation Process**

Ms. Riedman reviewed the [process and timeline for the Chancellor's evaluation](#) that was utilized in 2018. The committee members had no concerns utilizing the same process, timeline, and tools for 2019.

Neset moved, Mihalick seconded, to recommend approval to the 2019 Chancellor's evaluation process and timeline.

Neset, Mihalick, and Ryan voted yes.

**4. Policy 340.2 Nonprofit Affiliates**

Ms. Putnam reviewed amendments to [policy 340.2](#). The committee had no concerns.

Mihalick moved, Neset seconded, to recommend approval of amendments to policy 340.2.

Mihalick, Neset, and Ryan voted yes.

**5. Policy 305.1 College and University Presidents' Authority and Responsibilities**

Ms. Riedman reviewed amendments to [policy 305.1](#). The committee had no concerns.

Neset moved, Mihalick seconded, to recommend approval of amendments to policy 305.1.

Mihalick, Neset, and Ryan voted yes.

**6. Policy 100.4 Mission and Vision of the North Dakota University System**

Ms. Riedman reviewed the current version of [policy 100.4](#).

AND;

**7. Policy 100.5 Beliefs and Core Values of the State Board of Higher Education**

Ms. Riedman reviewed the current version of [Policy 100.5](#)

The committee discussed having the review of policies 100.4 and 100.5, noting that it could be a part of their strategic plan discussion and be re-considered after the outcome of the June meeting.

No action taken.

**8. Tier Committee Structure Report**

Chancellor Hagerott reviewed the current version of the [proposed tier committee](#) structure. The structure has been altered from previous versions based on feedback he has received. The committee discussed and continues to work on determining the membership and the individual roles and responsibilities, including determining voting and/or non-voting members. The committee requested the Chancellor inquire if and who would like to participate on the tier structure committee.

The committee also discussed the following:

- Research being an important component that differs from institution to institution
  - All NDUS institutions engage in formal and informal research
- Removing language that indicates “or designee” from the membership portion of the summary
- Allowing flexibility to change the membership, roles and responsibilities, etc. as needed

No action taken.

**9. President Evaluation Process**

Mr. Wisecup reviewed the [president evaluation process documentation](#), including a time line dated back from December 2018, going forward through December 2019. Chancellor Hagerott informed the members he has requested the Presidents provide a [two-page summary](#) addressing their last year's goals.

**10. Legislative Update**

Ms. Dolan provided a [legislative update](#).

The meeting adjourned at 1:30 p.m.

Approved May 15, 2019.