

**North Dakota State Board of Higher Education
Academic and Student Affairs Committee**
September 17, 2019, Meeting Minutes

The State Board of Higher Education's Academic and Student Affairs Committee met via conference call on Tuesday, September 17th at 11:00 a.m. CT. The call will originate on the 10th floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND.

Chair Louters called the meeting to order at 11:00 a.m. CT.

SBHE Committee on Academic and Student Affairs members present:

Ms. Jill Louters (Chair)
Mr. Don Morton
Mr. Kaleb Dschaak
Dr. Debora Dragseth, SBHE Advisor

Others present:

Mr. Ken Grafton, NDSU
Ms. Lisa Johnson, NDUS
Ms. Kristie Hetzler, NDUS
Ms. Katie Fitzsimmons, NDUS

1. **Agenda**

Morton moved, Dschaak seconded, to approve the agenda.

Morton, Dschaak, and Louters voted yes.

2. **Meeting Minutes**

Morton moved, Dschaak seconded, to approve the June 18, 2019 meeting minutes.

Morton, Dschaak, and Louters voted yes.

3. **VCSU Tenure Request**

Dschaak moved, Morton seconded, to recommend approval to award tenure to [Dr. Gina Kelly](#).

Dschaak, Morton, and Louters voted yes.

Ms. Johnson reviewed amendments to the following policies: (items 4-7):

4. **[Policy 307.1](#) Institutional Organization Notice and Approval**

5. **[Policy 511](#) Student Criminal History Background Checks**

6. **[Policy 605.1](#) Academic Freedom and Tenure: Academic Appointment**

7. **[Policy 918](#) Alcoholic Beverages**

Morton moved, Dschaak seconded, to approve polies 307.1, 511, 605.1, and 918 (items 4-7).

Morton, Dschaak, and Louters voted yes.

Ms. Johnson reviewed the following proposed new programs from DCB and NDSU for consideration (items 8-9):

New Program Request(s)

8. DCB – UG Certificate and A.A.S. in Technical Studies, CIP Code 24.0102

Morton moved, Dschaak seconded, to approve [DCB's academic request](#), item 8.

Dschaak, Morton, and Louters voted yes.

9. NDSU – GR Certificate in Women and Gender Studies, CIP Code 05.0207

Dschaak moved, Morton seconded, to approve [NDSU's academic request](#), item 9.

Morton, Dschaak, and Louters voted yes.

10. Future Agenda Items

Ms. Johnson will follow-up with committee members to address and/or answer questions regarding the following topics:

- o J-Terms – Ms. Johnson will follow up with Mr. Dschaak regarding past and current discussions regarding campuses offering J-Terms
- o Student Mental Health and Awareness – Ms. Louters and Mr. Dschaak indicated they will attend the Joint Boards meeting on October 7th that includes an agenda item addressing mental health
- o The Friday after Thanksgiving to be included in Holiday calendar. The committee discussed the authority is outside the purview of the State Board of Higher Education

The meeting adjourned at 11:45 a.m. CT.

Approved October 15, 2019.