

University of North Dakota Presidential Search Committee Meeting Notice and Agenda

The University of North Dakota Presidential Search Committee will meet Wednesday, October 2, 2019 at 1:30 p.m. CT on the University of North Dakota Campus, in EERC, in the East half of Discovery Hall, 15 North 23rd Street, Grand Forks, ND.

1. Call to Order (Co-Chairs Drs. Casey Ryan and Dennis Elbert)
2. Approve August 21, 2019 Meeting Minutes
3. Move to enter executive session to consider applications for the University of North Dakota presidency. The executive session shall be limited to members of the search committee, AGB Consultants, NDUS office staff, and NDUS legal counsel.

The legal authority for closing this portion of the meeting is North Dakota Century Code sections 44-04-18.27 and 44-04-19.2.

4. Reconvene to take action regarding the next round of interviews scheduled for October 22-23, 2019, to be conducted via technology.
5. Review Next Steps in Process (Dr. James McCormick and Ms. Janice Fitzgerald, Search Consultants)
 - Reference checking process
 - Interview question development
6. Committee Questions

Adjourn

Contact Terry Meyer (701) 328-2963 or terry.meyer@ndus.edu prior to the scheduled meeting date if auxiliary aids or services are needed.

**University of North Dakota
Presidential Search Committee Meeting Minutes
Wednesday, August 21, 2019**

The University of North Dakota Presidential Search Committee met Wednesday, August 21, 2019 at 2:30 p.m. by conference call. The call originated from UND campus in the Gorecki Alumni Center, Burgum Suite, 3501 University Avenue, Grand Forks.

Call to order and Committee Introductions

The meeting was called to order by committee co-chairs, Drs. Casey Ryan and Dennis Elbert. Members present:

Dr. Casey Ryan, Co-Chair
Dr. Dennis Elbert, Co-Chair
Mr. Steve Burian
Mr. Howard Dahl
Mr. Joshua DeMorrett
Ms. Graci Lian
Ms. Whitney Maine
Dr. Daphne Pedersen
Dr. Paul Todhunter
Ms. DeAnna Carlson Zink
Dr. Brian Van Horn, ex officio
Chancellor Mark Hagerott, ex officio

Members Absent:
Dr. Cynthia Lindquist

Others Present:
Assistant Attorney General Eric Olson
Terry Meyer, NDUS Chief of Staff
AGB Search, Jim McCormick and Janice Fitzgerald

July 24, 2019 Meeting Minutes

Carlson Zink moved, Pedersen seconded to approve the July 24, 2019 meeting minutes.

Burian, Dahl, DeMorrett, Lian, Maine, Pedersen, Todhunter, Carlson Zink, Elbert and Ryan voted aye.

Dr. Elbert said that with Dr. Cynthia Lindquist recent appointment to the North Dakota Ethics Commission, she has resigned her position on the search committee.

The co-chairs said if committee members have any suggestions on a replacement that has her credentials and the diversity she brings to the committee, to reach out to them in the next week. Otherwise, she will not be replaced on the committee.

Listening Sessions

At the request of the search committee, additional listening sessions have been scheduled as follow:

Mr. DeMorrett will host a listening session this evening, Wednesday, August 21 in the Alumni Room of Bismarck State College at 7 p.m. and Dr. Casey Ryan will participate via teleconference.

Dr. Lindquist will host a listening session in the Chautauqua Gallery meeting room in the main campus building of Lake Region State College, Thursday, August 22 at 7 p.m. and Dr. Dennis Elbert will participate via teleconference.

Comments and views collected from these listening sessions will not be attributed to individuals and will be presented to the full UND Presidential Search Committee later.

Drs. Elbert and Ryan have been invited to a September Faculty Senate meeting. They are also working with Ms. Lian and Ms. Maine on listening sessions with students and staff in September.

Based on a question, there is consideration for additional listening sessions in the western part of the state.

Presidential Search Report

Ms. Janice Fitzgerald said the complete communication and advertisement plan did appear in the publications that were agreed upon, which included the *Chronicle of Higher Education* with a full ad running online and a shorter version running in the print ad.

James McCormick said AGB Search has been in communication with several possible candidates and have received several nominations they are following up on.

Ms. Fitzgerald raised the question about the upcoming deadline and the committee's thought on extending that deadline. Best consideration will be September 15, 2019, but there could be the possibility of extending the deadline to consider others.

James McCormick did mention that the approval of the North Dakota Legislature to keep applicants confidential until they are considered finalists has been very helpful in developing a pool of candidates.

Dr. Ryan said when Dr. Wynne was appointed interim president, he will not be considered for the UND Presidency. James McCormick said that question has been raised by potential candidates and if he was considered for the position, it could affect the pool of applicants.

October 2, 2019 Search Committee Meeting

The co-chairs walked through the process for the October 2 meeting where they will be asked to identify top candidates. Committee members are asked to submit draft interview questions to Ms. Meyer. A link to the applications will be provided to the search committee September 19, and committee members will be asked to review the applications prior to the meeting. The search consultant and co-chairs stressed the importance of keeping the names of the applicants confidential.

Ms. Peggy Varberg developed an unconscious bias training that Ms. Meyer will share with the committee. If committee members have questions, they can reach out to Ms. Varberg.

The meeting adjourned at 3:05 p.m.

Respectfully submitted,
Terry Meyer
NDUS Chief of Staff