

**North Dakota State Board of Higher Education  
Budget and Finance Committee  
Meeting Notice and Agenda**  
November 19, 2019

The State Board of Higher Education Budget and Finance Committee will meet via conference call on Tuesday, November 19<sup>th</sup> at 3:15 p.m. CT. The call will originate on the 10<sup>th</sup> floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND.

Call to Order  
# Action Items

**# Committee Business**

1. Agenda
2. [October 15, 2019](#), Meeting Minutes
3. Executive Session  
NDSU requests that the SBHE enter into an executive session to (1) discuss the A. Glenn Hill Center claim by Roers Construction, Inc. and (2) limit the executive session to voting Board members, nonvoting advisors, Board legal counsel, the Executive Assistant to the Board, the Chancellor and selected NDUS Office Staff, the North Dakota State University President, NDSU legal counsel and selected NDSU selected staff.

The legal authority for closing this portion of the meeting is North Dakota Century Code sections 44-04-19.1(1)-(2), 44-04-19.1 (9), 44-04-19.1(11), and 44-04-19.2(1).

4. [2020-21 room, board and fee guidelines](#) – Mr. Dave Krebsbach
5. VCSU the Issuance of not to exceed \$22,500,000 State Board of Higher Education of the State of North Dakota, Valley City State University, [Facilities Revenue Bonds, Series 2020](#), adopted on December 3, 2019, by the Board – Mr. Rick Tonder
6. VCSU Issuance of not to exceed \$3,200,000 State Board of Higher Education of the State of North Dakota, Valley City State University, [Housing and Auxiliary Facilities Refunding Revenue Bonds](#), Series 2019, and Authorizing the Execution of a Series Resolution and Related Documents, adopted on December 3, 2019, by the Board – Mr. Rick Tonder
7. VCSU Ratification of Chancellor's interim approval for [VCSU to transfer \\$1,125,773](#) from the Operations line to the – Mr. Rick Tonder:
  - Capital Assets line in the amount of \$816,636 for extraordinary repairs, and,
  - Capital Building Fund line in the amount of \$309,137 for extraordinary repair projects
8. DSU to [negotiate a lease agreement](#) with BF Properties LLP for the purposes of private commercial development of state land consisting of a gas station – convenience store, with the possible addition of off sale liquor.
9. Policy [703.1](#) Early Retirement – Ms. Jane Grinde
10. Policy [607.1](#) Legal Representation – Ms. Karol Riedman
11. Policy [804](#) Equipment and Personal Property Leases – Ms. Robin Putnam

12. Policy [804.1](#) Tax Exempt Bond Issues and Lease Purchase Financing – Ms. Robin Putnam
13. Policy [909](#) Real Property Leases – Ms. Robin Putnam
14. Policy [908](#) Financing Through Revenue Bonds – Mr. Rick Tonder

**Committee Discussion/Reports/Informational**

15. [Capital and Operating Lease](#) Report – Mr. Dave Krebsbach

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*Contact Kristie Hetzler at (701) 328-2966 or [Kristie.hetzler@ndus.edu](mailto:Kristie.hetzler@ndus.edu) prior to the scheduled meeting date if auxiliary aids or services are needed.*