

**North Dakota State Board of Higher Education
Audit Committee**

March 21, 2019, Meeting Minutes

The State Board of Higher Education Audit Committee met Thursday, March 21st at 4:00 p.m. CT, via conference call originating from the State Capitol, 10th Floor Conference room, 600 East Boulevard Avenue, Bismarck, ND, 58505.

Committee Chair Neset called the meeting to order at 4:00 p.m. CT.

SBHE Audit Committee members participating:

Ms. Kathleen Neset, Committee Chair
Mr. Nick Hacker

NDUS staff participating:

Chancellor Hagerott
Mr. Andy Wakeford, SBHE Staff Adviser
Ms. Laura Schratt, Chief Audit Executive
Ms. Karol Riedman, Compliance Officer
Ms. Lisa Johnson, Interim Vice Chancellor of Academic and Student Affairs
Ms. Kristie Hetzler, Executive Assistant to the State Board of Higher Education
Ms. Terry Meyer, Deputy Chief of Staff

Others participating:

President Darling, LRSC
Mr. Brent Winiger, MiSU
Ms. Sharon Loiland, UND
Mr. Dennis Gladen, NDSCS
President Richman, NDSCS
Ms. Karin Hegstad, NDSU
President Bresciani, NDSU
Mr. Craig Hashbarger, SAO
Mr. Chris Pieske, AG Office
Mr. Eric Olson, AG Office

1. **Agenda**

Hacker moved to approve the agenda.

Hacker and Neset voted yes.

2. **Meeting Minutes**

Hacker moved to approve the [February 20, 2019](#), meeting minutes.

Hacker and Neset voted yes.

3. **Executive Session**

Hacker moved at 4:03, to enter Executive Session to consider (1) the draft Compilation of North Dakota State College of Science Employee Survey Reports and (2) any response from the institution or system to the draft report. The executive session shall be limited to members of the Committee, the Chancellor and staff, Board counsel, and invited campus officials. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-19.2.

Hacker and Neset voted yes.

The executive session began at 4:05 p.m. CT.

SBHE Audit Committee members participating:

Ms. Kathleen Neset, Committee Chair

Mr. Nick Hacker

NDUS staff participating:

Chancellor Hagerott

Ms. Laura Schrott, Chief Audit Executive

Ms. Karol Riedman, Compliance Officer

Ms. Lisa Johnson, Interim Vice Chancellor of Academic and Student Affairs

Ms. Kristie Hetzler, Executive Assistant to the State Board of Higher Education

Mr. Darin King, Vice Chancellor of IT/CIO

Ms. Terry Meyer, Deputy Chief of Staff

Others participating:

Mr. Andy Wakeford, SBHE Staff Adviser

President Richman, NDSCS

Mr. Chris Pieske, AG Office

Mr. Eric Olson, AG Office

Hacker moved to adjourn executive session at 4:23 p.m. CT.

Hacker and Neset voted yes.

The open meeting re-convened at 4:28 p.m. CT.

4. Institutional Culture Survey

The committee discussed the possibility of all campuses conducting culture surveys to assist keeping Board members apprised of protentional campus challenges/concerns, as well as accomplishments.

5. Policy 306.1 (re-numbered from originally drafted as 802.9) **Compliance Office Charter**

Ms. Riedman reviewed proposed amendments to [policy 306.1](#). After discussion, further consideration to clarify/define some language will be followed up on and return to the Audit Committee at a future meeting.

6. **State Auditor's Follow-up Report on Comparison of Distance Education Classes by State**

At the request of the Audit Committee, Mr. Hashbarger from the State Auditor's office gave an overview of a [comparison of distance education classes by state](#). Based on the US News & World Report (Ziegler, 2018) North Dakota ranked in the top eight of the best states for higher education for 2018 based on measures of "percentages of adults with associate degrees or higher, the rates of students completing public four-year and two-year college programs within 150 percent of the normal time, the average tuition and fees for in-state students at public institutions and the average debt load of graduates from public and private colleges." It was noted North Dakota also ranked extremely well with the percentage of students taking some distance courses, exclusively distance courses, and the total percentages.

7. **Policy 306.2** (propose re-number from 802.8) **Audit Charter**

Ms. Schrott reviewed proposed amendments to [policy 306.2](#) as informational. She indicated the policy will go through the process of review to include campus representatives and come back to the Audit Committee for a recommendation to the full Board.

The meeting adjourned at 4:55 p.m. CT.

Approved April 16, 2019.