

**North Dakota State Board of Higher Education
Budget and Finance Committee
March 19, 2019, Meeting Minutes**

The State Board of Higher Education Budget and Finance Committee met by conference call on Tuesday, March 19, at 3:30 p.m. CT. The call originated on the 10th floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND, 58505.

Chair Hacker called the meeting to order at 3:30 p.m. CT.

SBHE Budget and Finance Committee members participating:

Mr. Nick Hacker, Chair
Mr. Dan Traynor
Mr. Mihalick
Mr. Andy Wakeford

Other participants:

Ms. Tammy Dolan, NDUS	Ms. Laura Schrott, NDUS
President Doug Darling, LRSC	Mr. Dennis Gladen, NDSCS
Mr. Corry Kenner, LRSC	Mr. Westley Wintch, VCSU
Ms. Jami Hovet, MaSU	Ms. Karol Riedman, NDUS
Mr. Dave Clark, BSC	Ms. Lisa Mock, DCB
Mr. Jed Shivers, UND	Ms. Karla Stewart, UND
Ms. Karin Hegstad, NDSU	Mr. Troy Noeldner, UND
Mr. Dave Krebsbach, NDUS	Ms. Laura Nelson, DSU
President Steve Shirley, MiSU	Ms. MaryAnn Olson, NDUS
Mr. Brent Winiger, MiSU	Mr. Riley Yadon, WSC
Mr. Rick Tonder, NDUS	Ms. Patty Schock, NDUS
Ms. Terry Meyer, NDUS	
Mr. Eric Olson, Asst. A.G. and General Counsel	

1. Agenda

Traynor moved, Mihalick seconded, to approve the agenda.

Traynor, Mihalick, and Hacker voted yes.

2. Meeting Minutes

Traynor moved, Mihalick seconded, to approve the following meeting minutes:

- December 17, 2018, special meeting minutes
- February 19, 2019, meeting minutes

Traynor, Mihalick, and Hacker voted yes.

3. Policy 611.10 Employee Responsibility and Activities Theft, Fraud, Abuse and Waste

Mr. Olson reviewed the proposed changes to [Policy 611.10](#).

Traynor moved, Mihalick seconded, to approve Policy 611.10 to be placed on the March 28th SBHE agenda for first read.

Traynor, Mihalick, and Hacker voted yes.

4. **Policy 603.1 Harassment and Discrimination**

Mr. Olson reviewed the proposed changes to [Policy 603.1](#).

Traynor moved, Mihalick seconded, to place Policy 603.1 on the March SBHE agenda on first reading.

Mihalick, Traynor, and Hacker voted yes.

5. [UND Law School](#)

- [Tuition rate per program](#)

Ms. Stewart gave an overview of a proposal to increase UND's Law School tuition. She explained the current UND Law School rate is lower than the base rate of several other programs, including some four-year program:

**University of North Dakota
Graduate Tuition Rates by Program
2018-19 Tuition Rates under new Tuition Model**

	Base	Business	Engineering	Online Nursing	Soc. Work	Aviation	Law*
Resident	417.88	424.53	455.1	453.38	424.53	417.88	374.35
Minnesota	530.71	539.15	577.97	453.38	539.15	530.71	561.53
Contiguous	626.82	636.79	682.65	453.38	636.79	626.82	561.53
Nonresident	626.82	636.79	682.65	453.38	636.79	626.82	1123.05
International	835.76	849.06	910.2	453.38	849.06	835.76	1123.05

*assumes 3.0 factor for nonresident and international students as opposed to 2.50

Note: Rates DO NOT include any tuition increases for 2019-20 fiscal year.

Traynor moved, Mihalick seconded, to approve UND's request to approve a factor of 3.0 for nonresidents and rolling the program fee into the tuition rate for the UND Law School.

Mihalick, Traynor, and Hacker voted yes.

6. **Room, Board, and Fees**

Mr. Krebsbach reviewed the proposed [2019-20 room and board increase rates](#). He explained this is just a report for today and consideration for approval will be presented to the Board at the same time tuition and other annual budget items are presented in May and/or June. The committee requested information on which campuses require freshman to be housed on campus and what the vacancy rate is for campus housing at each institution at the May/June meetings.

Mr. Krebsbach noted UND's \$220.80 proposed mandatory fee increase exceeds one percent (1%) of the prior year tuition and requires SBHE approval (NDCC Sec. 15-10.3-03). The committee members discussed the details within the attached documentation relating UND's request.

Traynor moved, Mihalick seconded, to approve UND's request to increase the student fee over the one percent (1%).

Mihalick, Traynor, and Hacker voted yes.

7. Semi-Annual Report

Ms. Schock reviewed the [semi-annual report](#) as informational.

8. Semi-Annual Report Proposed Changes

Ms. Schock reviewed the [proposed changes to semi-annual report](#). The committee requested a detailed list of reports, timelines of presentation and/or consideration for approval to BFC and full Board. Ms. Dolan will prepare documentation clearly laying out the details of reports, timelines, and BFC/SBHE requirements and best practices. The information will be presented at a future committee meeting.

9. Legislative Update

Ms. Dolan informed the committee that campuses are presenting to the Senate Appropriations committee the week of March 25th and more information will be provided at the March 18th Board meeting.

Meeting adjourned at 4:45 p.m.

Approved April 16, 2019.