

**North Dakota State Board of Higher Education
Academic and Student Affairs Committee**
January 15, 2019 Meeting Minutes

The State Board of Higher Education's Academic and Student Affairs Committee met via conference call on Tuesday, January 15, 2019, at 11:00 a.m. CT. The call originated on the 10th floor of the State Capitol, NDUS Conference Room, 600 E. Boulevard Ave., Bismarck, ND.

Ms. Louters called the meeting to order at 11:00 a.m. CT.

SBHE Committee on Academic and Student Affairs members present:

Ms. Jill Louters
Ms. Ashley Thornton

Others present:

Ms. Lisa Johnson, NDUS
Ms. Nancy Green, NDUS
Mr. Eric Olson, AG Office
Mr. Jerry Rostad, NDUS CTS
Ms. Jody French, NDUS CTS
Ms. Laura Schrott, NDUS

Consent Agenda (items 2-5c)

1. [November 28, 2018](#) Meeting Minutes
2. Termination(s) (final authorization at SBHE ASAC)
 - a. NDSU-B.A., B.S., Major and Minor in [Humanities](#), CIP Code 24.0103
 - b. NDSU-Ph.D. in [Botany](#), CIP Code 26.0301
3. New Program Request(s) (final authorization at SBHE ASAC)
 - a. MiSU-Bachelor of [Individualized Studies](#) (B.I.S.), CIP Code 30.000
 - b. NDSU-UG Certificate in [Unmanned Aircraft Systems](#) (UAS), CIP Code 40.0101
 - c. NDSU-GR Certificate in [Business Analytics](#), CIP Code 52.0201
 - d. NDSU-GR Certificate in [Leadership and Managerial Skills](#), CIP Code 52.0299
 - e. UND-T&L: GR Certificate in Special Education: [Applied Behavior Analysis](#), CIP Code 13.1001
4. Organizational Change (final authorization at SBHE)
 - a. NDSU-Transition of the Department of Computer Science from College of Science and Mathematics (CSM) to [College of Engineering](#) (CoE)
 - b. UND-Move the B.A. in Economics and Minor in Economics from the College of Arts & Sciences to the [College of Business and Public Administration](#)
 - c. UND-Move the B.A. in Computer Science from the College of Arts & Sciences to the [College of Engineering and Mines](#)

Thornton moved, Louters seconded, to approve the consent agenda items 2 through 4c.

Thornton and Louters voted yes.

Committee Action/Policy(s)

5. Policy [307.1](#) Institutional Organization Notice and Approval
6. Policy [404.1](#) Distance Education Program Approval

Ms. Johnson gave an overview of policies 307.1 and 404.1. No concerns were brought up.

Thornton moved, Louters seconded, to recommend approval of policies 307.1 and 404.1 (items 5 and 6).

Thornton and Louters voted yes.

Reports and Updates

7. Ratification of Contracts for President Mitzel and President Van Horn
Mr. Olson reported at the December 6, 2018 meeting, the SBHE approved to grant tenure to Presidents Mitzel of DSU and Van Horn of MaSU. Their contracts will need to be updated to reflect they have tenure at their respective institutions. President Mitzel's contract included an academic appointment. President Van Horn's will be granted an academic appointment and tenure in the Education department at MaSU which will be noted in his contract.
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8. [PeopleSearch & PeopleSoft Company Directory](#)
Ms. French reported the system has several directories. The difference between PeopleSearch and PeopleSoft Company directories is cost and security. PeopleSearch has an annual fee and was secured with Stagenet, and the PeopleSoft Company directory came with an upgrade to PeopleSoft. The feedback has been positive, and support is great.
9. Lecture Capture: Tegrity and Yuja comparison
Mr. Rostad gave an update on Tegrity and Yuja. UND found Yuja. CTS reviewed the technology, and AAC approved the migration from Tegrity to Yuja. Yuja can do what Tegrity did and more and costs less. A contract will be signed February 1st. By the end of July, the Tegrity contract expires, and all campuses will be migrated to Yuja ready to go for fall 2019. NDSA and students were involved and part of the pilot program.
10. Title IX Update
Mr. Olson reported he and Mr. Chris Pieske gave a report on the Title IX proposed changes by the Department of Education to the SBHE on December 6. The SBHE instructed the Chancellor's office to consult with other agencies that would be affected with these proposed changes. A proposed letter has been prepared as though it is from the Chancellor. The question was asked who should be signing the letter. It was decided the SBHE should make the final decision.

The meeting adjourned at 12:00 p.m. CT.

Approved March 19, 2019.