Administrative Affairs Council Meeting Minutes
December 12, 2006 at VCSU Student Union

Participants
Dave Clark and Karla Stewart -BSC
Corry Kenner-LRSC
Nicci Strand-WSC (by phone)
Peggy Lucke and Alice Brekke (by phone)-UND
Broc Lietz, and Jean Ostrum-Blonigen and Evelyn Sova (by phone)-NDSU
Mike Renkand Keith Johnson- NDSCS
Alvin Binstock and Mark Lowe-DSU
Steve Bensen-MaSU (by phone)
Ron Dorn and Jonelle Watson-MiSU (by phone)
Jim Borkowski, MiSU-BC
Bill Ament and Trudy Collins-VCSU
Laura Glatt, and Cathy McDonald, Tamara Barber (by phone)-NDUS Office

2007-09 Executive Budget Recommendation
Cathy reviewed the executive budget recommendation. Mike asked when the campuses will know if some of the unfunded item costs would be passed along to the campuses. He said it will be important to know prior to the planning of the annual budget. Laura said she was not aware of any costs to be passed along to the campuses at the present time, but would be sensitive to the timing of informing the campuses. She said they intend to have a meeting with UND and NDSU soon to discuss the status of the Northern Tier project. She also mentioned that Mike Hillman is working with a campus group on the enrollment management plan. The need to expand in-country and international recruiting has been brought up repeatedly in other discussions and is not sure whether a recommendation will come from this work group or not.

The Council discussed legislative funding strategies and concluded that the NDUS must present its funding case to the legislature, consistent with the SBHE budget request and priorities—it is our responsibility to present what is in the best interest of the students and the state. The Council greatly appreciates the strong basis provided by the Governor’s budget recommendation and is mindful of the sincere effort represented by the proposal.

It was also suggested that perhaps another item which could be requested as a secondary priority, in addition to what was in the budget request, is additional one-time funding to retire the CND bonds, in order to eliminate the student fee. It was also suggested that additional student aid funding is needed.

Accountability Measure on State/Student Shares
Cathy presented two options to the Council on the presentation of state/student shares in the 2006 annual accountability measures report.

It was the conclusion that in order to ensure consistency with any potential peer comparisons, that the measure be calculated without adjustments for discounts and
unrestricted scholarships and waivers, information of which can be obtained from IPEDS. This is a change from past reporting due to GASB 34/35 changes so historical data will be re-stated as well.

**Financial Review**
Laura distributed DRAFT copies of financial statement information for campus review. Laura and Tamara will follow up with the campuses in early January seeking corrections and additional input.

**Tuition Waiver Study**
Laura said they continue to work on the tuition waiver study as requested by the SBHE Budget and Finance Committee. She said they have not been able to identify any objective source of information to discern whether the current $22.0 million in NDUS waivers is reasonable or not. As a result, they are reviewing other system policies and some peer campus policies to see if waiver policies are similar or not. She said a draft report will be reviewed with the Council before distribution to the Budget and Finance Committee.

**Future meetings**
- January 9, 2007
- February 13, 2007
- March 13, 2007
- April 10, 2007
- May 8, 2007
- June 5, 2007
- July 17, 2007
- Sept. 11, 2007
- October 16, 2007
- November 6, 2007
- December 4, 2007

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