Roll Call
Present: Shirley Wilson (BSC), Lynette Borjeson-Painter (BSC), Fernando Quijano (DSU),
LoAnn Nelson (LRSC), Patti Heisler (MaSU), Ernst Pijning (MiSU), Mike Porter (MiSU-B),
Harlene Hatterman-Valenti (NDSU), Michael Thrasher NDSU, Ann Smith (NDSCS), Jon
Jackson (UND), Doug Munski (UND), Gilbert Kuipers (VCSU)
Absent: Kevin Gyolai (NDSCS Alternate), Paul Lekang (NDSCS) Christina Popovich NDSU,
Thomas Petros (UND), Rosanne McBride, UND
Guests: Chancellor Bill Goetz, Mike Hillman

Approved the minutes of October 14, 2008 and November 6, 2008

Chancellor Bill Goetz greeted the CCF members. He reported on highlights of the SBHE budget
He explained that the NDUS Budget Finance Committee met on Dec 8 and will be discussing the
budget with the SBHE on December 18. The Legislative hearings for the NDUS will be on
January 12. The salary issues are being evaluated but the SBHE is standing fast on a 7% - 7%
increase. There are no final details on the health benefits. Chancellor Goetz responded to Ernst
Pijining’s (MiSU) question if Higher Education was eligible for the equity set-aside pool. Goetz
also clarified that the $10 million equity proposed by the Governor’s budget was determined by a
formula and that not to confuse equity with salary increases. THE NDUS will be developing a
university system overview that will involve both student and faculty. When setting out
priorities of dealing with an equity pool — he used the DOT example where a shortage of civil
engineers from losing employees to private sector creates a retention problem. An equity pool
would be a concept then to address areas with critical need or retention problem. We need to give
consideration to weigh 7% across the board or is 5% plus equity the answer.
Chancellor Goetz mentioned staying the course on tuition increases and paying attention to
student needs such as the concern for increased security on state campuses. He plans on seeking
more collaboration between NDUS schools to utilize financial backing.
Shirley Wilson (BSC) questioned the financial assistance of need based dollars that go to
students who have unmet obligations. Chancellor Goetz said that the gap in the ability to pay for
a cost of an education is being considered in the form of a $2,000 grant from the pool of $20
million which The Governor is asking the state legislature for an increase to a $40 million pool.
Fernando Quijano (DSU) inquired about more information on the collaboration proposal
between NDUS institutions. Goetz cited the example of campuses delivering programs on each
other’s campuses. The issues would be additional fees associated with the delivery system.
Ideally the fees should be equal to taking the course on the main campus. Quijano also
questioned the $40 million pool flowing in the direction of faculty concerns.
Goetz brought up the concern that health premiums are expected to increase by $200 per month.

AAC Report – Harlene Hatterman-Valenti – needs her notes to remember what was discussed.
SBHE Report – Jon Jackson – Jon will be joining later.
Jon arrived about 11 am: UND terminated the School of Communication. The bottom line was that tenured faculty were preserved and reassigned to other areas
Jackson emphasizes the need to get out in the community to legislative forms and impress upon the legislatures the roll faculty play in Higher Education.

Old Business:

1. CCF Publicity Committee: has been meeting weekly and developing a brochure to spotlight faculty across the system. Members should think about planning to attend the Higher Ed Day in Bismarck On Mar 4. The brochure will be available in January.
2. Funding for items such as Housing, Dining Services, and Parking were tabled until next meeting.
3. Mediation - tabled
4. Update of SBHE General Education policies: Mike Hillman stated a committee on Essential Studies will be meeting in April. The General Education policy is going to be reconsidered and updated. Mike Porter (MaSU- B) commented that his campus is being visited by the Higher Learning Commission. They are emphasizing that institutions meet the criteria in general education. UND has already begun the change to essential studies.

New Business

1. CCF logo: Fernando Quijano (DSU) offered to have the graphic art students at DSU to submit possible logos for the CCF. He hopes to present them by the next meeting and ready to print by Higher Ed Day in March
2. Word association: LoAnn Nelson (LRSC) sent it to her faculty but has received no response yet. The NDSU faculty senate decided not to send the document out to their faculty.
3. Tuition waivers: Mike Hillman mentioned that the NDUS office is working on this issue and setting up a tentative as hoc committee. The SBHE want to review tuition and fees in the system. This is going to be a big part of the budget request at the next SBHE meeting on December 18. ND tuition used to be at the low end and now is closer to the middle regionally. Professional development funding is also being discussed. One of the issues on tuition waivers is how the course is offered (on-line vs on campus) and the associated costs. The accessibility to courses presents a difficulty for some faculty members. LoAnn Nelson volunteered to serve on the multi council NDUS committee which will be researching the tuition waiver policy.
4. Email accounts – names: Shirley Wilson stated that communications to legislators should not be done on state time. Mike Hillman noted the difference between providing information and lobbying. State e-mails are public information so be sure to use non-state e-mails and pay attention to the time of day they are sent, i.e. not on state time. He thinks the approach to dealing with legislators is spending time with them to educate them about our issues. Faculty needs to avoid “whining”. Mike Portor said to be sure to THANK the legislator if he/she comes through for you.
5. NDUS system budget overview – Faculty/Staff compensation: Patti Heisler will be presenting the compensation study on Jan 12 in Bismarck

6. New Year’s resolutions – communication:
   a. President Shirley Wilson requests that reports be typed up and sent ahead of time. She requested that Harlene (AAC) and Jon Jackson (SBHE) do the same.
   b. Mike Hillman will check with Terry Meier about the CCF web site on the NDUS system site.
   c. Patti Heisler will check on the WIMBA capabilities for supporting our levels of communication.
   d. CCF members need to start thinking about officers for next year.

7. Shirley Wilson brought up the item of summer compensation BSC pays the normal adjunct rate with no benefits or retirement. NDSCS pays 70% of full-time rate. She also wants to know what the campuses policies are on overload. Do they count toward retirement?

Adjournment

Future meetings -
- February 10, 2009
- March 10, 2009
- April 14, 2009
- May 7, 2009 – Joint meeting with the SBHE, Dickinson