Roll Call: Present: Shirley Wilson (BSC), Ann Smith (NDSCS), Gilbert Kuipers (VCSU), Patti Heisler (MaSU) Lynette Borjeson-Painter (BSC) LoAnn Nelson (LRSC), Ernst Pijning (MiSU), Harlene Hatterman-Valenti (NDSU), Paul Markel (MiSU)

Absent: Fernando Quijano (DSU), Michael Thrasher NDSU, Kevin Gyolai (NDSCS Alternate), Thomas Petros (UND), Rosanne McBride, UND, Mike Porter (MiSU-B), Jon Jackson (UND), Doug Munski (UND), Verlin Hinsz (NDSU), Paul Lekang (NDSCS),

Approve the minutes of February 10, 2009
Tabled to next meeting as members did not receive them before the meeting.

Announcements
No Quorum only 8 members present.

AAC Report – Harlene Hatterman-Valenti – will submit her report via the list serve.

SBHE Report – Jon Jackson – not present

Old Business:
1. CCF Publicity Committee
   a. Patti will get the hard copy CCF brochures out to CCF members to distribute to campuses
2. Update of SBHE General Education policies
   a. Essential Studies/ General Education meeting on April 24 at UND. Shirley wants to know who is representing each campus.
   b. Ernst said that Minot is planning on sending a busload of people to the meeting.
3. CCF logo
   a. Patti made the hand off in Bismarck on March 4 of the Widman Chocolate Covered Chips to be delivered to Dickinson student who designed the CCF logo. The question was asked if the chips were actually delivered or intercepted and consumed by the messenger.
4. Higher Education Day – March 4
   a. Patti conducted classes via Wimba from Great Hall Capital. Seemed to be well attended and Mike said they were considering moving the entertainment time slot in 2011.
New Business
1. Elections
   a. Discussion of who is eligible for officers? Need to decide who is going to be around next fall. Ann offered to continue to serve as secretary. Shirley will send out an email for nominations
2. Meeting times/days/frequency
   a. Based on the Doodle survey there is not a perfect time for the meetings. The current time slot will continue utilizing the Wimba Platform.
3. Topics for SBHE meeting with CCF on May 7 in Dickinson
   a. Basic History of the function of CCF.
   b. Patti had a Moodle site set up for CCF which can be used concurrently with Wimba and also use it with a discussion board, meeting notes, and share documents in between meetings. The documents from the 2008 Compensation report will be stored so future Compensation Report Committees will have reference examples.

Adjourn: Meeting concluded at about 11:20

Future meetings -
   April 14, 2009
   May 7, 2009 – Joint meeting with the SBHE, Dickinson