Council of College Faculties
Minutes
Tuesday, September 8, 2009
Wimba 10:00 – 12:00 (CST)

Approve the minutes of May 13th, 2009 - minutes were not available. Approval moved to next meeting

Present

- Bismarck State College: Eric Bless
- Bismarck State College: Ryan Pitcher
- Dickinson State University: Fernando Quijano
- Lake Region State College: LoAnn Nelson
- Mayville State University: Patti Heisler
- Minot State University: John Girard
- NDSCS - Wahpeton: Ann Smith
- NDSU- Bottineau: Mike Porter/Darwin
- North Dakota State University: Verlin Hinsz
- University of North Dakota: Douglas Munski
- University of North Dakota: Thomas Petros
- Valley City State University: Gilbert Kuipers

Not Present

- Williston State College: open
- Minot State University: Paul Markel
- NDSCS - Wahpeton: Paul Lekang
- University of North Dakota: Don Poochigan
- University of North Dakota: Jon Jackson
- North Dakota State University
- North Dakota State University

New Business

Membership roster
Discussion was held about the Membership and question about representative from Williston. LoAnn Nelson said Leslie Klein was from Williston. She taught Spanish. I think her last name changed though to Bieber or something." New VP of Instruction Wanda Meyerat Williston 701-774-4214. Fernando will contact her about a finding a representative.

Fernando polled everyone to see if they are receiving messages from the list-serve.

John Girard suggested that we check our membership numbers to see if we are compliant with our constitution.
Mike Hillman stated that the system office is in the process of updating the NDUS Website. Terry at the system office is the contact. Ann Smith will contact Terry to update the CCF website and include our new logo.

**Moodle/CCF website maintenance**

Patti H gave an update on the Moodle website. Fernando questioned the method of the meetings. Due to new technology not everyone is able to access the Wimba Site. The number to dial in to meeting: 201-549-7592 use pin 38701418

**Treasurer/Parliamentarian**

Discussion was held about the treasurer/parliamentarian. Mike H asked if we were going to have dues. Fernando said if we are not going to have dues do we need a treasurer? Ann Smith nominated John Girard (Minot) as parliamentarian. LoAnn Nelson seconded. John declined due to lack of experience with CCF. LoAnn Nelson was indicated on the spreadsheet as treasurer/parliamentarian. She asked to be removed from the spreadsheet as she is not interested. Fernando suggested tabling the treasurer/parliamentarian until next meeting.

**AAC/ SBHE report**

AAC Report: Tom Petros was not present.
SBHE Report: Jon Jackson was not present.

Fernando will request a written report from the AAC and SBHE representative. To be submitted to the secretary prior to the meetings.

**Meetings with SBHE/Faculty Senate Presidents.**

Fernando is concerned about getting the faculty senates across the campuses to have more interaction with CCF. CCF members are expected to attend the Faculty Senate meetings. John Girard from Minot suggested letting all faculty senators know about the CCF meeting and give them the url to attend.

Mike Hillman suggested using the two SBHE meetings to get interaction with the Faculty Senates
John Girard suggested a pilot program to see if meeting with faculty senate presidents works.
Discussion about the meeting followed. Patti H did not think that Mayville’s Senate would be in favor of an additional meeting. Verlin thinks we need to get more accomplished and work on our agendas. He thinks that including the Faculty Senate Presidents would be a waste of time.
According to Mike H a meeting such as proposed would be considered a public meeting and that a notice would have to be published. Mike H can work with Terry to create that notice. Mike felt that there would be little interest in the public attending a meeting of the faculty, doubting that the newspapers or other media would be interested.
Patti H stated that we need to clarify and put in writing our goal for holding a public meeting. John Girard wondered about the use of Wimba for public meetings. Mike H said that because it is a NDUS site, it should be able to be used for public meetings. Sending out a notice to the public with wording ie..” If you like to connect to the meeting you could go to a certain spot on each campus”.

**Items for Agenda/ Items from the floor**
Mike Hillman mentioned the upcoming NDUS General Ed Discussion in Minot next week. The AAC has endorsed it. Tribal Colleges and private colleges have also been invited. The Gen Eds have not been updated for 15 years or so. Because of wellness and technology changes an update is needed. John Girard invited all to the conference. [http://www.minotstateu.edu/news/000247.html](http://www.minotstateu.edu/news/000247.html)
Mike H suggested inviting NDUS CIO Randal Thursby to our October meeting
Date for meeting with SBHE should be November 19 in Minot.

Motion to Adjourn by Patti Heisler, second by John Girard. Motion carried.