Minutes
College Technical Education Council (CTEC)
Bismarck State College, Student Union Prairie Room
Thursday, April 28, 2009
10:30 a.m.-12:00 p.m. CT

Members Present:
  Dr. Larry Skogen, President, BSC
  Mr. Wayne Kutzer, Director of Career and Technical Education
  Dr. Mike Bower, President, LRSC
  Dr. John Richman, President, NDSCS via conference call
  Dr. Marsha Krotseng, Vice-Chancellor for Strategic Planning/CTEC Executive Director, NDUS
  Dr. Mike Hillman, Vice-Chancellor for Academic and Student Affairs, NDUS
  Dr. Ray Nadolny, President, WSC via conference call

Also Present:
  Beth Zander, Job Service ND; Deanna Weiss, ITCND; and Gina Padilla, NDUS.

Dr. Krotseng called the meeting to order at 11:00 a.m.

Approval of February 24, 2009 CTEC Minutes
It was moved by Dr. Richman, seconded by Dr. Bower to approve the minutes from the February 24, 2009 CTEC meeting. The motion was approve unanimously.

Federal Stimulus Funding
Beth Zander, Customer Service Representative Manager for Job Service ND, distributed publications on Hot Jobs and Careers by Education. She provided an overview of the American Recovery Reinvestment Act (ARRA) and the Workforce Investment Act (WIA). Ms. Zander said states can now contract with state colleges to develop curriculum and that the funds specified in these acts must be spent by 2011. Ms. Zander stated that Job Service is looking at projected demand and current need for jobs. She said she still needs information on business demands. The council discussed with Ms. Zander how current curriculum could be shortened for adult learners.

In response to a question from Dr. Krotseng on the funds in the WIA that were set aside for grants to develop training for green jobs, Ms. Zander said she would forward the information to Dr. Krotseng when it becomes available.

IT workforce needs update – Deana Wiese, ITCND
Ms. Wiese gave an overview of the ITCND. She said they conducted a needs assessment that provided information on workforce needs for companies that center on core IT areas. Ms. Wiese said ITCND has applied for a grant which would focus on innovative technology for students and teachers. With the grant they would work to develop career awareness, internships, education opportunities, and a hybrid online IT course delivery system. She said they will know in 2-4 months if the grant was funded.

The council discussed how curriculum development can be modified and how existing delivery methods could be used to provide the training that ITCND is focusing on in their grant application.
Dr. Krotseng suggested having the Department of Career and Technical Education and Job Service ND work directly with the TrainND staff to identify the training that would be most effective.

Legislative Update
Dr. Krotseng provided an overview of the current status of legislation effecting CTEC.

Announcement of potential new programs
Dr. Hillman stated that the academic requests have been being placed on the academic affairs council agenda without bringing them to CTEC first. Dr. Hillman suggested that only academic programs that have issues that are not settled by the Academic Affairs Council be brought to CTEC. Dr. Krotseng suggested that the requests for two-year programs be sent to CTEC members prior to the Academic Affairs Council meetings. Dr. Hillman agreed.

Identification of student goals
Dr. Hillman said Julie Schep is working on common core requirements at the undergraduate and graduate levels. He said they are also looking at different measurements of success for student goals, including completion rates. Dr. Skogen stated that completion rates do not give an accurate picture at community colleges, since students use community colleges to beginning their education and then transfer to universities, as well as receiving technical training that does not always require a degree for students to gain employment.

Definitions
First generation college student
Dr. Krotseng said an issue with the definition of first generation college student came up in a discussion with the TRIO group. They are interested in tracking the first generation low income students. Dr. Krotseng sent out the federal definition from chapter one of the Higher Education Act. In response to a question from Dr. Skogen on the objective of the definition, Dr. Krotseng said if the states track students, a definition would have to be agreed upon. The council agreed that the federal definition should be used to maintain clarity.

Remedial
Dr. Hillman said the Academic Affairs Council came up with the following definition: Remedial courses are non-degree credit courses in traditional academic degree (AA/AS/BA/BS) programs. They are typically basic academic skills courses designed to prepare students to complete degree-credit courses. Remedial courses may count toward a student’s full-time course load.

Dr. Hillman said the term remedial is used in the ARRA bill, so they decided to use that wording instead of developmental courses. The council agreed on the definition by consensus.

Workforce Training Update
The campuses provided information on workforce training and an update on the level of demand for services within their quadrants. It was reported that the quadrants are actively partnering with Job Service, other campuses, quadrants, and agencies to provide training and to continue outreach. Dr. Krotseng said the Workforce Training Directors are meeting in Bismarck May 8, and will be discussing performance measures. Dr. Skogen stated that there was a conference call with the
Department of Commerce to discuss reporting changes and limiting the reporting to what is required by legislation.

Workforce Development Council update
Dr.’s Skogen, Richman and Krotseng provided an overview of the meeting with the Workforce Development Council on April 23, 2009.

WICHE meeting: Rocky Mountain Collaborative to Transform the Health Professions Workforce
Dr. Krotseng passed out an article on the WICHE meeting from the Chronicle of Higher Education. Dr. Skogen stated that without a larger healthcare workforce, North Dakota will be facing a rural medical crisis as hospitals continue to close or to limit their services. Dr. Skogen said the campuses need to have a defined career path to help people get into the careers they are looking for. Dr. Krotseng said the chancellor has scheduled a follow-up call May 1, 2009, so he can be briefed and they can decide how to move forward as a consortium.

Placement tests
This item will be placed the next CTEC agenda.

Approval of calendar for upcoming year
It was moved by Dr. Skogen, seconded by Dr. Bower to approve the proposed CTEC meeting schedule for June 2009 thru April 2010. The proposed CTEC meeting schedule was approved unanimously.

Other business and open discussion
Dr. Bower announced that he was appointed to the North Central two-year college board and he was nominated for the Economic and Workforce Development Committee of American Association of Community Colleges (AACC).

In response to a question from Dr. Richman, Dr. Krotseng said she would check if funding for CCBenefits is included in the proposed system budget.

The meeting adjourned at 2:25 p.m.