College Technical Education Council (CTEC)  
Bismarck State College, National Energy Center of Excellence  
Tuesday, July 21, 2009  
1:30 p.m. - 4:30 p.m. CT

Members Present:  
Dr. Larry Skogen, President, BSC  
Mr. Wayne Kutzer, Director of Career and Technical Education  
Dr. John Richman, President, NDSCS  
Dr. Marsha Krotseng, Vice-Chancellor for Strategic Planning/CTEC Executive Director, NDUS  
Dr. Mike Hillman, Vice-Chancellor for Academic and Student Affairs, NDUS  
Dr. Ray Nadolny, President, WSC  
Dr. Ken Grosz, Executive Dean, MiSU-Bottineau

Also Present:  
Edie Armey, Galen Cariveau, Deanette Piesik, Teri Gullickson, Carla Braun Hixson, Lori Heinsohn; Gina Padilla, NDUS, Marietta Kemmet, NDUS.

Dr. Krotseng called the meeting to order at 1:37 p.m.

Approval of June 23, 2009 CTEC Minutes  
It was moved by Dr. Richman, seconded by Dr. Skogen to approve the minutes from the June 23, 2009 CTEC meeting. The motion was approved unanimously.

Announcement of potential new programs  
Dr. Ken Grosz informed the council that MiSU-B was approached by entities from Rugby and Harvey about the possibility of starting a one and two-year program for paramedic training. The model would be based on the program already in place at BSC and the F-M ambulance team. Discussions have been held with BSC concerning the possible duplication. Dr. Skogen indicated that BSC is supportive of MiSU-B offering a paramedic program.

Dr. Skogen updated the council on the progress of BSC offering a water quality management program. BSC feels they have all the right components for the program to be viable. Dr. Hillman asked about the status of the water quality management program offered at MiSU-B, and Dr. Grosz stated it was on inactive status and was not considered critical to his campus. MiSU-B supports BSC offering the water quality management program because it would integrate with the energy programs currently offered by BSC.

Discussion was held on the possibility of collaboration on the paramedic program with the use of IVN. Dr. Grosz’s conversations with the Rugby delegation indicated they feel quite strongly about the content of the program, but MiSU-B is willing to cooperate with BSC in offering the program.

Dr. Richman announced that NDSCS has been contacted by F-M Ambulance to offer EMT/Paramedic training in the Fargo-Moorhead area. Preliminary discussions have been held, and
they are currently discussing program delivery. He stated NDSCS will be submitting a stage I request in the near future.

Dr. Hillman asked CTEC if they want to continue having the academic requests on their agenda. The presidents commented that the program requests definitely are informative but can create a timing issue. The consensus of the Council was to continue bringing the program requests to CTEC. This should be done via e-mail in order to keep the process moving as the requests are forwarded to the Academic Affairs Council.

Grant Updates
In reference to the American Recovery and Reinvestment Act (ARRA), Dr. Krotseng informed the Council that contact has been maintained with Job Service, and they are continuing to look at partnership opportunities. The Council discussed that guidelines have yet to be issued for many grants available through ARRA.

The Council discussed the community college initiative announced by the Obama administration. Indications are that it will have little impact on rural community colleges as the bulk of the funds will be given to highly populated urban areas. The funding has not been approved, and this will continue to be monitored.

The systemwide grant-writer position was discussed. The responsibilities will include tracking the ARRA and Obama plan and how to access those funds. Dr. Krotseng stated that the search for this position has been extended in order to reach a larger pool of applicants. A search committee is being formed to select initial candidates and will interview finalists over the next several weeks. It was an agreed upon goal that the new grant-writer would track Trio, Title III, and other grants that might be available.

Workforce Enhancement grants were discussed. The CTEC presidents said Jim Hirsch has scheduled meetings with them to obtain information on the potential projects the campuses plan to apply for under this program and the amount of funds they will request.

Workforce Training
Mr. Kutzer said CTE has brought in an ACT representative to provide WorkKeys training. Conversations have focused on delivery sites for the WorkKeys assessment. Dr. Richman supported having NDSCS as a testing site, and he suggested utilizing the REA’s as a communication conduit.

Dr. Krotseng related her conversation with Debra Anderson following the Odney marketing presentation. Ms. Anderson will attend the September CTEC meeting for follow-up and to discuss the next steps. Dr. Richman stated that he would like the teams to have representation from both marketing and enrollment services.

Dr. Richman stated he has been asked to address how the following three areas affect NDSCS at the August 20th Interim Higher Education Committee meeting: 1) how community colleges are unique; 2) their challenges; and 3) future plans. The Council discussed other areas of concern for community colleges that Dr. Richman could bring forward. These include enrollment issues, high cost of career and technical programs, partnerships to help offset some of these costs, direct funding earmarks,
physical plants, and TrainND. Dr. Richman said he would be sharing the information with the Chancellor before providing it to the committee.

Dr. Krotseng distributed a copy of the Interim Workforce Committee charge and membership. Discussion was held about the legislative studies outlined. The committee has asked that Chancellor Goetz address the University System’s reaction to workforce-related studies and initiatives that have been passed by previous legislative sessions. A question was asked about the scope of the study assigned to the Interim Workforce Committee. Dr. Krotseng said it was a broader study that will be looking at every aspect of the workforce.

Dr. Hillman asked who created the comprehensive plan for North Dakota Workforce, and Dr. Krotseng replied it was compiled for the Workforce Development Council led by the Department of Commerce. Mr. Kutzer commented on the part CTE played in the development of the plan.

The TrainND directors joined the meeting, and the Council discussed the overall goals of workforce training. Dr. Skogen listed the goals on the Department of Commerce web-site, and the group’s consensus was that these are close to the goals of workforce training. Funding and reporting were two issues discussed by the Council and members of the workforce training staff. A review of goals resulting from the 2007 Workforce Training Advisory Board Retreat was recommended. The Council also suggested holding regular meetings between CTEC and TrainND at least once a year (possibly in the summer).

Dr. Krotseng distributed a workforce training study completed for Johnson County Community College in Kansas. The document was reviewed and discussion followed on how to utilize it to answer the requirements of Senate Bill 2019. No money was specifically appropriated for this study. Discussion centered around which questions of this model could be used in developing the North Dakota workforce training study. Dr. Hillman informed the Council with the creation of Workforce Training in 1999, the $3 million was never to be phased out of the budget. He stressed the importance of marketing the award-winning program in North Dakota. Options proposed include convening the group to discuss how they have arrived at their current position or hiring an external consultant to gather the data needed to compile the report.

Dr. Skogen brought up the publication created by Bob Gette on Community Colleges. Discussion followed regarding updating the publication for the State Board of Higher Education and next budget cycle.

The meeting adjourned at 4:20 p.m.