Members Present:
   Dr. Ken Grosz, Executive Dean, DCB
   Dr. Marsha Krotseng, Vice-Chancellor for Strategic Planning/CTEC Executive Director, NDUS
   Wayne Kutzer, CTE
   Dr. Ray Nadolny, President, WSC,
   Dr. John Richman, President, NDSCS
   Dr. Larry Skogen, President, BSC

Also Present:
Charlotte Schuler, NDSCS (via telephone); Angie March, WSC; Chris Egge, WSC; Marietta Kemmet, NDUS

Dr. Krotseng called the meeting to order at 12:50 p.m. and welcomed the participants.

Approval of July 27, 2010 Minutes
Dr. Richman moved to approve the minutes from the July 27, 2010 meeting. Dr. Skogen seconded. Motion carried.

Informational Updates
Dr. Grosz reported DCB is working on a Waste Management/Recycling program. This will be a certificate and an A.A.S. degree.

CCAI update
Debra Anderson was unable to attend, so no report was given.

NDCCC update
Charlotte Schuler, NDCCC President, joined the group by telephone. She discussed the treasurer’s report and mission for NDCCC. The budget will be used to encourage collaboration between individuals on the campuses. Current ideas are being discussed on how to effectively use the budget. She reported on the Great Teacher’s Seminar and the success of the program. Dr. Richman suggested that perhaps more emphasis be placed on the Professional Development Conference hosted by CTE to try and attract more post-secondary individuals. Ms. Schuler asked how often CTEC wanted updates. Dr. Krotseng said she is welcome to attend any meeting, but a spring time update would be sufficient.

Discussion was held concerning the legislative funding for Workkeys or ACT testing and the options under consideration. Mr. Kutzer said the Georgia Works model is being considered as the basis for Workkeys Certification. Dr. Krotseng asked if someone was available to come to CTEC and discuss how and when the Workkeys will be used. Mr. Kutzer will bring information from the October 19th Education Commission meeting to share at the October CTEC meeting.

Campus Bus Transportation
Dr. Grosz asked if anyone was having problems with buses. He elaborated on some of the problems
DCB has experienced in the past year and the possibility of purchasing an activity bus. The group discussed common problems with diesel buses, the cost of rentals from DOT, and who in the System Office is in charge of busing contracts. Dr. Krotseng said she would follow-up with Laura Glatt about the busing concerns.

Dr. Skogen asked if anyone had issues with student drivers and the cost of insurance. Dr. Grosz said DCB has an arrangement with a cab company to transport students to their destination.

Interim Committee Update
Dr. Krotseng distributed the agenda for the upcoming Workforce Committee meeting. Comments and discussion followed concerning how bills are drafted, TrainND, on-line delivery, and out-of-state students. Dr. Krotseng reported there has been a lot of discussion on reaching individuals who are unemployed or underemployed. Dr. Richman plans to attend the Interim Workforce Committee meeting on September 27.

Report from Medora Workforce Council Retreat
Dr. Krotseng and Mr. Kutzer discussed the retreat. Mr. Kutzer felt that the legislators who attended were interested in Workforce Development. One topic discussed was training for the unemployed and underemployed and which particular training would be most relevant in each of the four different regions. A Business Resource Alliance was also discussed at the retreat which is designed to help train the front-line people to answer questions about the different agencies and their purpose.

Workforce Enhancement Grant Update
There was discussion about the remaining funds for this current biennium. BSC, NDSCS, and WSC all wish to apply for some of the funding.

Workforce Training Update
The southeast region reported on the hiring of a new employee. The southwest region purchased a trailer from NDSCS, and now has two trailers. Dr. Grosz asked if there was an itinerary for the trailer. Dr. Skogen said they work through Williston for this purpose and their TrainND.

Dr. Krotseng said the TrainND directors will be meeting soon. She said Deanette will be having a refresher course on the reporting items. Deanette also will encourage each director to look closely at the policies to ensure compliance.

Other business and open discussion
Dr. Richman brought up the issue of the athletic conference and the potential of the two Montana schools leaving the conference and what this will mean for those in the conference. He said Turtle Mountain Community College has made an application to the NJCAA to enter the conference.

Dr. Richman asked about the high school career advisors and how they are made aware of the strengths of the two-year campuses. Mr. Kutzer will look into this; there are 20 career advisors who will be trained by January. Dr. Richman said he encouraged this to happen.

Dr. Richman also wanted to know the position on Measure #1 by the chancellor. Dr. Krotseng said the position expressed at the September Cabinet meeting was that the University System would not take a position on this measure.
Mr. Kutzer spoke about a dual credit issue and why he will be seeking an attorney general’s opinion. He said they have been approached by a school to subsidize the teacher funding and the fees for dual credit. According to legislation, dual credit is to be paid only by the parent or the student and not anyone else. He wants to know if the program can be broadened and if the school can pay some of the cost.

The meeting was adjourned at 2:43 p.m.