ND Council of College Faculties
IVN Meeting
January 17, 2006
Minutes

Members present: Ann Burnett (NDSU), James Crawford (VCSU), Harlene Hatterman-Valenti (NDSU), Chris Keller (MiSU), Dennis Miller (NDSCS), Doug Munski (UND), LoAnn Nelson (LRSC), John Pederson (MaSU), Tom Petros (UND), Fernando Quijano (DSU) Milan Christianson (NDSCS), Shirley Wilson (BSC), Jim Wright (BSC)

Guest: Mike Hillman

Members absent: Lisa Borden-King (MiSU), Jon Jackson (UND), Leslie Kline (WSC), Tom Barnhart (NDSU), and Gene Bender (MISU-BC) or alternate Brad Gangl (MISU-BC)

The meeting was called to order at 10:00 a.m. by Chair, Chris Keller

The agenda was left as established

Approval of minutes of December 13, 2005

Announcements: Chris Keller announced:

- Past salary schedules have been received from Kathy McDonald for UND and Minot State to analyze calculations. The task force met on January 12th.
- The CCF website history is still being worked on. Minutes from 1999-2005 are available to be placed on the history. Minutes of almost all prior meetings have been sent to LoAnn Nelson in order to update the history on the CCF website. Kay Fulp will still be contacted for more information when she returns from vacation. Her e-mail is dkfulp@loretel.net
- The P-16 Task Force met on January 11, 2006

AAC Report

Tom Petros reported the following items that were discussed at the January meeting:

1. Philip Parnell is working on obtaining the AAC support for a transfer agreement with Washington State. The main discussion was over the words “guaranteed admission at any of NDUS schools”
2. IVN personnel circulated a document about future updates to include webcasting and web conferencing and discussion was held on how that would be funded
3. Discussion was held on how NDUS schools were using the scores from the writing portion of the ACT test
4. Craig Schnell had spoken about the consulting team that was hired by the SBHE to assess the relevance of the current peer colleges. This information will be used for the long term financing plan
5. Program requests were heard from various NDUS schools and all were granted by the AAC
6. Some discussion was held on the need to hire a Vice Chancellor for International Students if the international student recruitment initiative progresses

7. Discussion was held on proposals from various colleges in the state to be a host site for English second language students as a part of the international recruitment initiative.

**SBHE Report**

John Pederson reported that the SBHE would meet in a conference call on January 19th. The following issues will be discussed:

1. The main order of business will be to revise the SBHE Policy 805.3 to reflect current procedures. This pertains to the ConnectND fee charged to students. The policy says that students would be charged $3.50/credit hour and they are currently being charged $6.50 per credit hour. The new fee was approved by the board and the second reading was waived. Members of the student council had not attended the meeting and felt they were not informed of the change and would like to have a chance to be heard in the second reading. Ann Burnett moved that the CCF would go on record as supporting the request from the students to not waive the second reading so that they would have a full and fair chance to articulate their concerns. It was added that there were precedents for waiting for students to have a fair chance to respond. Tom Petros seconded the motion and the motion carried. Mike Hillman reported that it was determined that the second reading will not be waived, but the motion to support the students’ request remained.

2. A strong letter of complaint from NDSU was received by the SBHE about the implementation of ConnectND

3. A foundation at UND agreed to supplement the UND Presidents’ salary

4. Early retirement of $134,000 over a period of three years was granted to Donna Thigpen, president of BSC

5. The $2,000,000 equity funding will be dispersed

6. The UND Hydrogen Technology Center received $3,000,000 funding from Grand Forks

**Old Business**

**Arts and Humanities Summit:** Ann Burnett reported progress had been made and a representative was now in place from Dickinson. The date for the annual Arts and Humanities Summit is from noon October 27, 2006 to about 5:00 October 28th at NDSU. She said the entire planning committee has not met in the past month, but the local committee had met to discuss places for events, meals etc.

**System-wide Faculty Grievance Adjudication:** Tom Petros is working on a draft of the UND grievance proposal and will bring a draft of a proposal that could be used system wide. The main area to be included would be to develop an addition to the SBHE policies 605.3, .4, and .5 and Policy 612 that would create a final step beyond the
individual college presidents in the event of a grievance. Discussion was held on whether it was a good idea or not to have the CCF president the recipient of the plea for an additional appeal.

New Business:

**Preschool through College Planning Task Force** met on January 11th for the first meeting. Chris Keller and Lisa Borden-King attended the meeting along with about 22 others. A presentation was given by an education expert, Sommerville, on the status of university and high school retention and graduation numbers. The meeting was facilitated to identify major issues of concern. The beginning 80-90 issues were prioritized to six main issues that included: curriculum; delivery; tracking; transferring from high school to career training, work, or college; the lack of communication skills in high school and college graduates; and the fact that the connection between high school and college success needs to be recognized.

Chris Keller felt that the meeting was very positive and that there was a lot of consensus on areas of concern at this stage. He said that much discussion centered on quality of education and the concern that some high school may consider a four-day week.

The compensation task force of Shirley Wilson, Tom Barnhart, John Pederson, and Chris Keller met and discussed the percent of salary increase to request in the report presented from the chancellor to the SBHE in the September meeting. A conference call had been held by Chris Keller and Tom Petros with Kathy McDonald, Laura Glatt, Alice Brekke, and the controller at Minot State. It was decided that the salary statistics report presented to the State Board would probably not be changed in the way it is calculated but it will be labeled with end notes to reflect that data from all employees is not included in the report (such as zero increases) and that category jumps are included. Issues of low faculty salaries in ND and ideas to raise retirement contribution for longevity of service were also discussed.

**ND Academy of Science Symposium** will be held in Minot next April and the encouragement to social science people to submit proposals will be strongly supported. The North Dakota Academy of Science will in fact meet in Valley City, on the Campus of VCSU, April 27-28th.

Meeting adjourned

**Spring meetings:**
January 17, 2006
February 14, 2006
March 21, 2006
April 11, 2006
May 9, 2006
Meeting was adjourned
Respectfully submitted,
LoAnn Nelson
CCF Secretary