Council of College Faculties
November 14, 2006
IVN 10:00 – 11:50 a.m.

Members present: John Pederson, Tom Barnhart, Lisa Borden-King, LoAnn Nelson, Don Poochigian, Ernst Pijning, James Crawford, Gene Bender, Curt Stofferahn, Shirley Wilson, Neil Mueller, Harlene Hatterman-Valenti, Milan Christiansen, Ann Smith, Tom Petros, Fernando Quijano

Guests: Robert Larson, Mike Hillman

Members absent: Leslie Bieber

II. Review Agenda
Members agreed to move the agenda item regarding the ND Roundtable up on the agenda since Tom Petros has to leave early. No items were added to the agenda.

III. Approve the minutes
Curt moved approval, seconded by Tom Petros. Minutes for the October 10th meeting were approved.

IV. ND Roundtable: The continued discrepancy between the Board’s recommendations for funding and those of the compensation committee have led Tom to the following suggestion: CCF should draft a letter to the members of the Roundtable describing how, and to what extent, the State has not met its obligations in regards to funding and suggesting that they help us lobby the legislature in terms of securing appropriate funding.
John Pederson asked if Tom intended to target the entire membership of the Roundtable (close to 60 people, with approximately 20 who are identified as coming from the private sector). There was some discussion regarding membership of the Roundtable (legislators, as well as private sector individuals). Tom will draft a letter and present it at the next CCF meeting.

V. Announcements
There were no announcements.

VI. SBHE Report- John Pederson
1. Similar to the joint CCF meetings, there was an hour scheduled for Student Association at the last meeting. They presented their green ribbon campaign in support of a 21% budget and no more than a 5% increase in student tuition. Student Association also announced that they are offering a thousand dollars to each campus that organizes a
student safety awareness program. They also presented a resolution for equal training for all students for Connect ND.

2. The Board agenda included a series of laws for the upcoming legislative session. One that proved controversial was a proposed law related to criminal history record checks. This legislation would allow the Chancellor to specify which positions in the University system could be required to submit to an FBI background check as a condition for employment. The policy enacted appears to be written so that it would allow each institution to have the option. It seems more likely to be concerned with security workers and childcare workers than with faculty members. There would appear to not be much to object to in the legislation, except that application of the legislation to individuals and positions shouldn’t be arbitrary. Jim asked if what findings might disqualify one from employment and John indicated that there was no discussion regarding this issue.

VI. AAC Report- Harlene Hatterman-Valenti

1. AAC discussed Policy: 307.1 notification procedure. They also returned to the discussion regarding the brochure for dismissed versus denied students and agreed on five principles for that. They agreed that in regards to replacement of grades one couldn’t go back to a two-year college and transfer those grades back to the four-year institution. The courses will transfer if part of GERTA but the grades cannot replace other grades in the GPA calculation. Harlene indicated that the policy would be up to the discretion of the campus.

2. AAC also discussed dual credit courses and the K-12 system: The High schools are starting later and later and with the dual credit this causes some scheduling problems.

3. There was more discussion regarding the replacement of grades. Jim noted that particular programs sometimes have higher GPA requirements so this new policy may be aimed at addressing concerns arising from that fact. He has never heard of an institution replacing grades (recalculating GPA) but classes would be accepted as fulfilling requirements. LoAnn wondered who is ensuring that the various institutions in the state approve of the policies being developed by AAC.

VII. Old Business

1. Arts and Humanities Conference at NDSU on October 27-28, 2006: Tom thanked Ann for all her hard work. The organization of the event was outstanding, although the participation wasn’t as high as hoped. Possibilities for increasing attendance were discussed, including either narrowing the discipline focus (perhaps rotating disciplines) OR to expand the general interest to community members and others rather than maintaining a fairly academic focus. Who is the perceived audience of the conference? Would spring work better? Would inviting politicians or other state leaders to speak increase interest?

2. Salary Issues (Salary Adjustment Proposal update): After a discussion about to what extent resolutions do or do not influence Board policy, all agreed to return to the issue of salary adjustments at our next meeting. We will consider requesting the addition of an agenda item instead of, or in addition to, a resolution.

3. Professional liability insurance for students in internships:
Tom sent Mike an email with information to share with the system attorney (Seaworth). More information should be available at our next meeting.

4. **Add/Drop dates:**
Harlene tried to get all the information from the institution websites. When that was problematic, she emailed people at each institution and is still waiting for all responses. She will report next time. When she mentioned the information gathering at the AAC meeting, they were interested in finding out the information as well.

VIII. New Business
1. **Technology Commercialization Committee Volunteer:** Tom asked if we still needed a volunteer for this committee. Bob Larson indicated that he was unsure. Poochigan said he had volunteered but has not yet been contacted.
2. **NDUS Legislative Task Force:** Tom will appoint a faculty member to serve on this committee.
3. **Praxis II exam graduation requirement:**
Fernando raised a concern brought to him by a faculty member at his institution regarding the use of the PRAXIS II test for graduation. The faculty member suggested that someone could fail the test here in ND but could still be eligible for licensure in another state and that denying them graduation after four years of successful coursework could be problematic. Lisa noted that the PRAXIS II test is now required for licensure in ND and that most institutions are requiring it be passed prior to graduation in order to meet accreditation standards (80% pass rate on state tests). Curt noted that exit exams are being used for assessment purposes also. Lisa noted that there are some proposals within the P-16 Task Force recommendations relevant to this conversation as well. Fernando would like some data gathered on who is taking what tests and for what purpose. We agreed to continue this discussion next meeting.
4. **HERI report:** Mike Hillman asked Bob and Shirley to work on this. Raw data was distributed over the list serv group. It is important to note that they do have data from each institution. The direction from Mike was to create a snapshot of what faculty life is -- trying to prove our worth to them. Jon suggested putting a face to the data. Select one individual from each institution who reflects that “average” for the institution and then let that person be available to the legislature. There was general approval of the idea. John suggested that we say “an average” faculty member instead of “a faculty member.” In regards to salary say how far we are behind peers -- the range represented in this data is so large it doesn’t really mean anything. Can we report averages within those ranges?

We were disconnected prior to a formal end to the meeting…