College Technical Education Council (CTEC)
MeetMe Room NDUS – (13)
Tech Center IVN Room 238, 1200 Schafer Street Bismarck ND
Tuesday, July 26, 2011
9:00 a.m. – 12:00 p.m. CT

Members Present:
  Dr. Mike Bower, President, LRSC
  Dr. Ken Grosz, Executive Dean, DCB
  Dr. Marsha Krotseng, Vice-Chancellor for Strategic Planning/CTEC Executive Director, NDUS
  Dr. Raymond Nadolny, President, WSC
  Dr. Larry Skogen, President, BSC

Also Present:
Bob Larson, NDUS; Dr. Cathleen Ruch, NDUS; Marietta Kemmet, NDUS

Dr. Krotseng called the meeting to order at 9:03 a.m. and welcomed participants.

Approval of May 24, 2011 Minutes
It was moved by Dr. Bower to approve the minutes from the May 24, 2011 meeting, seconded by Dr. Skogen. The motion carried.

CCAI Update
Dr. Krotseng discussed the progress for reviewing the RFP’s received and the deadline of August 3rd. Questions were asked concerning the RFP process and the need for starting over. Dr. Krotseng shared why a new RFP process was needed. The progress made in the first biennium will be used as a foundation. She will speak with Debra Anderson and see if there is any more information to relay to CTEC members. She also suggested members contact their PAC members for further information.

Non-Traditional No More
Mr. Larson updated the group on the status of the Non-Traditional No More initiative. From discussions that have taken place since the meeting at Valley City in late 2010, the focus has been on adult learners, in particular, the adult learner who has already completed 70% of a degree program. He pointed out issues that would affect adult learners such as childcare, financial aid, the flexibility of offering the programs, and staffing. Mr. Larson said a request for individuals who have completed at least 70% of a two-or four-year degree in the NDUS resulted in a list of 8,000 people. Work still needs to be done to drill down this data. A WICHE-facilitated meeting on September 20 will provide an update and opportunity for further discussion. Dr. Krotseng commented that some of the issues discussed in the Non-Traditional No More setting could eventually become budget issues.

Federal Regulation of Distance Education
Mr. Larson discussed the progress in the area of federal regulation of distance education. There are a variety of regulations among states, and this will be an on-going process. Comments from the group included appreciation for Mr. Larson’s work and the depth of the project. Dr. Ruch asked if K-12 will need to follow the same process with their on-line classes. Mr. Larson said he had not encountered this situation but he would research the question and try to find the answers. Dr. Krotseng asked what will happen to students in the states where the process is too expensive or too consuming to complete the application. Will these students be able to complete their programs on-line? He replied that some states
discuss the teach-out in the application process. Mr. Larson expressed his appreciation to the campuses and presidents for their assistance.

Grant Evaluation Opportunities
Dr. Ruch discussed the external evaluation process and the value it could provide in reviewing grants. She is exploring the possibility of creating an external evaluator clearinghouse including individuals from campuses across the state. Dr. Bower said Laurel Goulding and Julie Schuler would be contacts for LRSC. Dr. Nadolny, Dr. Grosz, and Dr. Skogen were all in support of her creating an external evaluation team.

Informational update on new programs
Dr. Grosz said DCB is considering a Right-of-Way Technician certificate. This certificate would train people to contact landowners to obtain easements.

Nursing Program Work Units
Dr. Grosz expressed concerns with the Nursing consortium’s use of the work unit formula for nursing faculty. There was agreement that the institutions are responsible for setting the conditions for employment and not the Dakota Nursing Program consortium. Dr. Nadolny, Dr. Bower, and Dr. Skogen all said they use credit hours at their institutions in the Nursing program. Dr. Skogen asked if WSC was still in the process of developing two on-line programs and if the discussion with Pearson was still ongoing. Dr. Nadolny said they are still under development. Dr. Skogen felt the issue needs to be resolved as to whether Moodle or E-College would be used in the Dakota Nursing Program. Dr. Krotseng summarized that the issue should be discussed face-to-face. She will visit with Randall concerning the Pearson discussion. Dr. Ruch explained the TAACCCT grant proposal submitted by Pueblo Community College in Colorado that includes Dakota Nursing Program institutions. Classes would be brokered by WICHE using the Dakota Nursing Program.

Association of Community College Trustees
Dr. Nadolny questioned why community colleges are picking up the dues for the trustees. Dr. Bower said at a recent national meeting he had a discussion about the importance of ACCT and involvement. He was asked to contact the western regional chair for ACCT. Without a coordinator for the state of North Dakota, the state lacks representation in discussions. Dr. Krotseng said board members have attended ACCT meetings in the past, and she said she would be willing to find out if ACCT would accept a representative from North Dakota. Dr. Nadolny would be satisfied if there is a board member as a liaison to ACCT. Dr. Bower agreed that participation is important and there needs to be a representative from North Dakota.

Workforce Enhancement Grant
Dr. Krotseng updated the members on the guidelines for the Workforce Enhancement Grant. A sub-committee has been set up to discuss reporting guidelines and a draft has been circulated. In the past the report has tied program completers with average salary. When looking at workforce enhancement grants, this may not be the most relevant approach for accountability. The current proposal is to track individuals who are enrolled in programs/courses supported by Workforce Enhancement grants and report on their employment for three to five years after enrolling in the program. Concerns were expressed about the length of time for tracking. Dr. Nadolny asked about the dollar amount in the grant and Dr. Krotseng said it was $1.5 million.

Dr. Skogen, Dr. Nadolny, and Dr. Bower had nothing to report.
Workforce Training Update
The document distributed by Wayne Kutzer with the calculation used to determine allocations was discussed. In previous years a consensus from the group was all that was needed to accept the document. Dr. Nadolny, Dr. Bower, and Dr. Skogen were all in agreement with the calculations to be used in determining each region’s allocation, and the document was accepted by consent.

Dr. Bower said a new company has been added in the Grand Forks area. Dr. Skogen said with the flooding some trainings have been cancelled but they are anticipating resuming training very soon. The training programs with the state prison have been relocated due to the farm flooding.

Learn and Earn
This initiative and partnerships among community colleges, employers, and national organizations is to provide opportunities for students, in many cases lower income students, to get a college education. This includes the ability for these students to earn income while obtaining their education. Dr. Krotseng pointed out some significant parts of the report and in particular the STEM section.

National Governors Association Report
Dr. Krotseng reported on the visibility this report is garnering. The performance metrics suggested are in the full report. Dr. Krotseng discussed the metrics in the report and how North Dakota ranks using these metrics. Discussion was held concerning performance funding.

Other business and open discussion
Dr. Krotseng informed the members of the recent addition to the calendar for the August 30th meeting of the Interim Higher Education Committee.

Dr. Bower shared additional information concerning the Council of North Central Two-Year Colleges and the notice for membership dues. The return from these dues is tremendous and the network building was very helpful during the recent accreditation process at LRSC.

Dr. Skogen said a meeting has been scheduled with Pearson in September. This discussion will not concern the Dakota Nursing Consortium. Dr. Skogen will send an email out with the information. He also raised the issue of accreditation for remote sites. He said if any of the other institutions have remote sites, he recommends they go through the steps for accreditation.

There being no further business, the meeting adjourned at 11:01 a.m.