I. Present: Ann Smith, Tanya Mooney, Mark Meister, John Girard, Greta Paschke, Reynold Miller, Fernando Quijano, Kevin Cavanagh, Eric Brevik, Betsy Bannier, Paul Markel, NDSCS, Jennifer Jennes, Gilbert Kuipers, Brian Fuder

Guests: Mike Hillman

II. Not Present: Mike Porter, Don Poochigian, Thomas Petros, Jake Glower, Richard Stenberg, Larry R Peterson, Douglas Munski, Kimberly Kenville

III. Approval of September 13, 2011 Minutes

Greta motioned to approve minutes with correction that she was present at the September meeting. John G. seconded the motion. Nine of the thirteen in attendance agreed to approve the minutes. Minutes were approved.

IV. Announcements

Erick Brevick: Common Core requirements for high school graduates are being considered. AAC is looking for faculty in math or English to assist high school students adequately prepared for college. Great P.: Is this connected with the General Education Committee? Mike H.: The Common Core group focus is high school rather than higher education. Greta: When do they want list of potential members? Erick B.: Sooner is better, they may have begun assembling.

V. AAC Report – Eric Brevik

October 11, 2011 AAC Report
Submitted by Eric C. Brevik

October 4, 2011 Meeting:
- The Legislature is looking at accreditation. SBHE office doesn’t know exactly what their goal or intent is yet. The Governor has also started his own committee on Higher Education.
- Dual credit is being investigated, and changes are likely coming. A single system-wide tuition rate for dual credit is being discussed, as is a more consistent compensation structure and training/professional development for dual credit instructors. The dual credit committee is also looking into the performance of dual credit students who went on to take college coursework that had their dual credit classes as prerequisites.
- Request for faculty in math and English to work on Common Core issues. The Common Core would be a group of classes required of all high school graduates for college admission.
- There is a free online tutoring system now available for North Dakota students at www.tutornd.com. This is being funded through the State Library. A student does have to authenticate themselves as a North Dakota resident.
• Discussion: A major review regarding dual credit courses is in progress. There is currently much variation on how dual credit is managed across the state. This variation has spurred schools to question why the huge difference. A task force is looking to equalize the program. Greta P.: Is there discrepancy in quality of courses or are the variations among the management? Eric B.: Quality is also an issue. A need for professional development for dual credit instructors is being addressed. John G.: Host institution is responsible for quality of instruction. Therefore, why do we ask high schools if they are prepared when college/university is responsible. Erick B.: The issue is if the institutions are providing professional development to the high schools. Mike Hillman: System has seen campuses with diversity in tuition charges for dual credit, which encourages K-12 schools to focus on prices versus quality courses. Task force will focus on: 1) Review the current funding model for dual credit and 2) propose new funding model.

VI. SBHE Report – John Girard

• Posted 15 Sept minutes on FB site. Key items include:
  o Chancellor’s search committee, hired a consultant, first meeting next week
  o President (DSU), gained legal consul, hearing will begin next week to last 2-3 days, Board will make decision
• Next meeting in VCSU, all faculty welcome!

VII. Old Business:
  1. Tuition Waivers for Online or Distance Education Survey results

• Limited responses from faculty. CCF has asked to bring issue to SBHE and take a look at the structure. John suggests we look at policy 820 to see specifically what CCF recommends to be changed. http://ndus.edu/makers/procedures/sbhe/default.asp?PID=32&SID=9.

Committee to research recommendation for online tuition waivers policy: Betsy Bannier, Tanya Mooney, Anne Smith, Erick Brevick will meet for an hour via WIMBA.

  2. 2011 Faculty Compensation Report – Cathy McDonald

• Cathy not present. Mike H. suggests CCF identify individuals to work with Cathy to develop plan for next compensation report. Individuals to work with the compensation report include Anne Smith. Contact Anne if anyone else would like to assist with this project.
3. SBHE Funding Models for 2013 legislative session- Cathy McDonald

- Mike H: Multiple issues. Funding plan and task force has been discussed but may not have occurred. Performance funding may be considered.
- NDSCS has new representative, Brian Fuder.

VIII. New Business
4. Arts & Humanities Summit Fall 2012: VCSU proposed as host

- CCF expects to attend and possibly participate. Mike H.: Connection between 2010 conference and 2012 was not made, but VCSU would be next logical location. Pres. Shirly would be willing to host the summit and has been connected to access the funding (at UND) to host the summit.

5. Topics for the SBHE meeting November 17, 2011

- If CCF wants to speak with SBHE, it is important to have a clear agenda of the outcomes we expect. Ann will be at meeting, John will give report, but we do not have major items at this time. Will be located at VCSU.

6. Other New Business

- Greta: General Education Council inaugural meeting. Use this resource on campus, contact Greta with questions. She is the alternate on her campus.

Adjourn

Motion to adjourn: Fernando Q.
Seconded by: Betsy B.
Motion passed.

Future meetings – Scheduled
November 8, 2011
December 13, 2011
January 17, 2012
February 14, 2012
March 20, 2012
April 17, 2012
May 8, 2009