College Technical Education Council (CTEC)
MeetMe Room NDUS – (13)
North Dakota University System, 10th Floor Conference Room,
Bismarck, North Dakota
Tuesday, November 29, 2011
9:00 a.m. – 12:00 p.m. CT

Members Present:
  Dr. Mike Bower, President, LRSC
  Dr. Ken Grosz, Executive Dean, DCB
  Dr. Marsha Krotseng, Vice-Chancellor for Strategic Planning/CTEC Executive Director, NDUS
  Mr. Wayne Kutzer, State Director, Career and Technical Education
  Dr. Raymond Nadolny, President, WSC
  Dr. John Richman, President NDSCS
  Dr. Larry Skogen, President, BSC

Also Present:
Chancellor William Goetz, NDUS; Bob Larson, NDUS; Debra Anderson, NDUS; Beth Zander, North Dakota Department of Commerce; Laurel Goulding, LRSC; Marnie Piehl, BSC; Jan Morrison, TIES; Randall Thursby, NDUS; Cathleen Ruch, NDUS; Rick McAllister, LRSC; Erin Wood, LRCS; Wanda Meyer, WSC; Marietta Kemmet, NDUS

Dr. Krotseng called the meeting to order at 9:04 a.m. and welcomed participants.

Approval of September 21, 2011 Minutes
It was moved by Dr. Bower, seconded by Dr. Richman, to approve the minutes from the September 21, 2011 meeting. The motion carried.

Developing a Successful 2nd Round TAAA Grant
Dr. Krotseng introduced Jan Morrison, President of TIES, to the Council. Ms. Morrison outlined the Department of Labor TAAA grant which will open up in January 2012 and how it targets STEM. She suggested that the group prepare a short four-page grant proposal and offered to share this with a reviewer who can offer constructive suggestions. Discussion was held regarding issues related to the grant. Ms. Morrison said the proposal will be primarily aimed at two-year programs, and she asked members to look at grants already approved to see how consortia were formed and their success. Dr. Grosz suggested a target be the healthcare industry. Dr. Krotseng asked members to help identify next steps and asked Dr. Ruch to forward the Virginia Consortium abstract to the members. Dr. Krotseng asked for a volunteer to serve as a point person for the project, and it was agreed to funnel the information through the NDUS office.

Meeting State Employer Needs
Chancellor Goetz addressed the group concerning the growing need for meeting employer needs, especially in the energy industry. The challenge to meet these needs in the energy industry is vital, and
he urged the community colleges to step up. Certifications, not necessarily degrees, are one area of importance to the industry. The Chancellor stressed that community colleges are well positioned for delivering education and also creating increased awareness for these opportunities. He said he is looking for coordination, a system approach and a vision on how to proceed. The issue was raised concerning the energy industry’s need for workers and how they can look to the community colleges to find workers and train them, with the industry stepping in to hire the trained workers. The chancellor asked for suggestions to involve the training directors and industry. Dr. Nadolny stressed the need for presidents from the colleges and universities to visit the basin to see the scope of the needs.

Department of Commerce/Workforce Updates
Beth Zander discussed the activity occurring at the Department of Commerce to address issues relating to the northwest sector of the state. She said much of the projection and forecast data does not exist. Dr. Krotseng asked members to look at the Job Service data and determine if it is helpful. Mr. Kutzer said an upcoming director’s meeting, which will involve the VP’s, will include a presentation of this data by Job Service. The emphasis will be on tying the high school and two-year campuses in terms of a pathway. The Perkins Act is scrutinizing the complete Pathway method and will issue guidelines with the new reauthorization in 2013. Dr. Nadolny asked if Commerce has had any requests from the oil industry concerning housing availability in the northwest section of the state, and Ms. Zander said she was not aware of any such requests.

Ms. Zander reported that the Budget Section meeting in December will include presentation of the E-Portfolio Pilot project.

Dr. Richman reported the NDSCS workforce enhancement grant proposed is being updated, and they have identified a business and industry match. Dr. Bower said LRSC is still looking at the agricultural initiative; a meeting will take place with the partners in the private sector after the first of the year. Dr. Skogen reported on various conferences taking place at BSC and the time each conference takes for the TrainND personnel. BSC’s workforce enhancement grants are on hold until the Department of Labor TAAA grants are completed. Dr. Nadolny asked if Ms. Zander had received the one page summary of TrainND activities, in conjunction with the Center of Excellence, in the Williston area. She will request it from Justin. WSC will be doing CDL licensing in partnership with the Department of Transportation. Dr. Grosz reported that Natural Resource Management and Laboratory and Field Technician A.A.S. degree programs are being reconfigured to meet the needs of the oil industry and should be ready by Fall 2012. The Right-of-Way Technician program, also known as Landmen, will be entirely on-line and will be a 9-month certificate or diploma program available by the Fall of 2012. With leverage funding from the federal government, the Entrepreneurial Center for Horticulture now has eight greenhouses on campus and will be producing specialty vegetables by the Spring of 2012.

Common Software Initiative discussions have taken place with a target of implementation for the Summer of 2012 for TrainND. It is imperative to have common, consistent data to report to the Legislature. Randall Thursby said a substantial discount has been obtained for the institutions and will help with the cost.
Pearson Discussion and Next Steps
Dr. Skogen informed the Council about the discussion with Pearson concerning the higher education model. He asked for the Council’s input to respond to Pearson and potential interest in the proposed model. Responses indicated interest and preference for another meeting with Pearson to further explore the proposal. Dr. Richman commented that it might be a moot point if the system as a whole moves to another model.

NDCCC Update
Rick McAllister updated the members on the activities occurring at NDCCC. These topics included the budget and its use. The Great Teacher Seminar was cancelled last year and resulted in a carryover of roughly $20,000. Money is allocated for administration expenses; the seminar, which will be held in Bottineau in January 2012; and mini-grants for faculty either as individual or group applicants.

Non-Traditional No More
Mr. Larson updated the group on Non-Traditional No More progress. Two key elements of NTNM are the identification of potential adult learners to be invited to return to complete their program and how to change the culture to meet the needs of the returning students. He shared data that has been compiled and how this information will be used to determine the next step. He informed the Council there are actual programs in place addressing the needs of these students. Mr. Larson said the national clearinghouse will be used to accurately determine if the lists contain someone who has already graduated.

Federal Regulation of Distance Education
The progress of federal regulation of distance education was discussed by Mr. Larson and he reported that there are approximately 40 states from which permission has been obtained; there remain approximately 10 states and some are problematic. A draft is currently being developed for a compact for states to use which will enable them to reach an agreement and to avoid this process year after year.

CCAI Update
Ms. Anderson gave an update on the progress with Flint. Early production material by Flint has been met with favorable comments. Flint and PAC members will be meeting to discuss how to transition with Ms. Anderson’s departure. Dr. Krotseng will be the system contact for CCAI. Ms. Anderson encouraged CTEC members to continue their support of the CCAI initiative. Members wished Ms. Anderson the best and thanked her for the work she has done.

WICHE Alliance
Dr. Krotseng gave a brief overview and update on WICHE and how this specifically targets community colleges. The alliance is looking to broaden membership and WICHE is offering a special system discount for participation. The membership in this alliance will permit each institution to invite an academic officer to attend the annual meeting, provides a good network of colleagues, and offers e-mail updates and tool kits. Ms. Meyer shared her insight on how this alliance will benefit members. Dr.
Krotseng asked the members if they are interested in moving forward collectively and set a deadline of December 14 to respond. Initial responses indicated the group is interested in joining the alliance.

ACCT Membership Update
A report was given to SBHE at VCSU concerning ACCT membership and Claus Lemke has expressed interest in serving as the board representative. This will require formal approval by the SBHE and will be handled at the December 15th meeting.

Other business and open discussion
Mr. Kutzer commented on the Pathways program and the concept paper between high school and two-year campus participation and he offered to be of assistance. A funding question was asked by Dr. Bower about CTE’s contribution and the SBBTE reimbursement percentage amount. Mr. Kutzer said he believes it is 64% of the cost of the program, but he will find out and communicate with the group.

There being no further business, the meeting adjourned at 12:01 p.m.