Members Present:
  Dr. Mike Bower, President, LRSC
  Dr. Ken Grosz, Executive Dean, DCB
  Dr. Marsha Krotseng, Vice-Chancellor for Strategic Planning/CTEC Executive Director, NDUS
  Mr. Wayne Kutzer, State Director, Career and Technical Education
  Dr. Raymond Nadolny, President, WSC
  Dr. John Richman, President, NDSCS
  Dr. Larry Skogen, President, BSC

Also Present:
Bob Larson, NDUS; Beth Zander, Department of Commerce; Randall Thursby, NDUS; Michel Hillman, NDUS; April Steffan, Flint Communication; Chris Hagen, Flint Communication; Erin Wood, LRSC; Marietta Kemmet, NDUS

Dr. Krotseng called the meeting to order at 9:00 a.m. and welcomed participants.

Approval of November 29, 2011 Minutes
It was moved by Dr. Bower, seconded by Dr. Richman, to approve the minutes from the November 29, 2011 meeting. The motion carried.

Informational update on new programs
President Nadolny and President Coston met with officials from Sidney, Montana, and representatives from Dawson Community College and Miles Community College to explore how they can address access issues in the region. President Nadolny said he will be hosting a visit for the Deputy Commissioner of the Montana University System to explore access and educational needs for eastern Montana. He said the President of Montana State University will also be visiting to identify the educational and access needs of the area. President Richman said a program termination request will be forwarded for the medical transcriptionist certificate.

WICHE Alliance
Dr. Krotseng reported the Chancellor has approved the membership for the WICHE Alliance and members should have received information concerning the benefits of belonging to the Alliance.

Phi Theta Kappa/All-ND Academic Team Recognition
Dr. Grosz updated the Council on the progress for the PTK recognition banquet. The Council discussed the March 7th date for the banquet and agreement was it would work for those involved. The event will be held at Thatcher Hall, on DCB campus, with a tentative start time of 6 pm for appetizers/social and the meal at 6:30. Dr. Krotseng asked the presidents if they have submitted student nominees for the PTK and responses indicated at least one and in some cases multiple nominees have been submitted.
CCAI Update
April Steffan gave an overview of activities for the CCAI initiative. After a meeting with the presidents late last year, the ultimate goal is to keep our children in North Dakota for school and work. An integrated approach using media outreach will be put in place for target audiences. The approaches were all tested on focus groups and the childhood aspiration approach was deemed the best. The concepts for two television spots and on-line ads are in production and fast-tracked for launch during the state tournaments in February. Discussion has taken place concerning a more regionalized media outreach effort instead of a news release in one location. Dr. Krotseng asked about the projected time-frame for roll-out and Chris said it will coincide with the February 20th release. There will be a meeting with the ND Counselors Association during their annual meeting and a booth will be available for information dissemination.

Online Platforms and Collaboration
Dr. Skogen addressed the SBHE’s efficiencies proposal to save money by having a unified on-line platform. He discussed the cooperation already occurring between LRSC, DCB and BSC and the possibility of including WSC and NDSCS on a contract with Pearson. He expressed a desire for the five community colleges to demonstrate the ability to work together and use a unified Learning Management System (LMS) as a useful example for the SBHE. Discussion centered on the barriers and benefits of E-College and Moodle. Mr. Thursby reviewed the different points for each system and suggested an internal discussion for assessment of the systems. Dr. Hillman said he understood the Board president would name an oversight committee for the efficiencies initiative. He felt there needs to be a discussion on how to proceed and expressed concerns about the time constraints on this committee. Dr. Hillman asked if any time-lines for the decision process have been determined and Mr. Thursby said the task forces will identify the issues and move forward in determining which LMS would work best.

Perkins Reauthorization in 2013
Mr. Kutzer updated the Council on issues under discussion for potential changes to the Perkins grants/loans. It has been reviewed with the Academic Affairs VP’s at the Directors meeting. The different factors the federal government is studying were discussed by Mr. Kutzer. He said there were a lot of things to come but the biggest focus will be on Pathways and how they will develop.

Perkins 2011 Consolidated Annual Report – Postsecondary Performance
The Consolidated Annual Report, which was submitted on December 31st, was discussed by Mr. Kutzer. He discussed the general enrollment in Career Tech Ed and Performance Measures. He said the Academic VP’s have the report for each campus.

Non-Traditional No More Update
Mr. Larson said the process has reached the point of waiting to receive verified lists from campuses. The refined lists were created by Michelle Olsen and then sent to campuses. A list of approximately 4,000 individuals will be sent to a national clearinghouse for further refinement. After the list is returned, Mr. Larson, will use an on-line survey similar to the one used in South Dakota to contact NTNM students to determine their needs and assist them in continuing their education.

Federal Regulation and Distance Education
Mr. Larson reviewed the progress and gave an overview of the federal regulation and distance education registration. Forty of the states are completed or at some level of completion. The remaining states’ regulations will be scrutinized to try and determine what is needed to finish the registration process. Authorization from the state’s perspective will be a yearly process.
TAAA Grant Update
Dr. Krotseng updated the Council on the progress of the TAAA grant proposal which is being coordinated by Jodi Ost from NDSCS. Meetings held in January allowed the group to discuss potential areas of focus. The members discussed best practices at each campus and the important component relating to TAAA grant collaboration with business and industry partners. As a result of the meeting, members were asked to identify an industry or field that could be a focus of the grant proposal, identify best practices in place on campuses with the possibility of expanding to other campuses, and the importance of building the grant around the data.

Department of Commerce/Workforce Update
Ms. Zander informed the Council which eligible entities have been designated for Workforce Innovation Grants. Dr. Krotseng said a recent meeting with Job Service representatives centered on this grant. Ms. Zander iterated that it is vitally important to connect with industry for this grant. She said a recent steering committee meeting gave some direction for the Succeed 20/20 program. She said AmeriCorps budget cuts will have an effect on staffing but it is too early to tell.

Workforce Enhancement Grant and Workforce Training Update
Dr. Bower said they are working on the agricultural side of the Workforce Enhancement Grants. They are expanding Workforce Training in the Langdon and Grand Forks areas. Dr. Richman reported on the Workforce Enhancement Grant involving mechatronics and the submission of the grant in February. They continue to explore areas for enhancement particularly in the area of manufacturing. Dr. Skogen reported on the receipt of a $160,000 grant from Bremer Bank for the allied health program. Dr. Grosz reported, that with cooperation from Mr. Kutzer’s office, an individual has been hired in the farm management program. This individual will work with producers across the state to help them with production issues, analyses of marketing and distribution. He also reported on the collaboration with MiSU for a Teacher Education program. Dr. Nadolny said a completed grant application is waiting for a match document from Halliburton.

Interim Higher Education Committee
Dr. Krotseng asked for any questions or comments on the Interim Higher Education Committee meeting. She said presentations to the committee focused on performance funding. The chancellor will be naming a committee to move forward on the Board’s initiative. This task force will be given the charge to work on a detailed definition in regards to potential funding models. There will be six members on this committee, excluding the chair. The time-frame is for a report to the Board at the April 12th meeting. Future task force meetings will include presentations from other states on performance models currently in use.

Future CTEC Meeting Dates
The next meeting will be held on March 27th and previous discussion indicated having this meeting as a face-to-face. It was agreed to keep the March 27th meeting as planned.

Other business and open discussion
Dr. Nadolny said the April SBHE meeting will include a dinner for presidents and Board members the evening before. A request was made to list time on future CTEC agendas and it was agreed to schedule times for the agenda items.

Dr. Richman updated the Council on the chancellor search committee. He felt the remaining candidates lack experience in two-year colleges and it will be important for CTEC to connect with the new chancellor.

The meeting adjourned at 11:35 a.m.