Ms. Glatt called for additional agenda items. There were none.

Legislative Bill Update, including Discussion on SB2003 and SB2200
Ms. Glatt referred to the Legislative Bill Tracking Summary that was distributed to the group with the agenda and meeting materials. The summary includes the current status of legislation along with the SBHE’s position for those bills on which they are taking a position. She reviewed several bills impacting the NDUS.

Ms. McDonald referred to an e-mail she sent to the group April 12 that summarized the proposed changes to both SB2003 and SB2200. A question was asked about funding for campus security, mental health, and counseling. Ms. McDonald indicated that under the House plan, funding has been removed from campus budgets and a campus security funding pool of $2.5M has been added to the NDUS Office.

Ms. Glatt noted a schedule that had been developed for in-house use showing the funding, from the state and tuition, necessary under the House budget plan to cover the cost to continue, including 13-15 compensation adjustments. The data suggests there are three or four campuses that will have a shortfall. She indicated that she was not sure if this is intentional or not. She suggested that campuses might want to review their funding status closely and consider discussing the impact with their local legislators. In response to a request, Ms. Glatt said the schedule would be shared with campuses.

Tuition Rate Increases
Ms. Glatt mentioned that 13-14 tuition rates will be discussed at the May SBHE meeting. She also inquired about whether room and board rates at all campuses were based on the assumption of annual four percent salary increases and annual one percent increases in retirement, similar to...
the Executive Budget Proposal. All campuses indicated these were the assumptions used. In response to a question from Ms. Glatt about whether it would be appropriate to assume that proposed increases would be reduced if the final compensation package is less, campuses indicated that too much work has already taken place; a 1% change wouldn’t make too much of a difference in the rates; information has already been presented and published for the coming year; and, there have been years where rate increases have not been sufficient to cover costs.

Discuss 2013-14 Annual Budget Guidelines Components
Ms. McDonald provided the group with a high-level overview of the 2013-14 Annual Budget Guidelines, indicating the guidelines will be finalized and distributed at a later date. The 2012-13 guidelines were distributed with the agenda materials, as an example.

Ms. Glatt said that the Statewide Staff Senate has had some discussion on a mandatory minimum salary increase. Mr. Foertsch indicated that as Staff Senate President this is something the staff senate would like to have in place. Ms. Glatt inquired about the appropriateness of either a systemwide minimum increase or a requirement that each campus have a minimum increase. Some said they would like to have the flexibility to reward employees that are high performers, others indicated that if the final budget does not have sufficient funding to address the costs to continue and compensation adjustments, campuses will need flexibility to set salary policy accordingly.

Ms. Glatt also mentioned that recently the Chancellor announced to the Cabinet that he would be delaying implementation of the Pathways to Student Success Tuition model until Fall 2015; however, BSC and NDSCS have expressed an interest in moving ahead in the Fall 2014. This latter issue is on hold.

Update on Web-Based Budget Module (WBB)
Ms. McDonald provided an update on web-based budget module and the projected timeline. She reported that ConnectND staff will provide training in Fargo on April 17-18, 2013. She also reported there are three or four campuses that won’t move to the new budget module until next year, until the system if more robust to meet their current needs.

Ms. McDonald said the WBB will be available on May 1st, with final salary uploads due June 11, and schedules and narratives submitted to Ms. McDonald by June 20th.

Review of SBHE Policies and NDUS Procedures
Ms. Glatt reported that at a recent Chancellor’s Cabinet meeting, the Chancellor announced that General Counsel Claire Holloway and Compliance Officer Kirsten Franzen have been tasked with conducting a comprehensive review of SBHE Policies and NDUS Procedures. Chancellor Shirvani indicated this review is to simplify policies and procedures and to provide more flexibility at the campus level. Chancellor Shirvani also indicated that there will be an appropriate review by the various councils prior to policies and procedures moving forward to the SBHE.

HRMS Update
Ms. Thorsen alerted the Council to a new HRMS project involving Manager Self-Service. She said it will be a culture shift, but will eliminate the need for routing multiple forms. The initial roll-out to be completed by the end of the calendar year will be focused on the termination process, followed by on-boarding processes thereafter. BSC, NDSU, UND and SITS will be the pilot campuses. Ms. Thorsen said she will provide more detail at the next Council meeting.

Meeting adjourned at 10:07 a.m.

Future Meetings
May 14, 2013
July 22-23, 2013 (Retreat)
September 10, 2013
October 15, 2013
November 19, 2013