Members Present:
   Dr. Doug Darling, President, LRSC
   Dr. Ken Grosz, President, DCB
   Ms. Lisa Johnson, Director of Articulation and Transfer, NDUS
   Mr. Wayne Kutzer, CTE
   Dr. John Richman, NDSCS

Also Present:
Bob Larson, NDUS; Tanya Spilovoy, NDUS; Marietta Kemmet, NDUS

Ms. Johnson called the meeting to order at 9:15 a.m.

Approve Minutes from November 27, 2012 meeting and January 22, 2013
By consensus the minutes from the November 27, 2012 and January 22, 2013 meeting were approved.

Informational update on new programs
President Grosz and President Darling had no new programs to report at this time. President Richman said there was a name change in the area of computer programming but no new programs.

Mr. Kutzer updated the group on a subcommittee meeting concerning Workforce Training regions. He said after the meeting he would send an email to update the group on the status of SB 2019.

Discussion was held on SB 2032 and surrounding the accountability measures. Ms. Johnson testified concerning the amendments to the bill in the area of graduation and retention from 2 year to 4 year institutions. She said another question asked concerned tracking students who leave our state and enroll in out-of-state institutions.

Non-Traditional No More update
Mr. Larson reported on the status of the Non-Traditional No More program. The conference scheduled for April has a conflict and it will be moved to June 10th and 11th. The agenda or location has not changed. Ms. Johnson asked about the funding beyond June 30th for the Non-Traditional No More program. Mr. Larson said the funding has been provided by a Lumina Foundation through WICHE, with WICHE serving as the facilitator for the funds. The funds will be depleted by the end of June but there are other projects through WICHE to address that student population.
Federal Regulation Distance Education update
Federal regulations were discussed by Mr. Larson. He pointed out that the regulations will stay, but it is the role of regulations by the individual states that is more concerning. There has been a stay on the implementation of the federal regulations, but it will eventually be brought back. Ms. Johnson introduced Ms. Tanya Spilovoy.

Department of Commerce/Workforce update
Ms. Johnson relayed information received from Beth Zander. She reported approximately $30,000 remains in the Workforce Enhancement Grant pool. A project was unable to be funded for the northwest quadrant. She anticipates there may be a reduction or even non-funding for the Workforce Enhancement Grant. Ms. Zander indicated to the group that if she needed additional information or support for the pending legislation she would be in contact with CTEC.

Mr. Kutzer discussed the Microsoft Digital Alliance with North Dakota. Microsoft will be supplying trainers for this project. After a question about the program, Mr. Kutzer indicated he would send the information out to the members for their review.

Workforce Training Update
Ms. Johnson commented to the group about the recent Legislative Showcase and TrainND’s booth. Dr. Darling said LRSC recently signed an MOU with UND which states that UND will refer all activities concerning Workforce Training to LRSC.

Other business and open discussion
A PTK update was provided by Dr. Richman and the event. All schools except WSC were represented with their students and faculty. NDSCS will be hosting the event in 2014. The date will be determined by the host site with the assistance of BSC and Dr. Skogen.

Ms. Johnson reported on a proposed change to policy/procedure surrounding enrollment reporting. Ms. Johnson asked for feedback from the CTEC members in regards to changing categories to include TrainND. Dr. Grosz questioned if the information wasn’t already included in the annual report and Ms. Johnson responded that it is included. The consensus of the group was to leave the information where it currently is reported.

Dr. Richman asked Dr. Grosz if there had been any word on the Minnesota Football conference. Dr. Richman indicated he had received a call and there are three steps in the process and two of the steps in the process have been cleared for acceptance by the group to include DCB and NDSCS. He urged Dr. Grosz to call the ten presidents who are members of the group who will vote in early April and answer any questions they may have about the institutions joining the league.

The next meeting will be scheduled for May 28, 2013 via MeetMe.

Meeting was adjourned at 10:10 am.