Members Present:
   Dr. Dave Clark, BSC
   Dr. Doug Darling, LRSC
   Dr. Ken Grosz, DCB
   Ms. Lisa Johnson, NDUS
   Dr. Ray Nadolny, WSC

Also Present:
Marietta Kemmet, NDUS; Beth Zander, Department of Commerce

Ms. Johnson called the meeting to order at 9:00 a.m.

Approve Minutes from January 28, 2014 meeting
Motion was made by Dr. Grosz and seconded by Dr. Nadolny to approve the minutes from the January 28, 2014 meeting, motion carried.

Informational update on new programs
Dr. Nadolny reported on the light and heavy transportation programs and the idea of modifying the Ag program due to enrollment numbers. Dr. Darling said precision Ag and the conversion program in nursing, which takes EMT’s to RN’s and vice versa, is being discussed for options. Dr. Grosz reported the possibility of starting a program in aquaponics, combination of fish farming and vegetable production simultaneously. Dr. Clark indicated that EMT initiatives underway are similar to the program being discussed at LRSC.

Workforce Training Update
BSC Workforce Training is on task budget wise. The TrainND state-wide summit was recently completed and a general report will be given to the SBHE at the next meeting. All of the two-year institutions were given the report and they have received some feedback on the report. There is a legislative initiative to request additional funds for TrainND and has the support of the council. There has been activity in the Dickinson area. An unfilled position within the SW sector is due to the fierce competition in the business area.

DCB has developed a Stage 1 proposal for community paramedics which will be an extension of their EMS program.

LRSC commented on the success of the Workforce Summit. Some disappointment in getting industry representatives to the table and so it was encouraging to have them present at the summit.

WSC had no updates.
Ms. Zander discussed the lack of funds request and the concern of the dollars disappearing. In response to the question of upcoming grant request, BSC indicated they are working on an Ag project. WSC has two applications pending. LRSC is working on projects but are having trouble securing matching funds.

Ms. Zander talked about the Economic Development Foundation and how it is the Board of Directors for the Department of Commerce. They have been involved in private fundraising to help with costs that are not covered by government funding. She reported on the image campaign currently underway to recruit workers to the state. There will be a focus on veteran recruitment.

CTE Biennium Budgeting Process
Mr. Kutzer discussed the strategic plan overview that was sent to members for awareness. He highlighted the four goals on the document and discussed the individual goals. Discussion was held on the different areas of the CTE budget process.

Mr. Kutzer wanted to notify the group of the amount of the funds and the fact they are dwindling over the year. Each campus is allotted an amount each year and the balance is used for teacher training. If there is a need for this amount to be increased the conversation needs to start.

TrainND Equipment Matching Grants
Mr. Kutzer said there has been no requests but has received questions about the matching dollars. It is to be a cash match but other items are allowed in lieu of cash. No funding has been expended as of this date.

PTK
Dr. Clark was able to participate and reported the event was great and NDSCS did a great job hosting the event. The event will be held in Bismarck in 2015.

Other business and open discussion
Ms. Johnson informed the group about the change in her job description and continued work with the CTEC group on a temporary basis. Ms. Johnson sought input on what changes, if any, CTEC members sought in the organization and topics at the meetings. She also informed the group about the search underway to fill the position of CTEC director.

The meeting was adjourned at 10:30 a.m.