Members Present:
Mr. Dave Clark, Interim President, BSC
Dr. Doug Darling, President, LRSC
Ms. Lisa Johnson, NDUS
Dr. Ray Nadolny, President, WSC
Dr. John Richman, President, NDSCS

Also Present:
Marietta Kemmet, NDUS; Rhonda Schauer, NDUS; Carla Hixson, BSC

Ms. Johnson called the meeting to order at 9:18 a.m.

Approve Minutes from March 27, 2014 meeting
The minutes from the March 27, 2014 meeting were approved by consensus.

Informational update on new programs
Ms. Johnson shared the proposals to be presented at the Academic Affairs Council retreat in June. She stated that several schools are requesting the UNIV prefix for University Studies. Other program changes were also discussed. Dr. Darling said exploration is underway for a certificate program in CDL and also looking for other options within precision agriculture.

Department of Commerce/Workforce update/Workforce Enhancement Grant Expenditures/requests
Ms. Johnson shared information received from Beth Zander. She shared with the group the amounts requested for the grant. She said Beth Zander would be recommending to her replacement that vendor discounts be removed from allowable types of match. Dr. Darling mentioned that they are experiencing a lot of match fatigue. Dr. Clark questioned the vendor discount and suggested a full-price charge and then a contribution back to the program.

Veteran Education & Training
Ms. Rhonda Schauer, State Approving Agency gave an overview of the agencies programs concerning on-the-job training, apprenticeship, and internship for veterans. She said SAA assists employers in setting up guide-lines to train veterans in areas of industry need.

Campus Concerns Regarding Changes to Commonly Numbered Courses
Ms. Johnson reported that recent changes to commonly numbered courses at UND and NDSU had created concern among faculty—particularly among community colleges. She reported that she would attempt to assemble both the Math and English discipline groups shortly after faculty are back on contract this fall. Johnson indicated that both UND and NDSU provided the assurance of acceptance of coursework in transfer and other transfer details.

PTK Awards Dinner
The 2015 PTK Awards Dinner will be held on March 4, 2015 in Bismarck.

CTEC Meeting Scheduled for 2014-15
There was one correction to the 2014-15 meeting schedule, the April meeting will be the 21st and not the 22nd. Ms. Johnson said she would keep an eye on the calendar and if there were not a lot of items for the agenda or a conflict, she would cancel the meeting one week prior to the published meeting date.

**Workforce Training/TrainND**

Ms. Johnson said she will be attending the TrainND director’s meeting in Jamestown in June concerning Workforce Training. Dr. Clark brought up the issue of the cooperative agreement between the four regions work with situations providing training to a company in your area and how it may reside outside your region. He would like to develop a basic understanding and agreement to proceed in these situations. Ms. Hixson said the directors are searching for clarification on their training areas and workforce needs for these areas. There is confusion on the part of the directors on the accountability aspects of TrainND. Dr. Darling questioned the agreement that has been in place for many years and Ms. Hixson said they have been discussing the collaborative agreement and have met to revise the agreement. The upcoming meeting will discuss the issue more fully and attempt to come to agreement. The sticking point is the definition of what the sectors are being held accountable for and what the presidents are accountable for by the state statute that defines TrainND. Dr. Darling asked if there was a certain area that was not working in the current agreement. Ms. Hixson said one issue is the expense of being responsive to companies that are in another region and how to remain responsive. Ms. Johnson asked about the difficulty in providing training outside the designated sectors. Ms. Hixson said that at this time, the regions do training outside of their respective regions, but it is getting cumbersome and the issue needs to be addressed. The new software uses formulas to determine contracts, sales and the problem arises when you share training numbers. Dr. Darling requested to see the current agreement and the changes that will be recommended by the directors. Ms. Hixson will be sending the NDCC statute to the presidents and the differences in interpretation on Section 2.

**Other business and open discussion**

Dr. Richman asked the other members for their views on the 2-year college tuition. He said there appears to be support for freezing tuition and he asked about the possibility of buying it down further or even going with free tuition as Tennessee has recently done? Discussion was held about the options and the ramifications of each option.

Ms. Johnson reported that approximately 130 individuals attended the Retention Summit.

Ms. Johnson reported that the NDUS will not likely organize a retention summit every year, but that requests have been made for the NDUS to host User Group Meetings to train and discuss matters associated with ConnectND (PeopleSoft) on alternating years.

Finally, Ms. Johnson reported that the NDUS recently learned that ACT is phasing out the PLAN and EXPLORE assessments and replacing them with ASPIRE assessments. She said that the NDUS could continue to honor PLAN scores for high school juniors who had not taken the ACT for placement in introductory college courses.

The meeting was adjourned at 10:30 a.m.