North Dakota Board of Higher Education
Minutes of the September 3, 2015, Meeting
Williston State College

Vice Chair Morton called the meeting to order at 8:35 a.m. CDT.

Members present:
Mr. Morton, Vice Chair
Dr. Kevin Melicher
Mr. Chris McEwen
Mr. Brett Johnson
Ms. Kari Reichert
Mr. Greg Stemen
Dr. Nick Hacker
Mr. Mike Ness
Ms. Emma Tufte, Staff Adviser
Dr. Eric Murphy, Faculty Adviser

Chancellor present: Dr. Mark Hagerott

Institution Presidents present:
Dr. Gary Hagen, President, MaSU
Dr. Cynthia Pemberton, DSU
Dr. Lloyd Halvorson, LRSC
Dr. Keith Grosz, Dean, DCB
Dr. John Richman, President, NDSCS
Dr. Steve Shirley, President, MiSU
Dr. Ray Nadolny, President, WSC
Dr. Tisa Mason, President, VCSU
Dr. Dean Bresciani, President, NDSU
Dr. Robert Kelley, President, UND
Mr. Dave Clark, Executive Vice-President, BSC

NDUS senior staff present:
Dr. Lisa Feldner, Chief of Staff
Dr. Richard Rothaus, Interim Vice Chancellor for Academic and Student Affairs
Ms. Linda Donlin, Vice Chancellor for Strategic Engagement
Ms. Laura Glatt, Vice Chancellor Administrative Affairs
Ms. Billie Jo Lorius, Director of Communications
Mr. Chris Erickson, Communication Specialist
Ms. Kristie Hetzler, Executive Assistant to the State Board of Higher Education

Agenda
A report from council of college faculty (CCF) will be added to the agenda.
Approved by consensus.

Meeting Minutes
Hacker moved, Ness seconded to approve the following SBHE minutes:
- June 24, 2015
- August 8, 2015

Chancellor Search Committee Meeting Minutes
Johnson moved, Stemen seconded, to approve the following Chancellor Search committee meeting minutes:
Chancellor Hagerott made opening remarks.

**Institutional Reports to the Board**
President Nadolny (WSC) made a presentation to the Board.

**Board Business**
1. Josh Riedy from UND and Russ Little from Predictive Analytics Reporting (PAR) presented a demonstration of PAR to the Board.

2. Linda Donlin briefed the Board on the 2015-2020 Strategic Plan.
Laura Glatt gave an overview on further action needed on the tuition model within the strategic plan.

Richard Rothaus stated there have been several discussions on mission responsiveness and immediate needs programs at various councils, committees, and Cabinet level. The idea is the Board considers allowing the multiple institutions to make a quick response to target programs that meet immediate community needs statewide. This would run parallel with, but not replace, the much larger missions. Board advised the programs go through the regular approval process.

Hacker moved, Melicher seconded, to authorize the Chancellor to conduct studies/survey to revisit the tuition model.
Reichert, Hacker, Melicher, Stemen, Johnson, Ness, and Morton voted yes.

3. Dr. Shirley presented an updated Dakota College of Bottineau (DCB) Strategic Plan.
Stemen moved, Ness seconded, to approve DCB strategic plan.

4. Dr. Felder reviewed the data inconsistencies charter that was created to address House Bill 1003 and the State Auditors findings.

Melicher moved, Hacker seconded, to approve the data inconsistencies charter.
Melicher, Reichert, Hacker, Stemen, Johnson, Ness, and Morton voted yes.

5. Ms. Reichert gave an update on the Dickinson State presidential search. Mr. Hacker gave an update on the University of North Dakota (UND) presidential search and indicated Ms. Neset would like to join the committee. The Chancellor will be joining the committee as an ex officio.

Stemen moved, Melicher seconded, to appoint Ms. Kathleen Neset to the search committee for the president for UND.
Johnson, Ness, Melicher, Reichert, Hacker, Stemen, and Morton voted yes.
CCF Report
Dr. Pijning reported to the board that the CCF has concerns in the following areas:
- New motor pool regulations make it difficult for faculty, staff, and students to use state vehicles
- Faculty to have the ability to abstain from signing the faculty oath
- To have flexibility in the policy regulating the academic semester

Vice Chair Morton requested that Cabinet research possibilities to address CCF concerns. The Oath is in the constitution and the motor pool is state guidelines. Chancellor Hagerott will look into these issues.

Budget and Finance Consent
Items 9 and 10 were removed for approval from budget and finance consent.

6. Ratify Chancellor’s interim authorization to proceed with reroofing and replacement of skylight in the North Dakota Museum of Art building located on the UND campus at an estimated cost of $950,000 to be funded from $190,000 from 13-15 deferred maintenance pool (SB2003) and $760,000 from 15-17 biennium one-time deferred maintenance funding (Section 2 HB1003).
7. Ratify Chancellor’s interim authorization to increase spending authorization for ADA compliance renovations to the entrance of UND McVey Hall from $600,000 to $771,500, an increase of $171,500 to be paid from Housing and Auxiliary Facilities System excess reserves designated for plant improvements.
8. Ratify Chancellor’s interim authorization for NDSU to proceed with construction of a Veterinary Diagnostic Lab to be built at the Main Station Research Center in Fargo, ND for a total cost of $18,000,000 to be funded by Strategic Investment and Improvements Funds (SIIF) appropriated by the 64th Legislative Assembly in HB1020 (2015).
9. Ratify Chancellor’s interim approval authorizing LRSC to charge MN reciprocity students the MN reciprocity surcharge rate beginning Fall 2015.
10. Authorize North Dakota State College of Science to proceed with the Campus Water, Sewer Infrastructure Replacement project at a cost of $13,298,000 funded by 2015-17 capital assets funding.
11. Authorize VCSU to proceed with an addition to the VCSU W.E. Osmon Fieldhouse in the amount of $350,000 to be funded from 2015-17 extraordinary repair funds.
12. Authorize UND to raise funds to support the renovation of Chester Fritz Library to meet the needs of the student body, and to address major deferred maintenance needs.

Johnson moved, Stemen seconded, to approve budget and finance items 6, 7, 8, 10, and 12. Johnson, Ness, Melicher, Johnson, Ness, Reichert, Hacker, Stemen, and Morton voted yes.

SBHE Academic and Student Affairs Committee Consent
Item 15 will be tabled until the September 30, 2015, Board meeting.
13. Stage II-New Program:
University of North Dakota’s request for a new program: Minor in Biomedical Engineering, (CIP Code 14.0501), effective Fall 2016.
15. Approve TrainND Plan

Ness moved, Melicher seconded, to approve SBHE Academic and Student Affairs Committee Consent Items 13 and 14. Hacker, Johnson, Ness, Melicher, Reichert, Stemen, and Morton voted yes.
SBHE Budget and Finance Committee

16. North Dakota University System office has heard some concerns regarding the amount of Williston State College (WSC) fee increases from some constituents. The Chancellor’s staff will work with President Nadolny and his staff to review the numbers and return to the Board with a recommendation on WSC’s fees. Mr. Morton noted, for the record, he will make a motion at the September 30, 2015, to amend the FY16 annual budget guidelines with regard to WSC. The amendment will include reduction or possible complete roll back of the increased fees beginning in 2016 spring semester, and depending on the findings of the system office, the possible refund of the increased fees for fall 2015.

SBHE Audit Committee Consent

17. No report

Board Policy:

Board policy 514, regarding due process, will be tabled until the September 30, 2015, Board meeting.

18. 1st Reading, Policy 302.4 – Councils
19. 1st Reading, Policy 506.1 – Immunizations
20. 1st Reading, Policy 514 – Due Process
21. 2nd Reading, HR Policy 8 – Worker’s Compensation

Stemen moved, Melicher seconded, to approve 1st reading of policies 302.4 and 506.1 and approve 2nd reading and final adoption of policy HR 8.

Hacker, Johnson, Ness, Melicher, Reichert, Stemen, and Morton voted yes.

Ness moved, Johnson seconded, to waive the 1st reading, approve 2nd reading and final adoption of the following policies:

22. 2nd Reading, HR Policy 7 – Sick Leave
23. 2nd Reading, Policy 507 – Student Publications
24. 2nd Reading, Policy 603.2 – Equal Employment Opportunity
25. 2nd Reading, Policy 902.5 – Construction Process-Architects, Engineers and Construction Managers

Ness, Melicher, Hacker, Johnson, Reichert, Stemen, and Morton voted yes.

Public Comment

26. No public comment was made.

Assessment of Meeting and Potential Future Agenda Items

- Future training on foundation Boards

Next Meeting

September 30, 2015, at Dickinson State College.

Mr. Morton adjourned the meeting at 1:40 pm. CT.

Approved at the September 30, 2015 SBHE meeting.