North Dakota State Board of Higher Education and Chancellor Search Advisory Team
Minutes of the March 26, 2015, Meeting
At Bismarck State College

Board Chair Hjelmstad called the meeting to order at 8:38 a.m. CDT.

Members present:

Dr. Terry Hjelmstad, Board Chair
Mr. Grant Shaft
Ms. Kari Reichert
Dr. Eric Murphy, Faculty Adviser
Dr. Kevin Melicher

Ms. Kathleen Neset, Vice Chair
Mr. Chris McEwen
Ms. Janice Hoffarth, Staff Adviser
Mr. Michael Ness

Mr. Don Morton was absent

Advisory Team Members:

Dr. Russ McDonald, President, United Tribes Technical College
Mr. Jon Backes, Attorney, McGee, Hankia & Backes, PC
Mr. Terry Olson, Executive Director, Williston State College Foundation
Mr. Bruce Dolezal, Regional President, American Bank Center
Mr. Perry Miller, Owner, Miller, Perry & Denise-Lochmor Apartments
Mr. Andy Peterson, President & CEO, ND Chamber of Commerce
Mr. Greg Stemen

Absent:

Dr. Kirsten Baesler, Superintendent, Department of Public Instruction
Msgr. James Shea, President, University of Mary
Mr. Nicholas Hacker

NDUS Members:

Mr. Dave Clark, Interim President, BSC
Dr. Dean Bresciani, President, NDSU
Dr. Robert Kelley, President, UND
Dr. Steve Shirley, President, MiSU
Dr. Larry Skogen, Interim Chancellor

NDUS senior staff present:

Mr. Murray Sagsveen, Chief of Staff and Director of Legal Services
Ms. Linda Donlin, Director of Communications and Media Relations
Ms. Cynthia Goulet, General Counsel
Ms. Terry Meyer, Administrative Support Manager
Board Chair Terry Hjelmstad explained that per N.D.C.C. section 44-04-20(6) provides that the Board, in a special meeting, may only consider the agenda items stated in the notice of the special meeting.

Dr. Hjelmstad introduced Dr. James McCormick and Ms. Janice Fitzgerald, search consultants with AGB Search.

**Approval of Agenda**
McEwen moved, Melicher seconded, to approve the March 26, 2015, SBHE and Search Advisory Team agenda. All were in favor, motion carried.

**Appointments**
Mr. McEwen moved, Dr. Melicher seconded, to add Mr. Michael Ness, replacing Dr. Kirsten Diederich on the SBHE Chancellor Search Committee of the whole, Dr. Terry Hjelmstad shall be chair of the SBHE Chancellor Search Committee of the whole, and Mr. Greg Stemen and Mr. Nicholas Hacker are appointed as members of the Search Advisory Team.

Melicher, Nese, McEwen, Shaft, Reichert, Ness and Hjelmstad voted yes. The motion carried.

**Voting Process**
Mr. Sagsveen explained to reconcile efficiency with State law on open meeting laws, he proposed a voting process. He said that all public meetings governed by the State law must be open, public votes and all nonprocedural votes must be recorded roll call votes. He then reviewed a proposed voting process:

**Proposed Voting Process – 1**
- The Search Committee of the Whole (SBHE and advisors) will discuss each candidate
- When the chair determines discussion has ended, he will ask Terry Meyer to take a roll call vote
- Each SBHE member will vote either ‘advance’ applicant to next stage or ‘table’ application
- If a SBHE member has a potential conflict, the member may abstain.

**Proposed Voting Process – 2**
- At the conclusion of the voting on the 21 applications, the SBHE will determine if the appropriate number of applicants have been selected for the next interview stage.
  a. If too many applicants were selected, the search committee may conduct a second round of voting in the same manner
  b. If too few applicants were selected, a second round of the tabled applications may be conducted.

**Proposed Voting Process – 3**
- The voting will continue until an appropriate number of applicants are selected for the next interview stage
- When an appropriate number of applicants are selected, a motion to invite them to participate in a preliminary interview on April 14, 2015, would be in order.
Proposed Voting Process – 4

- Request motion to approve proposed voting process
- After discussion, the SBHE members may vote by voice vote (no roll call vote needed, unless requested, because this is a procedural matter)
- Proceed with the review of applications

Mr. McEwen moved, seconded by Mr. Shaft to approve the proposed voting process. All Board members were in favor.

Dr. James McCormick provided the Board and Search Advisory Team an overview on each of the 21 applicants. Following introduction of each applicant, Board and Search Advisory Team members were asked if there was additional discussion before a vote was taken.

**Dr. Ashok Roy**, Vice President for Finance & Administration / CFO, University of Alaska System

Shaft, Melicher, Neset, Reichert, McEwen, Hjelmstad and Ness voted to **table** Dr. Roy’s application.

**Dr. Ronald Nykiel**, Chairman & CEO, Avenues Consulting; and Former Provost & VPAA (2013-14) University of Maryland Eastern Shore

Shaft, Melicher, Ness, Neset, McEwen, Reichert and Hjelmstad voted to **table** Dr. Nykiel’s application.

**Dr. Le Gene Quesenberry**, Attorney and Consultant, Quesenberry & Hager, LLP; and Former Acting President, Provost, and VPAA (2011-2014), The Royal University for Women Kingdom of Bahrain

McEwen, Melicher, Neset, Ness, Shaft, Reichert and Hjelmstad voted to **table** Dr. Quesenberry’s application.

**Dr. Martin M. Shapiro**, Prof. of Marketing, Management & International Business, Berkeley Colleges, New York and New Jersey

Melicher, McEwen, Ness, Reichert, Shaft and Hjelmstad voted to **table** Dr. Shapiro’s application. Neset voted **advance**.

**Dr. Michael Stevenson**, Senior Fellow for Academic Affairs, University of Maine System; and Former Provost & VPAA (2012-2014), University of Southern Maine

Melicher, Neset, McEwen, Ness and Hjelmstad voted to **table** Dr. Stevenson’s application. Reichert and Shaft voted **advance**.

**Ms. Ann Marie Gillespie**, former VP of Student Finance, West Market (2012-2013); Former Territory VP, State VP & Campus Director (2000-12), University of Phoenix

Neset, Reichert, Ness, Shaft, McEwen, Melicher and Hjelmstad voted to **table** Ms. Gillespie’s application.
Dr. Mitch Shapiro, Managing Partner and CEO, Architecting the Future, LCC; Former Dean, School of Business (2004-2008), University of Indianapolis
McEwen, Shaft, Ness, Reichert, Melicher and Hjelmstad voted to table Dr. Shapiro’s application. Neset voted advance.

Dr. Robert S. Nelsen, Special Advisor to the Executive Vice Chancellor for Academic Affairs, University of Texas System; Former President (2010-2014), University of Texas-Pan American
Dr. Nelsen was recently named president at another institution. However, it was later determined that although he has taken another position, if he was still considered an applicant in this search, would he advance in this search. Shaft, Neset, Ness and Hjelmstad voted to table to Dr. Nelsen’s application. McEwen, Reichert and Melicher voted advance.

Dr. Sylvia Moore, Independent Consultant, Moore Consulting; Former Deputy Commissioner for Academic, Research & Student Affairs (2008-2012), Montana University System
Neset, McEwen, Shaft, Ness, Reichert, Melicher and Hjelmstad voted advance on Dr. Moore’s application.

Dr. Kent Hjelmstad, Former Superintendent, Stanley and Mandan Public School Districts
Shaft, Neset, McEwen, Ness, Reichert, and Melicher voted to table Dr. Kent Hjelmstad’s application. Board member Hjelmstad abstained from voting.

Dr. Michael K. Thomas, President & CEO, New England Board of Higher Education
Shaft, McEwen, Reichert, Melicher and Hjelmstad voted advance Dr. Thomas’ application. Neset and Ness voted to table.

Dr. Keith T. Miller, Former President (2010-2014), Virginia State University; President Emeritus (2004-2010), Lock Haven Univ. of Pennsylvania
Ness, McEwen, Neset, Shaft and Hjelmstad voted advance Dr. Miller’s application. Reichert and Melicher voted to table.

Dr. Mark R. Hagerott, Deputy Director & Distinguished Professor, Center for Cyber Security Studies, United States Naval Academy
Melicher, Shaft, Ness, Neset, Reichert, McEwen and Hjelmstad voted advance on Dr. Hagerott’s application.

Dr. Dale H. Allen, Special Assistant to the Commissioner, Massachusetts Department of Higher Education; Vice President for Community Engagement, Quinsigamond Community College
Reichert, Melicher, Ness and Hjelmstad voted to table Dr. Allen’s application. Shaft, Neset and McEwen voted advance.

Mr. Robert L. Potts, J.D., Interim President (2010-2011), Arkansas State University System; Former Chancellor (2006-2010), Arkansas State University; Former Chancellor (2004-2006), North Dakota University System; and Former President (1990-2004), University of North Alabama
McEwen, Neset, Shaft, Reichert and Hjelmstad voted **advance** Dr. Potts’ application. Melicher and Ness voted to **table**.

**Dr. Paul D. Turman**, System Vice President for Academic Affairs, South Dakota Board of Regents

Melicher and Hjelmstad voted to **table** Dr. Turman’s application. McEwen, Ness, Neset, Reichert and Shaft voted **advance**.

**Dr. Michael Gargano**, Former Provost and Senior Vice President for Academic and Student Affairs (2014), Connecticut State College and University System; Former VP for Academic, Faculty & Student Affairs (2012-2014), University of Texas Health Science Center San Antonio; Former VP for Student and Academic Support Services (2008-2012), Louisiana State University System

Reichert, Ness and Hjelmstad voted to **table** Dr. Gargano’s application. Shaft, Melicher, Neset and McEwen voted **advance**.

**Dr. Duane B. Pool**, Adjunct Faculty, Bismarck State College; Landscape Ecologist, Rocky Mountain Bird Observatory

Neset, Reichert, Ness, Shaft, McEwen, Melicher and Hjelmstad voted to **table** Dr. Pool’s application.

**Dr. Robert Donley**, Executive Director and CEO, Board of Regents, State University System of Iowa

McEwen, Shaft, Neset, Ness, Reichert, Melicher and Hjelmstad voted **advance** Dr. Donley’s application.

**Mr. Tim Flakoll**, Provost, Tri-College University; Director of Operations, NDSU Downtown; State Senator (District 44), Fargo

Neset and Shaft voted to **table** Mr. Flakoll’s application. Ness, Reichert, Melicher, McEwen and Hjelmstad voted **advance**.

**Dr. Curtis P. Haugtvedt**, Associate Professor, Department of Marketing and Logistics; Associate Professor, Department of Psychology, Ohio State University

Neset, McEwen, Shaft, Ness, Reichert, Melicher and Hjelmstad voted to **table** Dr. Haugtvedt’s application.

Mr. Sagsveen presented three options for consideration: (1) advance those with more than four votes, which is nine applicants; (2) advance those with more than five votes, which is eight applicants; or (3) if you want less than eight, go to the next round where the Board would cast another vote on each applicant.

After Board discussion, it was **moved** by McEwen and seconded by Ness to move forward those applicants who received five or more “advance” votes (**Dr. Sylvia Moore, Dr. Michael K. Thomas, Dr. Keith T. Miller, Dr. Mark R. Hagerott, Mr. Robert I. Potts, Dr. Paul D. Turman, Dr. Robert**
Donley and Mr. Tim Flakoll). Shaft, Neset, McEwen, Ness, Reichert, Melicher and Hjelmstad voted yes. Motion carried.

Dr. James McCormick will reach out to the eight applicants asking if they choose to move forward in the search process.

The next meeting of the SBHE and Search Advisory Team is scheduled for April 14, 2015.

Dr. Hjelmstad adjourned the meeting at 11:15 a.m.