NORTH DAKOTA UNIVERSITY SYSTEM
College Technical Education Council (CTEC)
Meeting Minutes
Meeting via Teleconference
Tuesday, February 23, 2016
9:00 am – 12:00 pm CT

Members Present:
Dr. Larry Skogen, President, BSC
Dr. Jerry Migler, Campus Dean, DCB
Dr. Doug Darling, President, LRSC
Dr. John Richman, President, NDSCS
Dr. Ray Nadolny, President, WSC
Ms. Lisa Johnson, Director, NDUS

Guest: Ms. Valerie Fischer, ND Department of Public Instruction

Ms. Johnson called the meeting to order at 9:00 am.

Approval of Agenda and Previous Meeting Minutes
Approval of the agenda and meeting minutes from January 26, 2016.

New WIOA Opportunities
Ms. Valerie Fischer, ND Department of Public Instruction, reported that the federal government is calling for demonstration of greater collaboration among offices of vocational rehabilitation, job service, and career and technical education. NDUS community colleges represent one of the Workforce Innovation and Investment Act’s (WIOA) key partners. Ms. Fischer indicated that the Council will be apprised if there are any changes to federal WIOA regulations or guidelines that impact ND community colleges, and she thanked council members for campus support of WIOA programs.

GED Updates
Ms. Fischer directed council members to materials indicating revised GED passing scores. Until recently, a minimum passing score of 150 was required on each of the four GED tests; whereas, now the minimum passing score is now 145. Ms. Fischer anticipated that approximately 80 ND students will be receiving letters indicating that the revised scores would deem them as “passing” the ND GED. Lisa will send an email to the NDUS Admission User Group list serve. In addition, Ms. Fischer directed council members to attached documents that indicated that in some states, GED scores of 175 or higher “with honors” were awarded credit bearing, degree credit. Council members asked Ms. Fischer to collect examples of policies from other states before the Council could offer a recommendation.

Inquiry Pertaining to ESL Students
Ms. Fischer summarized concerns about a growing number of new Americans that are enrolling in college courses and failing due to poor written and oral communication skills. She offered the assistance of the ND adult learning centers as a means to help scan applicants for better placement. It seemed that the greatest pressures on community colleges and the admission of new Americans might be concentrated at BSC and NDSCS. Both campuses continue to develop admission policies and appropriate student supports for success and will consider the offer of screening through Adult Learning Centers as part of that process.

CLEM Update
Ms. Johnson reported that Ms. Ann Ellefson, ND Department of Public Instruction, welcomed the interest of the NDUS community colleges in the delivery of transitional coursework to ND K12
classrooms. She further indicated that she did not feel that Pearson’s did not have to be the only curriculum utilized for the purpose of remediation. Ms. Johnson will ask Ms. Ellefson to attend the next CTEC meeting on March 22 with additional guidance regarding next steps.

**Shared Internal Auditor Position/Statewide Early Entry Coordinator**
As a result of recent budget reductions, both the positions of a shared internal auditor and a statewide coordinator of early entry have been tabled until further notice.

**Learning Management System (LMS)**
The presidents expressed concern regarding the process to evaluate/select a new LMS for use among community colleges. In general, the presidents felt that committee members making recommendations regarding a LMS platform are not aware of the significant volume of activity and the functionality required to deliver coursework from the community colleges. Dr. Skogen is serving as the lead on behalf of the group on this topic.

**ND Opportunity**
Dr. Richman indicated that the ND Opportunity proposal has been shared with the Cabinet Study assigned to Mission Responsiveness. It is anticipated that at some point, legislators and others will want a good estimate of the “gap” between actual tuition and that which is covered by state scholarships and other forms of state aid. Dr. Richman will work with Ms. Brenda Zastoupil to compile estimates for review of the Council.

**Phi Theta Kappa (PTK) Awards Dinner**
Dr. Darling confirmed that the PTK awards dinner will be hosted by LRSC on Thursday, April 21, with a social starting at 5:30 pm and dinner at 6:00 pm.

**Next Scheduled CTEC Meeting**
Tuesday, March 22, 2016

The meeting was adjourned at 11:30 a.m.

Recorded by Lisa A. Johnson, NDUS