Chairman Sanford announced the committee is meeting jointly with the State Board of Higher Education. The meeting took place at North Dakota State University, Alumni Center Atrium, 1241 University Drive North, Fargo, ND, 58102, at 1:00 p.m. CT.

The minutes can be found at: http://www.legis.nd.gov/assembly/64-2015/interim/17-5074-03000-meeting-minutes.pdf.

Chair Neset called the meeting to order at 8:30 a.m. CT and welcomed incoming UND Interim President, Mr. Ed Schafer.

Members present:
- Ms. Kathleen Neset, Chair
- Mr. Greg Stemen
- Dr. Kevin Melicher
- Mr. Mike Ness
- Dr. Eric Murphy, Faculty Adviser
- Mr. Don Morton, Vice Chair
- Mr. Brett Johnson
- Mr. Nick Hacker
- Ms. Kari Reichert (entered 1:25)
- Ms. Emma Tufte, Staff Adviser

Chancellor present: Dr. Mark Hagerott

Institution Presidents present:
- Dr. Gary Hagen, President, MaSU
- Dr. Doug Darling President, LRSC
- Dr. Jerry Migler, Dean, DCB
- Dr. Ray Nadolny, President, WSC
- Dr. Dean Bresciani, President, NDSU
- Mr. Ed Schafter, Interim President, UND
- Dr. Larry C. Skogen, President, BSC
- Dr. Steve Shirley, President, MiSU
- Dr. Tisa Mason, President, VCSU
- Dr. Tom Mitzel, President, DSU
- Dr. John Richman, President, NDSCS

NDUS senior staff present:
- Dr. Lisa Feldner, Interim Chief of Staff
- Dr. Richard Rothaus, Interim Vice Chancellor for Academic and Student Affairs
- Ms. Tammy Dolan, Chief Financial Officer
- Ms. Billie Jo Lorius, Director of Communications
Mr. Chris Erickson, Communications Specialist  
Ms. Kristie Hetzler, Executive Assistant to the State Board of Higher Education  
Ms. Nancy Green, Assistant for NDUS Academic and Student Affairs  
Mr. Chris Erickson, NDUS Communication Specialist

Others Present:  
Mr. Noah Brisbin, Attorney General’s office  
Mr. Nick Vaughn, Attorney General’s office

**Agenda**

1. **Chair Neset added a discussion regarding campus security.**

   Melicher moved, Johnson seconded, to approve the amended agenda to include a discussion regarding campus security.

   Hacker, Melicher, Stemen, Morton, Johnson, Ness, and Neset voted yes.

**Campus Security**

Dr. Skogen briefed the Board on a security threat that occurred on the Bismarck State campus this October. The campus worked with several branches of law enforcement agencies to be safely resolved. Chair Neset stated that the students are their number one priority and requested the Presidents form a taskforce and that President Skogen participate in it.

Senator Flakoll proposed a draft bill for Board members to discuss for 2017 legislation. The bill proposes an integrated approach between campus security and local jurisdiction at all campuses. The taskforce will review the draft and discuss their recommendation at a future Board meeting.

2. **Meeting Minutes**

   Melicher moved, Johnson seconded, to approve the [December 10, 2015](#), meeting minutes.

   Morton, Johnson, Ness, Hacker, Melicher, Stemen, and Neset voted yes.

**Chancellor’s Report**

Tammy Dolan indicated there is an on going working group, including Presidents and Vice Presidents of finance from the campuses; they are discussing strategies to address the state’s allotment of 4.05%.

Mike Ness gave a brief overview on the status of the governance study group. It has started working on the evaluation model and would like input from other Board members. The group will continue to keep the Board informed and appreciates any thoughts on the direction of the evaluation process. Chancellor Hagerott indicated best practices in governance models will be taken into consideration.

Kari Reichert stepped out at 2:00 p.m. CT.

President Hagen gave a brief overview on the status of the retention study. He indicated it is a complex study and it will be important to take a scientific approach. Predictive analytic reporting (PAR) is a software that was funded by legislation and will be used to measure metrics.
President Richman gave a brief overview on the status of the tuition and waiver study. The scope of their work is to compare the current tuition and fee model to other states' models. Waivers will be discussed in phase II of the study.

President Shirley gave a brief overview on the status of the shared services study. The group has been working on an environmental scan to determine what is currently being done within the system.

President Skogen gave a brief overview on the status of the mission study. The first phase is focused on whether or not the needs of the state’s workforce are being met. Currently there has been a survey released. When all the results are compiled, it will be shared with the Board. A review of institution demographics will be part of the second phase.

Dr. Josh Riedy explained the NexusND initiative is a board that consists of North Dakota university system presidents, Board member Don Morton, a Legislative advisor, and the Chancellor as its chair.

Each aspect of NexusND will have its own working group, comprised of academic and industry professionals who will advise and support the board to ensure collaboration and integration system-wide. The following are three components of NexusND:

- Cybersecurity Education and Research
- Unmanned Systems Research
- High Performance Computing and Big Data

3. **Intellectual Property**

Dr. Kelly Rusch from the North Dakota State University, presented on intellectual property at NDSU, including but not limited to:

- Patents/licensing
- Student IP/student entrepreneurs
- Streamlined contracts
- New licensing models
- Better corporate engagement

Dr. Grant McGimpsey from the University of North Dakota, presented on intellectual property at NDSU, including but not limited to:

- Examples of established research strengths
  - Human Health/Rural Health/Biomedical
  - Aerospace/Aviation/UAS
  - Energy
- Emerging strengths/focus areas
  - Cybersecurity
  - High Performance Computing
  - Big Data

Kari Riechert returned 3:15 p.m. CT.

5. **NDUS Foundation**

Laura Schratt explained the North Dakota University System is beginning the process of re-activating the NDUS Foundation (“Foundation”). The Foundation was founded in 1991 and is a 501(c)(3) organization with a broadly stated purpose to “…support, enrichment, advancement and improvement of higher education in the State of North Dakota…”
The goal in this endeavor is to provide a mechanism to collect donations from companies and individuals who want to support higher education, as a whole, in North Dakota and fund larger, system wide initiatives, such as Bakken U or cybersecurity.

Dr. Kevin Melicher will replace Mr. Don Morton as the second SBHE representative.

Morton moved, Stemen seconded, to approve the Chancellors recommendations for the below individuals to serve as trustees for the NDUS Foundation:

- Mr. Larry Skogen, President Bismarck State College (4-year term)
- Mr. John Backes, Attorney, McGee Law Firm (4-year term)
- Mr. Mike Warner, Founder/Board of Governors Pedigree Technology (4-year term)
- Senator Erin Oban (2 year term)
- Representative Cynthia Schreiber Beck (2-year term)
- Mr. Kevin Melicher, SBHE Board member (consistent with SBHE term)
- The Chancellor shall serve as an ex-officio, non-voting trustee

Stemen, Hacker, Riechert, Melicher, Morton, Johnson, Ness, and Neset voted yes.

6. **Emeritus Status**

   Richard Rothaus stated there was a request from University of North Dakota University for President Kelley and Marcia Kelley to receive Emeritus status. He explained emeritus status is given to long serving educators or an individual in a leadership role. President Kelley and Marcia Kelley more then meet the criteria.

Ness moved, Melicher seconded to approve President Emeritus Status for President Kelley and Marcia Kelley.

Riechert, Stemen, Hacker, Melicher, Morton, Johnson, Ness, and Neset voted yes.

7. **SBHE Meeting Dates**

   The following were proposed changes for the Board to consider.

   - May 26 to May 23 & 24, 2016
   - July 27 & 28 retreat to June (exact date and location TBD)

   The changes were tabled and will be re-visited at the March meeting. Kristie Hetzler will get input from the Board members on alternative dates.

**SBHE Budget, Finance, and Facilities Committee Consent:**

8. Authorize BSC to proceed with the NECE Geothermal Wellfield Heat Dissipation project at an estimated cost of $225,000 to be funded from the one time deferred maintenance allocation as authorized by the 64th Legislative Assembly (2015) in HB1003, Section 2. One-Time Funding – Effect on Base Budget – Report to Sixty-Fifth Legislative Assembly. Furthermore, authorize the transfer of $225,000 from 2015-17 North Dakota University System Office deferred maintenance pool to Bismarck State College’s capital assets line item per HB1003 (2015), Section 25.

9. Authorize NDSU to proceed with the Sudro Hall Animal Chambers and Lab Remodeling Project at an estimated cost of $683,000 to be funded from the $3.5 million one-time 2015-17 deferred maintenance funding included in HB1003, Section 2. One-Time Funding – Effect on Base Budget – Report to Sixty-Fifth Legislative Assembly. Furthermore, authorize the transfer up to $683,000 from 2015-17 North Dakota University System Office deferred maintenance pool to North Dakota State University’s capital assets line item per HB1003.
Melicher moved, Stemen seconded, to approve the recommendations from the SBHE Budget, Finance, and Facilities Committee, items 8 and 9.

Melicher, Morton, Riechert, Stemen, Hacker, Johnson, Ness, and Neset voted yes.

**Other Budget, Finance, and Facilities Consent:**
10. Ratify authorization for NDSCS to proceed with the Robertson Hall renovation project estimated to cost up to $380,000 from a combination of local and donated funds.
11. Authorize NDSU, through its Williston Research Extension Center (WREC), to enter into a lease agreement with the Williams County Soil Conservation District for land situated in NE¼ of Section 25, Township 154 N, Range 102 W, Judson Township in Williams County of North Dakota.
12. Ratify authorization NDSU to proceed with the Music Building Theatrical Lighting Replacement project at an estimated cost of $1,000,000 to be funded from 2015-17 extra-ordinary repairs funds.
13. Ratify authorization NDSU to proceed with the Partial Reconstruction of R Lot (Phase II) at an estimated cost of $1,839,160 to be funded from Parking local funds.
14. Authorize NDSU to proceed with the E. Morrow Lebedeff Hall 3rd Floor Ventilation Upgrade project at an estimated cost of $1,430,000 funded from the 2015-17 extra-ordinary repair funds.
15. Authorize NDSU to proceed with the low rise lavatories renovation project in Reed Hall (one stack), Phase V at an estimated cost of $1,160,000 to be funded from auxiliary local funds.
16. Authorize NDSU to proceed with the Reconstruction of WE Lot at an estimated cost of $830,000 to be funded from Parking local funds.

Johnson moved, Melicher seconded, to approve the budget, finance, and facilities, items 10 through 16.

Hacker, Johnson, Melicher, Morton, Riechert, Stemen, Ness, and Neset voted yes.

**SBHE Academic and Student Affairs Committee Consent:**
Stage II–New Program:
17. Dickinson State University’s request for a new program via on-campus and distance delivery: Social Science Minor, CIP Code 45.0101, effective Spring 2016.
18. University of North Dakota’s request for a new program via on-campus and distance delivery: Geospatial Technologies Minor, CIP Code 45.0701, effective date Fall 2016.
20. University of North Dakota’s request for a new program via on-campus: M.S. and Ph.D. in Clinical and Translational Science, with the new prefix CTS, CIP Code 51.1401, effective Fall 2016.

Stage II–Program Termination:
22. Minot State University’s request for the following program terminations:
a. Pre-Communication Disorders Education (undergraduate pre-major), CIP Code 51.0201, effective Spring 2016,
b. B.S.E. in Communication Disorders Education (second major undergraduate programs), CIP Code 13.1012, effective Spring 2016,
c. B.S.E. in Psychology Education (second major undergraduate), CIP Code 13.1317, effective date Spring 2016,
d. Pre-Deaf Education (undergraduate pre-major), CIP Code 13.1003, effective date Spring 2016,
e. B.S.E. in Deaf Education (major and second major undergraduate programs), CIP Code 13.1003, effective Spring 2016.

Stage II-Organizational Change:
23. Valley City State University’s request for an organizational change: From Department of Health and Physical Education to Department of Kinesiology and Human Performance, effective Spring 2016.
24. University of North Dakota’s request to terminate the Department of Information Systems and Business Communication, effective Fall 2015.
25. University of North Dakota’s request for an organizational change to change a department name: From Department of Basic Sciences To Department of Biomedical Sciences, effective immediately.
26. University of North Dakota’s request for an organizational change to terminate Department of Technology, effective Spring 2016.

27. Approve UND Tenure.

   Hacker moved, Stemen seconded, to approve the recommendations from the SBHE Academic and Student Affairs Committee, items 17 through 27.

   Riechert, Stemen, Hacker, Melicher, Morton, Johnson, Ness, and Neset voted yes.

SBHE Audit Committee Update:
29. Chair Neset gave an overview on the Audit Committee meeting that took place on January 15, 2016. The committee interviewed and made a recommendation for the Director of Audit and Compliance positions; the Board accepting their recommendation on January 19th during a special meeting. Those positions will report directly to the SBHE Audit Committee and administratively to the NDUS Chief of Staff.

   Lisa Feldner stated Laura Schratt started on February 1 and Karol Riedman will start on March 1.

Board Policy 1st Reading:
30. 1st Reading, HR 13 – Employment of Relatives
31. 1st Reading, Policy 402.1 – First-Year Applicants-Certificate, Diploma, and Associate Degree Programs

   Melicher moved, Ness seconded, to approve the policies HR 13 and 402.1.

   Riechert, Stemen, Hacker, Melicher, Morton, Johnson, Ness, and Neset voted yes.
Board Policy 1st Reading, waive 2nd reading, and final adoption:
32. Policy 608.2 – NDUS Employees – Non-renewal and Dismissals
33. Policy 703.1 – Early Retirement
34. Policy 707 – Severance Pay

Melicher moved, Ness seconded, to approve and waive 2nd readings, and final adoption of policies 608.2, 703.1, and 707.

Stemen, Riechert, Hacker, Melicher, Morton, Johnson, Ness, and Neset voted yes.

Board Policy 2nd Reading:
35. 2nd Reading, HR 2 – Appointments
36. 2nd Reading, HR 5 – Pay Policy
37. 2nd Reading, Policy 820 – Tuition Waivers/Tuition Assistance
38. 2nd Reading, Policy 402.11 – Test of High School Equivalency

Melicher moved, Ness seconded, to approve policies HR 2, HR 5, 820, 402.11.

Hacker, Melicher, Riechert, Stemen, Morton, Johnson, Ness, and Neset voted yes.

Assessment of Meeting and Potential Future Agenda Items:

Emma Tufte announced Andy Wakefield from Lake Region State College will be new staff adviser for the Board beginning July 1, 2016.

Approved April 28, 2016