North Dakota State Board of Higher Education  
Budget and Finance Committee Meeting Minutes  
March 11, 2016

The State Board of Higher Education Budget and Finance Committee met via conference call, Monday, April 11, 2016, at 2:00 p.m. CT. The call originated from the North Dakota University System Office, 10th Floor, Chancellor’s office, 600 East Boulevard Ave., Bismarck, ND 58505.

Chair Morton called the meeting to order at 2:00 p.m. CT.

SBHE Budget and Finance Committee members participating:

- Mr. Morton, Chair
- Dr. Kevin Melicher
- Mr. Greg Stemen
- Ms. Emma Tufte

Other participants:

- Ms. Tammy Dolan, NDUS
- Ms. Cathy McDonald, NDUS
- Mr. Dave Clark, BSC
- Mr. Corry Kenny, LRSC
- Mr. Brent Winiger, MiSU
- Mr. Bullinger, NDSU
- Ms. Laurie Furuseth, WSC
- Ms. Billie Jo Lorius, NDUS
- Mr. Rick Tonder, NDUS
- Ms. Karol Riedman, NDSU
- Dr. Darling, LRSC
- Ms. Kristie Hetzler, NDUS
- Dr. Dean Bresciani, NDSU
- Ms. Cathy McDonald, NDUS
- Ms. Karol Riedman, NDSU
- Dr. Tisa Mason, VCSU
- Ms. Billie Jo Lorius, NDUS
- Mr. Nick Vaughn, Attorney General’s Office

Agenda

Melicher moved, Stemen seconded, to approve the agenda.

Stemen, Melicher and Morton voted yes.

1. Meeting Minutes

Melicher moved, Stemen seconded, to approve the approve the January 21, 2016, meeting minutes.

Melicher, Stemen, and Morton voted yes.

2. Authorize BSC to proceed with Roof Replacement projects at an estimated cost of $395,000 to be funded from the one time deferred maintenance allocation as authorized by the 64th Legislative Assembly (2015) in HB1003, Section 2. One-Time Funding – Effect on Base Budget – Report to Sixty-Fifth Legislative Assembly. Furthermore, authorize the transfer of $395,000 from 2015-17 North Dakota University System Office deferred maintenance pool to Bismarck State College’s capital assets line item per HB1003 (2015), Section 25.

Stemen moved, Melicher seconded, to approve BSC request, item two.

Stemen, Melicher, and Morton voted yes.
3. Authorize NDSU to proceed with the Administration Building (Old Main) Roof Replacement and Cooling Project at an estimated total cost of $900,000 to be funded from the $3.5 million one-time 2015-17 deferred maintenance funding included in HB1003, Section 2. One-Time Funding – Effect on Base Budget – Report to Sixty-Fifth Legislative Assembly. Furthermore, authorize the transfer of $87,600 from 2015-17 North Dakota University System Office deferred maintenance pool to North Dakota State University’s capital assets line item per HB1003 (2015), Section 25.

Stemen moved, Melicher seconded, to approve NDSU request, item three.

Melicher, Stemen, and Morton voted yes.

4. **2016/2017 Annual Budget Guidelines**

Tammy Dolan gave an overview of the draft [2016-2017 annual budget guidelines](#).

Melicher moved, Stemen seconded, to approve the 2016-2017 annual budget guidelines as presented.

Melicher, Stemen, and Morton voted yes.

Minutes approved April 11, 2016.