North Dakota State Board of Higher Education
Budget and Finance Committee Meeting Minutes
May 18, 2016

The State Board of Higher Education Budget and Finance Committee will meet via conference call, Wednesday, May 18, 2016, at 2:00 p.m. CT. The call will originate at the North Dakota University System Office, 10th Floor, Office of the Chief Financial Officer, 600 East Boulevard Ave., Bismarck, ND 58505.

Chair Morton called the meeting to order at 2:00 p.m. CT.

SBHE Budget and Finance Committee members participating:
- Mr. Morton, Chair
- Dr. Kevin Melicher
- Mr. Greg Stemen
- Ms. Emma Tufte

Other participants:
- Dr. Mark Hagerott, Chancellor
- Ms. Tammy Dolan, NDUS
- Ms. Cathy McDonald, NDUS
- Ms. Laura Schratt, NDUS
- Mr. Dave Clark, BSC
- Dr. Ray Nadolny, WSC
- Ms. Laurie Furuseth, WSC
- Mr. Bullinger, NDSU
- Mr. Nick Vaughn, Attorney General’s Office

1. Meeting Minutes
   Stemen moved, Melicher seconded, to approve the April 11, 2016, meeting minutes.
   Melicher, Stemen, and Morton voted yes.

2. NDSU Water/Sewer Line Replacement
   Stemen moved, Melicher seconded, to recommend authorization for NDSU to proceed with the water/sewer line replacement of a portion of Administration Avenue at an estimated cost of $1,200,000 to be funded from 2015-17 extra-ordinary repair funds.
   Melicher, Stemen, and Morton voted yes.

3. NDSU Rename the STEM Classroom
   Melicher moved, Stemen seconded, to recommend authorization for NDSU to rename the STEM Classroom and Lab Building to the “A. Glenn Hill Center” as per SBHE policy 902.12
   Melicher, Stemen, and Morton voted yes.
4. **NDSU Carrington Research Extension Center**
   Melicher moved, Stemen seconded, to recommend authorization for NDSU, to the extent permitted by NDCC 4-05.1-19 (6), to proceed with the construction of a seed cleaning facility located at the Carrington REC in Carrington, ND, for a cost not to exceed $2,250,000 comprised of $750,000 from the state general fund and $1,500,000 from other funds.

   Melicher, Stemen, and Morton voted yes.

5. **WSC TrainND Workforce Training Center**
   Melicher moved, Stemen seconded, to recommend authorization for Williston State College to use appropriated funding in the amount of $800,000 from the one-time funding of $1.5 million transferred to WSC as per HB1003, Section 33 – Use of 2013-15 Biennium Appropriations – Contingent Appropriation Reduction to complete the parking lot at the new TrainND Workforce Training Center (Phase III). Further, authorize WSC to increase Phase III from $7,500,000 to $7,650,000, funded from $800,000 one-time funding, $2,500,000 financed through the Bank of North Dakota, $1,750,000 received as an oil impact grant from the Department of Trust Lands, $1,984,000 in private fundraising, and $616,000 in local funds generated from training activities; and to seek authorization from the interim budget section committee during its June meeting.

   Melicher, Stemen, and Morton voted yes.

6. **Fiscal Year 2017 SBHE Operating Budget**
   Removed from agenda, it will go directly to full Board on May 24.

7. **2017-2019 Biennial Budget Request Process**
   Tammy Dolan indicated the campuses and other related agencies are required to submit their 2017-2019 biennial budget request to the system office by August 22nd. The budgets are due to the Office of Management and Budget by August 31st. At the next committee meeting the budgets will be reviewed and a recommendation to the full Board will be presented at the June 17th Board meeting.

Meeting adjourned at 2:35 p.m. CT.

Approved September 12, 2016.