Campus Updates – January 2017

Update Provided By: Retha Mattern

- The BSC Staff Senate has communicated to Dr. Skogen that we appreciate receiving updates and information about the budget and potential impacts, throughout this time of change. By campus leadership communicating with employees through an internal blog and providing updates at Staff Senate meetings, campus leadership is doing much to keep employee morale as high as possible on this issue.
- Work on the approval of a new Emeritus policy continues. The new proposal includes a section for Staff Emeritus and has a nomination and approval process that are separate from Faculty Emeritus procedures. Other work is being done on the policy to include a section regarding campus email accounts.
- The Policies and Procedures committee is developing a campus-wide survey to discover how much information staff has about Staff Senate and their representation.
- Staff Day is being planned during the week of Spring Break, and will likely be held on March 14. The committee is working to identify speakers and create a program.

Update Provided By: Randy Wald

- We raised $539 along with 32 Holiday care boxes for our Operation Red, White, and Blue campaign to benefit troops overseas.
- Accepting applications and held a bake sale to raise more funds for our Senate Scholarship.

Update Provided By: Mike O’Toole

- No updates.
Update Provided By: Krissy Kilwein

- Provided paper goods for the all campus potluck over the Holiday Break.
- Held an all Staff meeting to evaluate the current purpose and format of Staff Senate – potential changes may occur in the near future as a result of the meeting.
- Encouraged participation in Coffee & Conversation hosted by the DSU Heritage Foundation.

Update Provided By: Linda Benson

- The Human Resources Director updated Staff Senate on changes in Human Resources Policy and Software.
- The Staff Satisfaction Survey Committee is working on a “High Five” award program to acknowledge the good work of MSU staff members.
- The Bylaws and Legislative Committee continues to formulate a proposal for a staff emeritus policy. It is also updating Staff Senate’s bylaws.
- The Scholarship Committee awarded three scholarships: Two to staff dependents and one to a staff member.
Update Provided By: Bruce Woytassek

- Changed our name from Service & Support Staff Senate to Staff Senate.
- Collected $180 from Gift Wrapping over the holiday to be added to the scholarship fund.
- Food Drive will be started soon, details to be announced.
- Staff Senate updates, Senator Bios, and events will be published in the campus newsletter “E-Transmitter” monthly.
- Voted to create a document to list Staff Senate Executive Team duties.
- Added Staff Senate meeting attendance guidelines and consequences.
- Created a Staff Senate recruitment committee.
- Created a “Scope of Staff Senate expectations” to be approved by supervisors for membership
  - This document will seek approval and create awareness of Staff Senate members’ duties to supervisors before Staff Senate membership.

Update Provided By: Ryan Brinkman

- NDSU’s Day of Honor will be held on January 11, 2017 at 3:00pm. This day serves as a day of remembrance for individuals we lost during 2016.
- We are looking at incorporating Social Media into the organization
- After a conversation about parking last semester, we have developed an ad-hoc committee to work through thoughts about some of the issues we have.
- Lastly, we are gearing up for the new legislative session, seeing what comes through relating to NDSU and higher education.

Update Provided By: Pam Henderson

- UND Staff Senate was recognized in UND Today for our seventh year of our Tubs of Love campaign. Read the full story at [http://blogs.und.edu/und-today/2016/12/tubs-effort-going-strong-in-seventh-year/](http://blogs.und.edu/und-today/2016/12/tubs-effort-going-strong-in-seventh-year/). The UND Marketing team has created a video, as well, that will be coming out soon!
We recently approved changes to our bylaws regarding the composition of our 50-member Staff Senate. Previously, we elected senators based on broadband. We will now elect members based on each of the Divisions at UND: Academic Affairs; Finance & Operations; President’s Office (including Athletics and Energy & Environmental Research Center); Research & Economic Development; Student Affairs; School of Medicine & Health Sciences; and University & Public Affairs.

Human Resources has a new Staff Handbook that is available online: http://und.edu/finance-operations/human-resources-payroll/human-resources/forms-policies-checklists/policies.cfm. This Staff Handbook is an excellent resource for all staff. The Staff Handbook serves as a reference for general information and guidelines pertinent to the University of North Dakota (UND) staff. The Staff Handbook contains links and references to official SBHE, NDUS, and UND policies and procedures.

Update Provided By: Greg Carlson

Staff Senate is working on solutions to the issues recently discussed from our Employee Satisfaction Survey. We plan to present our findings to Cabinet and provide our ideas for improvement.

With direction from Staff Senate, after hearing staff feedback, we’ve relocated and made improvements to our staff lounge in McFarland Hall. We know how important this space is to many staff members and want everyone to have access to a nice space for breaks.

We are looking forward to having students back from break to fill our halls again! It was a nice, quiet holiday break, but we are ready to have the hustle and bustle again.

Update Provided By: Katie Peterson

No updates.